

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

APRIL 25, 2018

A regularly scheduled meeting of the Machias Board of Selectpeople was called to order at 6:00 PM by Chairman Warren Gay. In attendance were Board members Josh Rolfe, Leslie Haynes, Paula Johnson-Rolfe, Bill Kitchen; Town Manager Christina Therrien; Secretary Cathy Lord; Finance Director Meghan Dennison; Public Works Director Michael Schoppee; Ed Pellon, David Clark, Mary Angarola, Sylvia Pouliot, Nicholas Boutin, Ann-Marie Evans, Kimberly Grier, Jason Prescott, Michelle Moody, Katie McDonald, James Whalen, Bob Berta.

1. MINUTES - REVIEW AND ACTION

On a motion by Paula Johnson-Rolfe, seconded by Bill Kitchen, the Board voted to approve the minutes of the April 11, 2018 and April 19, 2018 Board meetings.

2. WARRANTS - REVIEW AND ACTION

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To approve municipal warrant #89 in the amount of \$10,664.08; to approve municipal warrant #90 in the amount of \$86,030.74; to approve municipal warrant #91 in the amount of \$18,732.98; and, to approve municipal warrant #92 in the amount of 42,871.88

On a motion by Josh Rolfe, seconded by Paula Johnson-Rolfe, the Board
VOTED:

To approve school warrant #41 in the mount of \$229,949.15 .

3. ACCEPTANCE OF AIRPORT BID FOR RUNWAY REHABILITATION/FAA
GRANT APPLICATION

Ms. Therrien reviewed the airport bid specifications for the runway rehabilitation project with the Board. Ms. Therrien advised the Board that the FAA estimated that the entire project would cost \$3,393,000. with the federal share of the project amounting to \$3,053,700. She noted that the town/state share of the project is five percent (\$169,650.) of the total project amount. The Board discussed the project.

On a motion by Paula Johnson-Rolfe, seconded by Bill Kitchen, the Board
VOTED:

To award the bid to Lane Construction Company as the low bidder on the airport runway reconstruction project at \$2,400,000.

Ms. Therrien noted that some additional work at the airport will be done to the apron area, construction of a fuel farm, and hanger space.

On a motion by Bill Kitchen, seconded by Leslie Haynes, the Board

VOTED:

To authorize the Town Manager to sign the grant application for submission to the FAA.

4. TOWN REPORT - BID OPENING

Members of the Board opened bids received in response to a request for bids for the printing of the annual town report. The Board reviewed the bid specifications.

Bids:

Bangor Letter Shop (Bangor) - \$2851.74

Walch Printing (Portland) - \$3118.00

Albison's Printing Inc. (Augusta) - \$1855.00

On a motion by Paula Johnson-Rolfe, seconded by Bill Kitchen, the Board

VOTED:

To award the bid for the printing of the annual town report to Albison's Printing Inc. for a bid price of \$1855. with the stipulation that the low bid meets the bid specifications.

5. APPROVAL OF ROTARY/COMMUNITY VOLUNTEERS - RESTORATION OF CEMETERY

Ms. Therrien informed the members of the Board that the Machias Rotary and various volunteers will be working on the beautification of the cemetery on Court Street. She noted that some of the activities are cutting back brush, marking/identification of graves, cleaning gravestones, and cutting sod to identify/locate gravesites. Ms. Therrien explained that the volunteers would be assisted by the Machias Public Works Department. Mr. Rolfe commented that some citizens might be nervous that volunteers are cutting sod in the cemetery; he noted that volunteers should be cautious about uncovering graves. Ms. Therrien noted that the Rotary maintains their own liability insurance in the event that there are any issues with the project. Mr. Rolfe noted that the Board appreciates and is grateful for volunteers giving their time to work on the cemetery. It was the consensus of the Board to grant permission for the Machias Rotary and community volunteers to perform restoration activities on the Court Street cemetery.

6. CHECK FOR BALANCE OF UNPAID PROPERTY TAXES - ACTION BY BOARD

Ms. Therrien advised the Board that a check for the balance of unpaid property taxes on Account #949 was received by the Machias Town Office (check in the amount of \$200./amount actually owed was \$163.); she noted that the foreclosure date on the property was 3/9/18. Mr. Rolfe inquired about the date of the check. Ms. Therrien explained that she is concerned that the town's foreclosure of the property actually creates a liability issue for the Town. Ms. Therrien advised the Board that speaking as the municipal tax collector she recommends accepting the payment and halting the

foreclosure procedures since the Town has received the balance of the amount owed in back taxes.

On a motion by Paula Johnson-Rolfe, seconded by Bill Kitchen, the Board
VOTED:

To table action on this issue until the Board is advised of the date of the payment check to see how this date correlates with the foreclosure notice.

7. CITIZEN REQUEST - STREETLIGHT INSTALLATION

Mr. Dean McGuire explained that he is requesting that a streetlight be placed on the intersection of the Hoyttown Road and Old County Road because there is no light anywhere on the road, many deer are crossing the roadway at any given time, and there are many pedestrians walking on the road at night who are not easily seen by vehicle drivers. Public Works Director Mike Schoppee noted that the town's snowplow uses the intersection of the Hoyttown Road and Old County Road as a turnaround and would support the placement of a streetlight in this location. During discussion of the need for the placement of a streetlight, Mr. Pellon suggested asking the Town of Marshfield to help fund the light since this municipality owns half of the road.

On a motion by Paula Johnson-Rolfe, seconded by Bill Kitchen, the Board
VOTED:

To table the discussion of placement of a new streetlight at the intersection of the Hoyttown Road and Old County Road to allow the Town Manager time to contact the Town of Marshfield regarding financing of the light.

8. DRAFT WEIGHT RESTRICTION RULES/REGULATIONS

Ms. Therrien noted that she had reworked some sample guidelines into a proposed weight restriction rules and regulations policy for the Board to review as well as a sample trip permit and special transportation permit. Mr. Schoppee pointed out that there is a resident living on the Crossroad who uses his truck for business purposes and there would need to be a permanent exception for this resident. Mr. Pellon suggested that the proposed policy be posted to make the public aware that the Board is considering such a policy. The Board asked the Town Manager to develop an exception clause and an exception permit to be utilized under the policy.

9. TRAFFIC/PARKING ORDINANCES REVIEW

Ms. Therrien noted that District Attorney Matthew Foster provided comments regarding enforcement of traffic and parking control ordinances. Based on the suggestions provided by the district attorney from his review, Ms. Therrien recommended that Section 5-3 and Section 5-5 be deleted from the policy. Ms. Therrien noted that the district attorney advised that the traffic ordinance is not included in a special class of ordinances where the rules allow for a town official such as a police chief to prosecute those cases but that

this ordinance requires an attorney to represent the Town because there is no specific exemption from being a lawyer to handle these matters. Ms. Therrien suggested obtaining a legal opinion from MMA as to if the police chief can handle violations covered under this ordinance.

10. OTHER BUSINESS

A. Ms. Therrien called the Board's attention to the special town meeting warrant for Monday, April 30th.

B. Ms. Therrien informed the Board of a DAR/Wreaths Across America chapel service scheduled on June 17th (RSVP by June 8th).

C. The Board discussed the format of the workshop scheduled on April 26th at 5:00 PM at the telebusiness center on marijuana.

On a motion by Paula Johnson-Rolfe, seconded by Bill Kitchen, the Board voted to adjourn the meeting at 7:00 PM.