

APPLICATION FOR BUILDING PERMIT
Town of Machias, Maine

Building Permit request for:

- ☐ New Construction ☐ Expansion / Alteration
☐ Moving of Building ☐ Reconstruction / Replacement
☐ Conversion to another or different use

Date application received at Town Office:

Recipients Initials:

Fee Paid \$ 20

Name of Applicant:

(or Agent)

Address of Applicant:

Address of Building(s):

Map

Lot

Telephone:

Proposed Use: (Describe briefly use of structure such as nature of business or residence, single or multi-family)

Indicate what other structures are located on the same lot and the uses:

(Refer to Town of Machias Building Permit Ordinance 01/26/1989 in answering all applicable sections below.)

1. ☐ Yes ☐ No A waiver or variance is requested. (Attach separate sheet stating the request and reasons why you believe they should be allowed.)
2. ☐ Yes ☐ No A copy of the applicable town tax map showing lot location is attached.
3. ☐ Yes ☐ No The property is connected to the Machias Water Co. supply or can be connected. If the property is not, or cannot be connected to the Machias Water Co. supply, water will be provided by:
☐ Well ☐ Spring ☐ Other
4. ☐ Yes ☐ No The property is connected to Town of Machias sewer system or can be connected. Attach a copy of the Sewer Entrance Permit and include the location of the connection on the site plan if the project is to be connected to the Town of Machias sewer system.
5. ☐ Yes ☐ No A soil test has been conducted for installation of a septic system for sewage disposal.
(Attach a copy of test document and diagram of the recommended septic location.)
6. ☐ Yes ☐ No A site plan showing all items listed in section 4A(3) of Machias Building Permit Ordinance is attached. The site plan should reflect the dimensions of the lot on which construction is to be undertaken specifically to include the road frontage measurement. The plan should also include setback distances for the proposed construction from each boundary and from the public road or private access road.
7. ☐ Yes ☐ No A copy of the deed, lease, purchase and sales agreement, or other evidence of ownership or control of the real estate is attached.
8. ☐ Yes ☐ No Will surface water drainage adversely affect any neighboring properties?
9. ☐ Yes ☐ No Will lighting reflect beyond lot lines or cause annoyance to neighboring properties?
10. ☐ Yes ☐ No Lot has a minimum of at least 100 feet of frontage on a town road or deeded private way.
11. ☐ Yes ☐ No The building lot is at least 15,000 square feet in size or larger.
12. ☐ Yes ☐ No The building setback will be at least 35 feet from the front of the lot.
13. ☐ Yes ☐ No Side and rear distances from the lot lines are at least 15 feet to proposed building.
14. ☐ Yes ☐ No The proposed structure will be no more than 50 feet above ground level, including chimneys, stacks or other protrusions that are part of the structure.
15. ☐ Yes ☐ No There will be safe vehicular entrance and exit to public or private roads that border the lot. (Indicate vehicle driveway on site plan.)
16. ☐ Yes ☐ No Will the proposed activity involve the installation or change of use of a driveway providing access to a state highway? If so, an entrance permit from the Department of Transportation must be obtained prior to any issuance of permits and attached to this application.
17. There will be _____ off street parking spaces as shown in site plan.

18. Commercial, industrial, and residential structures are required to comply with certain federal and/or state minimum standards and regulations

By initialing the items set forth below, the applicant is acknowledging awareness of, and compliance with, any applicable federal and state regulations and has attached copies of all approved permits that may be required. Indicate below which items apply to this building permit application and certify compliance by initialing the appropriate below:

Water Supply	_____	Water Pollution	_____	Flood Hazard Development Permit	_____
Air Pollution	_____	Soil Erosion	_____	Maine DOT Entrance Permit	_____
Shoreland Zoning	_____	Surface Drainage	_____	Sewer Connection Permit	_____
Sewage Pollution	_____	Noise Level	_____	Natural Resources Protection Act Permit	_____
Other	_____				

19. Estimated cost of proposed building or structure(s): \$ 9500

20. Name, address and telephone number of contractor or builder:

21. I have read and understand the Town of Machias Building Permit Ordinance and hereby make application for a permit based on the information contained above and request the Planning Board to act on this application at its next scheduled monthly meeting.

Signature of Applicant:

NOTE: Although not required, it is recommended that the applicant, or a duly appointed representative attend the meeting at which the application for a Building Permit is to be considered.

For Planning Board use:

Building Permit: ☐ Approved

☐ Denied

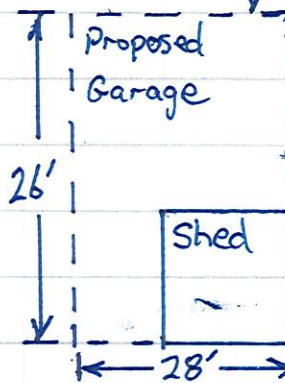
By the Planning Board on (Date):

Authorized Planning Board Signature:

