

Note: Before beginning the meeting, those assembled stood and recited the Pledge of Allegiance.

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

FEBRUARY 8, 2023

A meeting of the Machias Board of Selectpeople was called to order at 6:04 PM by Chairman Paula Johnson-Rolfe. In attendance were Board members Leslie Haynes, Sandra Sinford, Carole Porcher, and Jake Patryn; Town Manager Bill Kitchen; Secretary Cathy Lord; Superintendent of Schools Scott Porter, Nicole Case.

1. MINUTES - REVIEW AND ACTION

On a motion by Leslie Haynes seconded by Carole Porcher, the Board voted to approve the minutes of the January 25, 2023 Board meeting and the minutes of the February 2, 2023 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board
VOTED:

To approve municipal payroll warrant #62 in the amount of \$26,971.66 and to approve municipal payroll warrant #64 in the amount of \$14,029.23 .

On a motion by Leslie Haynes, seconded by Carole Porcher, the Board
VOTED:

To approve municipal accounts payable warrant #63 in the amount of \$85,796.26 and to approve accounts payable warrant #65 in the amount of \$194,758.75 .

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board
VOTED:

To approve school warrant #012723 in the amount of \$252,521.30 .

3. MACHIAS MEMORIAL HIGH SCHOOL GYM - FURNACE MODIFICATIONS

Mr. Kitchen advised the Board that R.H. Foster was the winning bidder on the purchase and installation of a new furnace for the high school gym (see December 28, 2022 Board minutes) but there were some errors in the bid process. Mr. Kitchen pointed out that R.H. Foster was the only bidder on the project. Mr. Porter told the Board that the contractor will install the new furnace in March over a four day period and he also advised the Board that the contractor is considering placing the furnace underground at a price not to exceed \$65,000. The members of the Board discussed how to proceed with Mr. Kitchen.

On a motion by Leslie Haynes, seconded by Carole Jake Patryn, the Board
VOTED:

To accept the revised bid from R.H. Foster for the purchase and installation of a new boiler/ heating system for the Machias Memorial High School gym in the amount of \$57,352.66 and further authorize a total bid of up to \$65,000. to include any other costs involved in the installation of the system.

4. BUDGET MEETING SCHEDULE

Mr. Kitchen advised the members of the Board that he is in the process of developing a schedule of municipal budget meetings. The Board tabled this item.

5. DISCHARGE OF UNCOLLECTIBLE TAXES - M006 L023 T10

Mr. Kitchen advised the Board that a trailer no longer exists at M006 L023 T10 and that the taxes for the last two years need to be discharged (\$82.80 total).

On a motion by Sandra Sinford, seconded by Carole Porcher, the Board

VOTED:

To discharge uncollectible taxes for property located at Machias Map 006 L023 T10 in the amount of \$82.80.

6. OTHER BUSINESS

A. Mr. Kitchen reported that Milbridge, Cherryfield, and Steuben are launching an ambulance service.

B. Mr. Kitchen advised the Board that the Machias Ambulance Service has scheduled another ambulance training class to recruit new members.

C. Mr. Kitchen advised the Board that the only damage sustained during a recent freeze was to the wastewater treatment plant pumps.

D. The Board discussed the veterinary services being offered by the vet-to-go program.

E. Ms. Sinford discussed the use of warming centers during the recent freeze.

7. ADJOURNMENT

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board voted to adjourn the meeting at 6:30 PM.