

**Machias Selectboard Meeting  
Tuesday, October 7, 2025  
At Machias Tele-Business Center**

In attendance: Chairman Jake Patryn, Vice Chairman Ben Edwards, Sandra Sinford and Carole Porcher, Town Manager Sarah Dedmon, Ambulance Director Ryan Maker, Paul Sylvain, Finance Officer Nicholas MacDonald, Tora Johnson and Sharon Mack.

**ADOPT MINUTES** - On a motion by Edwards, second by Porcher, the board

**VOTED** to approve the minutes of the September 24, 2025 public hearing and the minutes of the September 22, 2025 select board meeting, as presented.

**WARRANTS** - On a motion by Ben Edwards, second by Carole Porcher, the board

**VOTED** to approve warrants for Payroll - 9/26/25 #45 - \$43,913.51 and 10/3/25 #47 - \$35,851.67;

Accounts Payable - 9/26/25 #46 - \$133,491.10 and #48-\$192,342.46

On a motion by Ben Edwards, second by Carole Porcher, the board **VOTED** to approve the School warrants for Payroll #76646 \$139,514.05 and payables #76672 \$106,101.25.

**AMBULANCE BIDS** - Three bids for a new ambulance were opened at the September 24, 2025 select board meeting and presented to Ambulance Director, Ryan Maker for review. Ryan Maker said he recommends the Northeastern Rescue Vehicles bid of \$231,850.00. He cited a good working relationship and that their bid was the lowest. Funds will come from the Ambulance Replacement Capital Account and delivery would be March 2026. A moose bumper will be added. On a motion by Ben Edwards, second by Carole Porcher, the board

**VOTED** to accept the bid of \$231,850 offered by Northeastern Rescue Vehicles.

**HANGAR LEASE RATES** - Town Manager Sarah Dedmon explained that the issue of long-term leases needs to be approved at a town meeting. She said the airport leases, which would be at 11-12 cents

per square foot, would be for 20 years with a built-in option to increase. She hopes to schedule a special town meeting before the end of the year for this and several other issues, which were not discussed.

### **OTHER BUSINESS:**

1. Tora Johnson of Sunrise County Economic Council reminded the select board of the Upper Machias Bay Master Plan meeting at 5:30 p.m. November 3, 2025 at which the focus will be the dike repairs/reconstruction. She added that the intern work for the stormwater study is complete. Next the results will be assessed, priorities listed and recommendations provided. She also said the project included a 3D high resolution map for the entire town. Tora Johnson also said she is working on bringing the town's shoreland zoning map into compliance and see if any action will be required.

### **TOWN MANAGER'S REPORT**

1. Sarah Dedmon stated that she and Nicholas MacDonald are working on adding more community input polls to the town's social media. She is also inviting community members to participate in the Comprehensive Plan process.

2. Sarah said she and Carole Porcher recently attended a Grow Smart forum in Houlton and this week the duo will be at the Maine Municipal Association conference in Bangor, a two-day event. Sarah will also be the keynote speaker at the Grow Smart conference in Waterville on October 16, 2025. Sarah said one of the results of the Houlton conference is the creation of a \$5,000 planning grant proposal for recreation committee planning, which will include tourism and economic development. She said the town will work with SCEC on this and if the grant funding is approved, a list of projects could be rolled out next March 2026 to May 2026.

### **Executive Session -**

On a motion by Ben Edwards, second by Carole Porcher, the board **VOTED** to enter executive session following MRSA 1 SS 405 (6a) at 5:58 p.m

On a motion by Ben Edwards, second by Carole Porcher, the board **VOTED** to exit the executive session at 6:19 p.m.

No Decision was made.

**7. ADJOURN** - On a motion by Ben Edwards, second by Carole Porcher, the board **VOTED** to adjourn at 6:20 p.m.