

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

APRIL 11, 2018

A regularly scheduled meeting of the Machias Board of Selectpeople was called to order at 6:00 PM by Chairman Warren Gay. In attendance were Board members Josh Rolfe, Leslie Haynes, Paula Johnson-Rolfe, Bill Kitchen; Town Manager Christina Therrien; Secretary Cathy Lord; Finance Director Meghan Dennison; Ed Pellon, David Clark, Mary Angarola, Sylvia Pouliot, Nicholas Bowten, Ann-Marie Evans, Kimberly Grier, Jason Prescott, Michelle Moody, Katie McDonald, James Whalen, Bob Berta.

Chairman Gay asked that attendees and the Board observe a moment of silence in recognition of the recent passing of Aubrey "Skip" Carter.

1. MINUTES - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board voted to approve the minutes of the March 14, 2018 and March 21, 2018 Board meetings.

2. WARRANTS - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board VOTED:

To approve municipal warrant #81 in the amount of \$11,343.17; to approve municipal warrant #82 in the amount of \$47,436.07; to approve municipal warrant #83 in the amount of \$19,391.09; to approve municipal warrant #84 in the amount of \$31,650.24; to approve municipal warrant #85 in the amount of \$11,203.05; to approve municipal warrant #86 in the amount of \$743,822.76; to approve municipal warrant #87 in the amount of \$13,191.04; and, to approve municipal warrant #88 in the amount of \$172,278.01 .

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board VOTED:

To approve school warrant #37 in the amount of \$270,691.76 and to approve school warrant #39 in the amount of \$232,004.11 .

3. PAT'S PIZZA - LIQUOR LICENSE RENEWAL

The Board reviewed an application submitted by Pat's Pizza for renewal of a liquor license.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board VOTED: To approve a liquor license renewal for Pat's Pizza.

4. AMBULANCE BID OPENING - POWER STRETCHER

Members of the Board opened bids received responding to a request for bids for the purchase of an ambulance power stretcher.

Bids: Moore Medical - \$15,363.94
Stryker Medical - \$14,250.00

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To award the bid for the purchase of an ambulance power stretcher to Stryker Medical in the amount of \$14,250. provided that the bid meets the specification requirements.

5. WASHINGTON COUNTY HAZARD MITIGATION PLAN 2018

The Town Manager noted that the Washington County Hazard Mitigation Plan for 2018 is available for review on the county's website; she noted that the County is required to keep the plan up-to-date and that the draft renewal plan has been approved pending adoption by participating entities within Washington County.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To sign the Washington County Hazard Mitigation Plan for 2018.

6. REQUEST FOR STREETLIGHT INSTALLATION ON OLD COUNTY ROAD

The Board reviewed a letter from a resident requesting that a streetlight be placed on the corner of Old County Road and the Hoytown Road. Ms. Therrien noted that neither the resident, the Public Works Director, nor the Police Chief are present to comment on the request. Members of the Board noted that it is unclear what the issues are in this request. It was the consensus of the Board to table this request until the resident can attend a Board meeting to discuss the need for a streetlight.

7. APPROVAL OF CONTRACT WITH STATE - PLOWING OF ROUTE #1A

Ms. Therrien noted that the State DOT has provided a contract for the Town to plow eight miles of Route #1A at the standard rate of \$6000. per mile. The Board discussed signing a one year contract with the MDOT. Ms. Therrien explained that the Board had previously discussed that the Town needs to purchase two plow trucks and that this contract would pay for one of these plow trucks. The Board discussed the contract.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To approve a one year contract with the State for fiscal year 2019 for the plowing of Route #1A.

Vote On Motion: 4 votes in favor of the motion (Mr. Gay, Mr. Rolfe, Mr. Kitchen, & Ms. Johnson-Rolfe) 1 vote opposed to the motion (Mr. Haynes) Motion Passed 4 to 1

8. ESTABLISHMENT OF WAGE RATE FOR RESERVE POLICE OFFICER POSITIONS

The Board and the Town Manager discussed establishing a wage rate for reserve police officers. Ms. Therrien noted that the current hourly wage for reserve police officers is \$11.00 per hour and raises to \$11.50 per hour after the six month probationary period. Mr. Rolfe suggested setting the hourly wage at \$14.00 per hour and going to \$14.50 per hour after six months. Ms. Therrien noted that she and the Police Chief are recommending that the hourly wage be set at \$13.00/\$13.50. The Board discussed the options.

On a motion by Josh Rolfe, seconded by Bill Kitchen, the Board VOTED:

To establish the hourly rate of pay for reserve police officers at \$14.00 per hour and then up to \$14.50 per hour after the six month probationary period.

Vote On Motion: 4 votes in favor of the motion (Mr. Gay, Mr. Rolfe, Mr. Kitchen, & Mr. Haynes) 1 vote opposed to the motion (Ms. Johnson-Rolfe) Motion Passed 4 to 1

9. RESULTS OF MARIJUANA WORKSHOP - DISCUSSION OF NEXT STEPS

The Board discussed how to proceed regarding the regulation of marijuana shops in Machias after the public workshop held on April 4th. Mr. Kitchen noted that a revised bill, LD 1719, was passed in the State legislature. Mr. Rolfe noted there was a proposal to impose a 20% tax on marijuana with 5% going to the local community and 1% shared. Ms. Therrien explained that the local tax share was for local control and investments in the community.

Mr. Kitchen suggested that a starting point would be to use information provided at the public workshop to develop a punch list matrix of the different factors and points of discussion. Mr. Rolfe added that the Board could then hold another workshop so the Board can focus on what people want to see for regulations; he noted that the Board continues to need input from citizens. Ms. Therrien said that she could provide sample ordinances for the Board to review; she noted that the Board should retain the right to revoke licenses. Ms. Therrien suggested that the Board could work on a draft format of a proposed ordinance at a Board workshop using public feedback. Mr. Jason Prescott suggested that the Board use Maine Municipal Association as a resource in developing an ordinance.

The Board discussed a timeline for implementation of an ordinance. Members of the Board agreed to schedule a Board workshop on May 26th at 5:00 PM at the Machias Telebusiness Center to work on a proposed ordinance. It was noted that members of the public could attend the workshop and listen to the Board as they work on the development of an ordinance.

10. OTHER BUSINESS

The Board decided to table the discussion of weight restriction rules and regulations and a traffic ordinance review until their next meeting.

Mr. Kitchen asked for an update on the proposed location of a cell phone tower on North Street. Ms. Therrien noted that she is gathering information on the proposal; she added that the Planning Board may want to look at developing an ordinance to address this issue.

11. EXECUTIVE SESSION

On a motion by Paula Johnson-Rolfe, seconded by Josh Rolfe, the Board
VOTED:

To adjourn into executive session at 7:04 PM in accordance with MRSA Title 1, Chapter 13: Subchapter 1, subsection 405 (6) f to consider a request for an abatement of ambulance fees.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To adjourn the executive session at 7:19 PM and reconvene into open session.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To reduce by fifty percent the amount owed to the Machias Ambulance Service and to set up a payment plan spanning a twenty-four (24) month period with the stipulation that if any payment is missed the account will be referred to collections.

12. EXECUTIVE SESSION

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To adjourn to executive session at 7:20 PM in accordance with MRSA Title 1, Chapter 13: Subchapter 1, subsection 405 (6) d to discuss union contract negotiations.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To adjourn the executive session at 7:31 and reconvene into open session.

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board voted to adjourn the meeting at 7:32 PM