

Note: Before beginning the meeting, those assembled stood and recited the Pledge of Allegiance.

BOARD OF SELECTPEOPLE - TOWN OF MACHIAS

DECEMBER 28, 2022

A meeting of the Machias Board of Selectpeople was called to order at 6:04 PM by Chairman Paula Johnson-Rolfe. In attendance were Board members Leslie Haynes, Sandra Sinford, Carole Porcher, and Jake Patryn; Town Manager Bill Kitchen; Secretary Cathy Lord; Town Clerk Sandra Clifton; Police Chief Keith Mercier; Superintendent of Schools Scott Porter; Police Officer Tim Mace; Machias School Committee members William Weaver, Teresa Saddler, Richard Shaw, Joleen Nicely, Calia Burke; Nicole Case.

1. MINUTES - REVIEW AND ACTION

On a motion by Carole Porcher, seconded by Sandra Sinford, the Board voted to approve the minutes of the December 14, 2011 Board meeting.

2. WARRANTS - REVIEW AND ACTION

On a motion by Sandra Sinford, seconded by Leslie Haynes, the Board
VOTED:

To approve municipal payroll warrant #50 in the amount of \$17,355.14 and to approve municipal payroll warrant #52 in the amount of \$18,944.72 .

On a motion by Sandra Sinford, seconded by Leslie Haynes, the Board
VOTED:

To approve municipal accounts payable warrant #51 in the amount of \$56,082.57 and to approve accounts payable warrant #53 in the amount of \$34,563.87 .

On a motion by Sandra Sinford, seconded by Lesli Haynes, the Board
VOTED:

To approve school warrant #121622 in the amount of \$339,339.54 .

3. MACHIAS MEMORIAL HIGH SCHOOL BID OPENING - FURNACE

The Board opened the one bid received on the bid specifications for a propane boiler at the Machias Memorial High School gymnasium. Mr. Porter reported that one other contractor expressed interest in the specifications but did not submit a bid.

Bid: R.H. Foster - \$52,047.73 to furnish and install a propane boiler including removal/disposal of old boiler

On a motion by Leslie Haynes, seconded by Sandra Sinford, the Board
VOTED:

To accept the bid submitted by R.H. Foster for the installation of a propane boiler at Machias Memorial High School in the amount of \$52,047.73 .

4. UCC FILING - KATHRYN TOPPIN

Mr. Kitchen advised the members of the Board that he is awaiting a legal opinion from Maine Municipal Association regarding the CBDG grant the Town had applied for and been awarded for Bad Little Brewing Company LLC. Mr. Kitchen told the Board that he wants assurance that the Town is not liable for the funds awarded under the CDBG grant program; he advised the Board that he will provide them with information as it is provided to him.

5. POLICE DEPARTMENT UPDATE

Chief Mercier updated the Board on police department activities.

6. DUBLIN STREET PROPERTY

Mr. Kitchen asked the Board if they had formally made a decision on the offer the Smith family had made to sell a piece of property on Dublin Street in front of the softball field to the Town of Machias.

On a motion by Carole Porcher, seconded by Leslie Haynes, the Board
VOTED:

To decline the offer to purchase property located on Dublin Street in the amount of \$85,000. from the family of Barbara Smith.

Ms. Sinford suggested that the Board would be open to a donation of the lot to the Town in lieu of the back taxes and sewer charges owed on the property. Mr. Patryn suggested that the Town could offer a little more than the amount owed to the Town.

On a motion by Sandra Sinford, seconded by Jake Patryn, the Board
VOTED:

To adjourn into executive session at 6:20 PM to discuss the Smith property on Dublin Street in accordance with MRSA Title I Chapter 13 Subsection 405 Paragraph 6D.

On a motion by Carole Porcher, seconded by Sandra Sinford, the Board voted to adjourn the executive session at 6:27 PM.

On a motion by Jake Patryn, seconded by Leslie Haynes, the Board
VOTED:

To counter the offer of the purchase of the Smith family property on Dublin Street for a zero purchase price from the Town of Machias in lieu of excusing all taxes and sewer charges as well as any outstanding legal fees owed on the property.

Mr. Kitchen told the Board that he would contact the Smith family on the Board's decision.

7. APPOINTMENT OF VOLUNTEER FIREFIGHTERS

On a motion by Leslie Haynes, seconded by Carole Porcher, the Board
VOTED:

Based on the recommendation of the Town Manager, to appoint Corrine Laramie, Shaun Laramie, and Liam Monaham to the Machias volunteer firefighters.

8. MEETING SCHEDULE

The Board agreed that their next meeting would be on January 11, 2023 at 6:00 PM.

9. EXECUTIVE SESSION

On a motion by Leslie Haynes, second by Carole Porcher, the Board
VOTED:

To adjourn to executive session to discuss union negotiations as allowed under Title I Chapter 13 Subsection 405 Paragraph 6D at 6:35 PM.

On a motion by Leslie Haynes, seconded by Carole Porcher, the Board voted to adjourn the executive session and reconvene into regular session at 6:55 PM.

On a motion by Carole Porcher, seconded by Sandra Sinford, the Board voted to adjourn the meeting at 6:56 PM.