

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

SEPTEMBER 11, 2019

A meeting of the Machias Board of Selectpeople was called to order at 6:00 PM by Chairman Josh Rolfe. In attendance were Board members Paula Johnson-Rolfe, Bill Kitchen, and James Jackson; Town Manager Christina Therrien; Secretary Cathy Lord; David Clark, Mary Angarola, Bruce Smith, Lynette Bubar-Smith, Ed Pellon.

1. MINUTES - REVIEW AND ACTION

On a motion by Paula Johnson-Rolfe, seconded by James Jackson, the Board voted to approve the minutes of the August 28, 2019 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Paula Johnson-Rolfe, seconded by James Jackson, the Board

VOTED:

To approve municipal warrant #19 in the amount of \$68,675.91; to approve municipal warrant #20 in the amount of \$10,779.75; to approve municipal warrant #21 in the amount of \$919,881.09; to approve municipal warrant #22 in the amount of \$12,268.84; and, to approve municipal warrant #23 in the amount of \$742,308.97 .

On a motion by Paula Johnson-Rolfe, seconded by James Jackson, the Board

VOTED:

To approve school warrant #11 in the amount of \$205,823.24 .

3. MACHIASPORT FIRE DEPARTMENT DONATION FOR WASHER/EXTRACTOR

Ms. Therrien informed the Board that the Machiasport Fire Department has made a donation of \$500. towards the purchase of the washer/extractor. Mr. Rolfe commented that the donation is greatly appreciated. Mr. Kitchen informed the Board that the Machias fire volunteers have already sent a note expressing thanks for the donation. Ms. Therrien noted that there has been no decision as yet on the equipment grant for the purchase of the washer/extractor.

4. HEALTHY ACADIA - TOWN SMOKING POLICY

The Board discussed the development of a town smoking policy. Mr. Rolfe suggested that this topic be kept on the Board's agenda under Old Business for the present time while the Board continues to review and give more thought to a smoking policy. Ms. Johnson-Rolfe suggested using less restrictive language in a policy if the Board decides to opt into a smoking policy. The members of the Board agreed with the suggestion and they will continue to consider a town smoking policy.

5. FUEL OIL BIDS

Ms. Therrien explained to the Board that she reviewed the bids for the purchase of fuel oil that were opened by the Board at their last meeting; she explained that the contractor that the Board awarded the bid to (Frasier Oil) actually has the highest delivery fee quoted in their bid. Ms. Therrien advised the Board that the rack price differential for fuel oil changes on a daily basis. It was noted that the Town's bid specifications actually asked for fuel oil bids based on Bangor rack price. Ms. Therrien noted that based on the bid specifications no contractor actually met the Town's bid specifications. Ms. Therrien noted that it was very clearly stated in the bid specifications that bids should be based on Bangor rack price. Mr. Rolfe confirmed that the town's specifications did stipulate award based on Bangor rack price.

On a motion by Paula Johnson-Rolfe, seconded by James Jackson, the Board

VOTED:

To withdraw the award of the fuel oil bid based on a review of the submitted bids which revealed that none of the bids submitted met the stipulations of the Town's bid specifications.

Mr. Rolfe pointed out that the options regarding the bids is to go out to bid again or to award the bid to the contractor who submitted the lowest delivery fee. The Board discussed how to proceed.

On a motion by Bill Kitchen, seconded by Paula Johnson-Rolfe, the Board

VOTED:

To award the fuel oil bid to J & K Fuel whose bid stated a \$0.10 (ten cent) per gallon delivery charge contingent upon agreement that the company will use Bangor rack price.

6. GOALS/OBJECTIVES OF BOARD FOR 2019-2020

Ms. Therrien explained that she took the Board's notes on goals and objectives and reworked the ideas into a useable visible format for the Board to review. Mr. Rolfe commented that this is an expansive listing. Ms. Therrien added that it is also good to look at the list of activities that the Board has completed. The Board agreed to add the listing to the Board's tabled item list.

7. OTHER BUSINESS

A. The Board signed the discharge of property taxes on property located at Tax Map 15 Lot 51 in the amount of \$278.48 that the Board had voted to abate at their 8/28/19 meeting due to an error made by the tax assessor.

B. The Board reviewed an application for a reserve police officer. Ms. Therrien recommended that the Board hire David Claroni as a reserve police officer.

On a motion by Paula Johnson-Rolfe, seconded by James Jackson, the Board

VOTED:

To hire David Claroni as a reserve police officer with the Machias Police Department.

C. Ms. Therrien updated the Board on placement of a crosswalk at the top of college hill.

8. EXECUTIVE SESSION

On a motion by Paula Johnson-Rolfe, seconded by James Jackson, the Board

VOTED:

To adjourn into executive session at 6:46 PM in accordance with MRSA Title 1 Chapter 13 Subsection 405 Paragraph #6A for a personnel issue.

On a motion by Bill Kitchen, seconded by James Jackson, the Board voted to adjourn the executive session at 7:11 PM and reconvene into open session.

On a motion by Bill Kitchen, seconded by James Jackson, the Board

VOTED:

To approve the Town Manager's recommendation to extend an invitation to Mr. Hand.

On a motion by Paula Johnson-Rolfe, seconded by James Jackson, the Board voted to adjourn the meeting at 7:22 PM.