

Note: Before beginning the meeting, those assembled stood and recited the Pledge of Allegiance.

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

JANUARY 26, 2022

A meeting of the Machias Board of Select-people was called to order at 6:12 PM by Chairman Paula Johnson-Rolfe. In attendance were Board members Leslie Haynes, James Jackson, Sandra Sinford, and Carole Porcher; Town Manager Bill Kitchen; Secretary Cathy Lord; Police Chief Keith Mercier; Josh Rolfe.

1. MINUTES - REVIEW AND ACTION

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board voted to approve the minutes of the January 12, 2022 Board meeting.

Vote On Motion: 4 members voted to approve; Mr. Jackson abstained from the vote

2. WARRANTS - REVIEW AND ACTION

On a motion by Sandra Sinford, seconded by Leslie Haynes, the Board
VOTED:

To approve municipal warrant #58 in the amount of \$18,582.36; to approve municipal warrant #59 in the amount of \$342.10; and, to approve municipal warrant #61 in the amount of \$13,145.30 .

On a motion by Sandra Sinford, seconded by Leslie Haynes, the Board
VOTED:

To approve municipal warrant #60 in the amount of \$471,178.98 and to approve municipal warrant #62 in the amount of \$110,187.59 .

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board
VOTED:

To approve school warrant #011422 in the amount of \$299,703.77 .

3. AMBULANCE CONTRACT - TOWN OF JONESBORO

Mr. Kitchen explained that the Town of Jonesboro returned its contract signed. He noted that there was no change to this year's contract.

On a motion by Leslie Haynes, seconded by James Jackson, the Board
VOTED:

To approve the ambulance contract with the Town of Jonesboro.

4. DISCUSSION OF SCHEDULE FOR BUDGET MEETINGS

Mr. Kitchen reviewed some past practices in scheduling municipal budget workshops. He suggested that the Board schedule two meetings comprised of four hours each; he pointed out that this has worked very well in the past. Mr. Kitchen noted that he is developing a schedule with the Finance Director and that he has been reaching out to department heads regarding budget development. It was agreed to

schedule a meeting on March 16th (4 to 8 PM) and a meeting on March 30th (4 to 8 PM). The membership of the Machias Budget Committee was discussed; Mr. Kitchen advised that he will be contacting budget committee members regarding the two scheduled meetings.

5. SEWER BILL - HOLY NAME CATHOLIC CHURCH

Ms. Johnson-Rolfe noted that an e-mail was received from the pastor of the Holy Name Catholic Church located on Free Street explaining a problem with the church's waterline in back of the church which was not discovered until the January sewer bill was received billing the amount of \$492.80. (normally sewer bill is \$77.). Mr. Kitchen read the e-mail aloud. Ms. Johnson-Rolfe noted that an abatement is being requested and that photos have been included with the request showing the problem area. The members of the Board discussed the request.

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board
VOTED:

To abate the sewer bill for the Holy Name Catholic Church in the amount of \$415.80 subject to repairs being completed so that the problem does not re-occur.

6. PAWNBROKER'S LICENSE RENEWAL - P & J ENTERPRISES (SYLVIA POULIOT)

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board
VOTED:

To approve a renewal for a pawnbroker's license for P & J Enterprises (Main Street Discount) located at 28 Main Street.

7. OTHER BUSINESS

A. Mr. Kitchen advised the Board that building plans for the Nash building on Main Street are progressing; he noted that he and the Code Enforcement Officer are working with the abutters.

B. Mr. Kitchen advised the members that the CEO is in the process of performing inspections of marijuana dispensaries.

C. Mr. Kitchen noted that Bad Little Brewing Company plans to open on 1/29/22. He informed the Board that the owners have satisfied all the requirements of the CDBG program and that he is anticipating notification from the CDBG administrators that the applicant has met the requirements for the grant.

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board voted to adjourn the meeting at 6:37 PM.