

# BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

**JANUARY 8, 2020**

A meeting of the Machias Board of Selectpeople was called to order at 6:00 PM by Vice Chairman Bill Kitchen. In attendance were Board members Paula Johnson-Rolfe, James Whalen, and James Jackson; Town Manager Christina Therrien; Secretary Cathy Lord; Police Chief Todd Hand; David Clark, Mary Angarola, Bruce Smith, Ed Pellon, Lynn Bubar-Smith, Mike Radeka, Seth Lovely, Dallas Ward.

## **1. MINUTES - REVIEW AND ACTION**

On a motion by James Whalen, seconded by James Jackson, the Board voted to approve the minutes of the December 16, 2019 Board meeting.

## **2. WARRANTS - REVIEW AND ACTION**

On a motion by Paula Johnson-Rolfe, seconded by James Whalen, the Board

VOTED:

To approve municipal warrant #52 in the amount of \$13,097.44; to approve municipal warrant #53 in the amount of \$49,528.81; to approve municipal warrant #54 in the amount of \$14,982.06; to approve municipal warrant #55 in the amount of \$38,831.07; to approve municipal warrant #56 in the amount of \$15,239.84; and, to approve municipal warrant #57 in the amount of \$30,692.97 .

On a motion by Paula Johnson-Rolfe, seconded by James Whalen, the Board

VOTED: To approve school warrant #25 in the amount of \$189,568.94 and to approve school warrant #27 in the amount of \$189,616.04 .

## **3. AMBULANCE CONTRACTS**

On a motion by Paula Johnson-Rolfe, seconded by James Whalen, the Board

VOTED:

To approve ambulance contracts with Roque Bluffs, Whiting, and Machiasport.

## **4. BID OPENINGS - SCHOOL BUS**

Ms. Therrien advised the members of the Board that no bids were received on the sale of the school department's 2004 Thomas school bus (251,470 miles). She noted that she would advise Mr. Porter that no bids were received. It was suggested that the bus could be donated to some entity if the school department wants to consider this.

## **5. JH&B INC (BLUEBIRD RANCH RESTAURANT) - LIQUOR LICENSE RENEWAL**

On a motion by Paula Johnson Rolfe, seconded by James Jackson, the Board

VOTED:

To approve a liquor license renewal for JH&B Inc. (Bluebird Restaurant).

## **6. AIRPORT RFP REVIEWS - AIRPORT COMMITTEE RECOMMENDATION**

Ms. Therrien advised the Board that five proposals were received on the airport study. Ms. Therrien explained that the members of the airport committee reviewed the proposals and scored each proposal on price, compliance, key staff, experience, project approach, references, and satisfactory performance and that airport committee chairman Mike Radeka is in attendance to make a recommendation to the Board on awarding the contract for services. Mr. Radeka advised the Board that the Machias Airport Committee recommends that the contract be awarded to Aviest which bid \$25,408. to complete the project. Ms. Therrien advised the Board that the next step will be to schedule a public hearing to ask Machias voters to fund the study; she noted that funding for the study would be allocated from the undesignated fund balance if approved by voters.

Ms. Therrien noted that the other bidders and their bid amounts were: Dubois & King - \$44,081.; Gale - No Bid; Stantec - \$72,300; and Ty Lin - \$86,500.

## **7. TRUCK BY-PASS ROUTE - INVITING MDOT TO MEETING**

Mr. Whalen explained that he would like to see something put in writing to the MDOT requesting that a truck by-pass route around Machias should be a priority and ask the MDOT for a written response. Ms. Therrien advised that the MDOT is very aware of the issue which has been studied and discussed; she explained that this proposal would need to be placed on the future MDOT work plan. Ms. Johnson-Rolfe said that she could see the benefit of sending a letter to the MDOT requesting that the project be placed on the MDOT work plan. Mr. Kitchen added that this communication would become part of the record supporting the need for the truck by-pass route. Mr. Whalen added that copies of the letter should be sent to state legislators outlining the town's on-going concerns.

## **8. WASHER/DRYER EXTRACTOR**

Ms. Therrien reported that she had a discussion with the Fire Chief regarding the installation of the extractor. She noted that the Town has been working with the E. Pellon Company to get the project completed.

Ms. Therrien advised the Board that the Jonesboro Fire Department donated \$1000. and the Jonesboro fire volunteers donated \$500. towards the purchase of the extractor. The Board thanked the two entities for their support. Ms. Therrien noted that the extractor will be available for use by other fire departments; she noted that a list of charges for use of the extractor will be developed.

## **9. ANNUAL REPORT OF MARIJUANA FINANCIALS**

Mr. Whalen explained that there have been many meetings on regulating marijuana and he sees the need to charge for services. He asked if "people were being compensated justly" for all the work involved and should the Board be seeking additional compensation? Ms. Therrien noted that the Town has granted four medical marijuana licenses with an additional application currently in process. She explained that these businesses pay the Town \$3000. for the first year of their license and then \$5000. per year thereafter. The Board also discussed potential fees for recreational marijuana licenses.

## **10. SCHEDULE PUBLIC HEARING/SPECIAL TOWN MEETING**

The Board scheduled a public hearing on January 29, 2020 at 6:00 PM and a special town meeting on February 12, 2020 at 7:00 PM (after the Board meeting at 6:00 PM) at the Lee Pellon Center for discussion and action on recreational marijuana, updates to omnibus TIF, airport funding for an environmental assessment, trailer foreclosures, and shoreline zoning ordinance updates. It was noted that the dates are subject to the availability of the Lee Pellon Center.

## **11. OTHER BUSINESS**

A. Ms. Therrien noted that the town's wastewater treatment consultant is looking at identification of potential areas at the airport for sludge spreading. She advised the Board that she would be examining the land with the town's consultant.

B. Ms. Therrien reported on progress with the fire department building addition.

C. Ms. Therrien advised the Board that a committee composed of the fire chief, the ambulance chief, and the police chief will be looking at the needs of a public safety building.

D. Ms. Therrien advised the Board that it is recommended that the Town choose not to foreclose on two trailers located in a mobile home park for non-payment of taxes due to the condition of the trailers.

E. Mr. Kitchen commented that the Town looked "great" during the Christmas holiday and added that he was very proud of the appearance of the Town during

the holidays. He thanked the Public Works Department for their efforts and assistance.

F. Police Chief Todd Hand gave a brief report on the status of the police department.

On a motion by James Whalen, seconded by Paula Johnson-Rolfe, the Board voted to adjourn the meeting at 7:20 PM.