

## BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

DECEMBER 19, 2018

A meeting of the Machias Board of Selectpeople was called to order at 6:00 PM by Chairman Josh Rolfe. In attendance were Board members Paula Johnson-Rolfe, Bill Kitchen and James Whalen; Town Manager Christina Therrien; John Pottle, Ed Pellon, David Clark, Mary Angarola, Sandy Bryant, Annmarie Evans, Dallas Ward.

### 1. TAX INCREMENT FINANCE PRESENTATION - EATON PEABODY

Mr. John Pottle of Eaton Peabody spoke to the Board regarding the concept of tax increment financing as utilized in the State of Maine. At the beginning of his presentation, Mr. Pottle distributed informational handouts describing aspects of Maine's TIF program. Mr. Pottle recited information from the handouts and he highlighted important items which should be considered by municipalities. Mr. Pottle advised the Board that it was his opinion that Machias should consider utilizing an omnibus TIF due to the town meeting form of government utilized in Machias. Mr. Pottle noted several times the need to gain voter approval for each credit enhancement agreement (CEA) if the plan does not include the omnibus.

Mr. Pottle answered questions regarding TIFs from both the Board and from members of the audience. At the conclusion of Mr. Pottle's presentation, the Town Manager passed out a draft TIF proposal. Ms. Therrien discussed the goals and objectives of this proposal. She noted that the Town has been in the process of identifying possible partners that could submit a credit enhancement agreement under the proposed TIF. Ms. Therrien asked the Board for direction regarding a TIF program for Machias.

On a motion by Bill Kitchen, seconded by Paula Johnson-Rolfe, the Board  
VOTED:

To authorize that the Town Manager work with John Pottle of Eaton Peabody to prepare an official tax increment financing application for presentation at a required public hearing.

Vote on Motion: 3 votes in favor (Mr. Rolfe, Mr. Kitchen, Ms. Johnson-Rolfe)

1 vote in abstention (Mr. Whalen)

Motion Passed

### 2. OTHER BUSINESS

A. Ms. Therrien noted that due to some application filing deadlines she would like to have approval from the Board to sign a Letter of Intent for a Small Harbor Improvement Program (SHIP) grant and to move forward with a full application for the grant. Ms. Therrien also requested authorization to submit a FEMA Pre-disaster Mitigation Advanced Assistance Planning Grant application and make the necessary commitments for matching time and materials for the application process.

On a motion by Paula Johnson-Rolfe, seconded by Bill Kitchen, the Board

VOTED:

To authorize the Town Manager to apply and sign any documents necessary for the SHIP (Small Harbor Improvement Program) application and the FEMA Pre-disaster Mitigation Advanced Assistance Planning Grant application.

Vote on Motion: 3 votes in favor (Mr. Rolfe, Mr. Kitchen, Ms. Johnson-Rolfe)

1 vote in abstention (Mr. Whalen)

Motion Passed

On a motion by Paula Johnson-Rolfe, seconded by James Whalen, the Board voted to adjourn the meeting at 8:06 PM.