16 Elm Street
Machias, ME

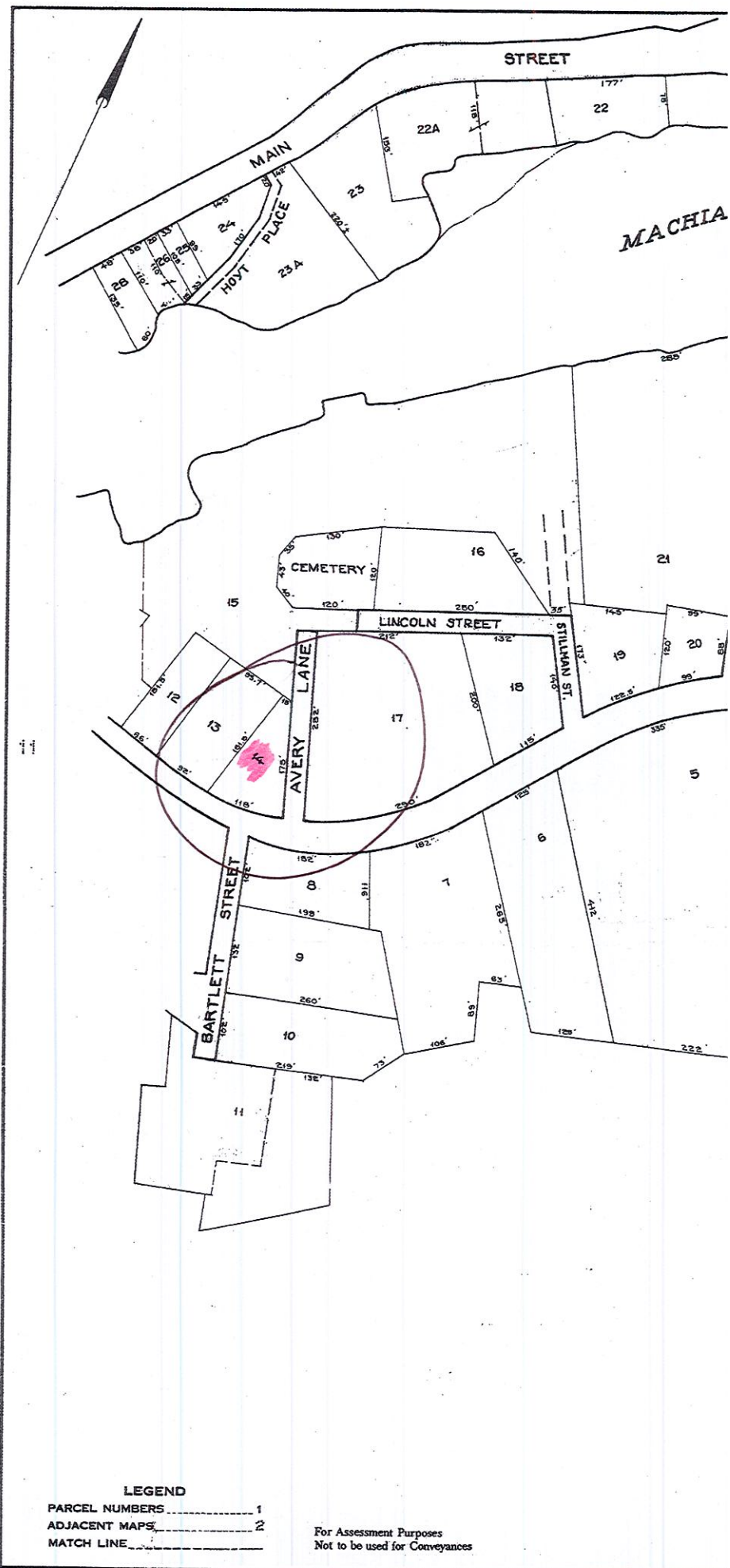
Proposed Garage (28'x26')

~91'



Avery Lane

Driveway



LEGEND

PARCEL NUMBERS 1
 ADJACENT MAPS 2
 MATCH LINE 3

For Assessment Purposes
 Not to be used for Conveyances

2025 Real Estate Tax Bill

TOWN OF MACHIAS
PO BOX 418
MACHIAS ME 04654

R24
FULLER, DANIEL E & CHERYL A
FULLER FAMILY REVOCABLE TRUST
10 MAUDSLEY VIEW LN
AMESBURY MA 01913

Current Billing Information	
Land	41,400
Building	163,900
Assessment	205,300
Homestead Exempt	0
Other Exemption	0
Taxable	205,300
Rate Per \$1000	17.200
Original Bill	3,531.16
Paid To Date	5.97
First Due 11/24/25	1,759.61
Second Due 3/13/26	1,765.58
Total Due	3,525.19

Acres: 0.49

Map/Lot 012-014

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Location 16 ELM ST

2.00% discount available. To obtain, pay 3,454.57 in full by 11/24/2025

Information

2% DISCOUNT AVAILABLE ON "TOTAL DUE" IF PAID NO LATER THAN 11/24/2025.

As a result of State payments to the Town through the State Municipal Revenue Sharing Program, the Homestead Exemption reimbursement, and State Aid to Education, your property tax bill has been reduced by 61%.

Interest of 7.5% will be charged on any unpaid tax after 11/25/2025.

Payment by credit or debit card will incur a 3% processing fee.

The Town of Machias is on the web: www.machiasme.org

There are details regarding individual residential property valuations on the website.

DOG OWNERS: Remember to license your dog no later than 12/31/2025.

The Town of Machias has bonded indebtedness of \$1,850,876 as of 6/30/2025.

Current Billing Distribution

EDUCATION	23.90%	843.95
MUNICIPAL	66.80%	2,358.81
COUNTY	7.72%	272.61
TAX INCREMENT	1.58%	55.79

Remittance Instructions

Please make checks or money orders payable to
Town of Machias and mail to:
Town of Machias
PO Box 418
Machias ME 04654

TOWN OFFICE PHONE: 207-255-6621

Please remit this portion with your second payment

2025 Real Estate Tax Bill

Account: R24

3/13/2026 1,765.58

Name: FULLER, DANIEL E & CHERYL A

Map/Lot: 012-014

Location: 16 ELM ST

Due Date Amount Due Amount Paid

Second Payment

Please remit this portion with your first payment

2025 Real Estate Tax Bill

Account: R24

11/24/2025 1,759.61

Name: FULLER, DANIEL E & CHERYL A

Map/Lot: 012-014

Location: 16 ELM ST

Due Date Amount Due Amount Paid

First Payment