

Minutes
Machias School Committee
Wednesday, April 1, 2026
Machias Memorial High School
Room 6
4:15 PM

Attendance: Teresa Saddler, Jen Weaver, Cathy Morse.

Others Present: Bridgette Koch, Sue Dow, Wendy Black, Mary Maker, Nicole Case.

I. Call to order at 4:18 p.m. by Teresa Saddler.

II. **Approval of the minutes of March 11, 2026.**

Motion by Jen Weaver to approve the minutes of March 11, 2026.

Second: Cathy Morse; Vote: 3-0.

III. **Agenda Adjustments:**

Approval of Rose M. Gaffney and Machias Memorial High School calendars for the 2026/2027 school year as Item 4 under New Business.

IV. **Public Comment:**

A Machias citizen expressed her concern regarding the traffic flow on the Machias Campus.

V. **Reports:**

RMG: Attached.

MMHS: Attached.

Superintendent: Attached.

VI. **New Business:**

1. Audit Update:

The Superintendent informed the School Committee that the FY 24 audit was submitted on December 4, 2025; waiting on the Town of Machias to resolve open items. The FY 25 audit reconciliations are in progress.

2. Staffing Updates:

The Superintendent informed the School Committee that Ada Raye and Christy Rolfe Taylor would like to transfer to first grade from

kindergarten in the 2026/2027 school year. The Superintendent will honor this request.

3. Budget Workshop:

The Superintendent reviewed the draft budget with the School Committee and public. She will attend the Budget Committee meeting on April 2, 2026 to share the draft and solicit feedback.

4. Approval of Rose M. Gaffney and Machias Memorial High School 2026/2027 School Calendars:

The Rose M. Gaffney and Machias Memorial High School Principals' distributed and explained the draft 2026/2027 school calendars.

Motion by Teresa Saddler to approve the Rose M. Gaffney and Machias Memorial High Schools 2026/2027 school calendars.

Second: Jen Weaver; Vote: 3-0.

VII. Adjournment:

Motion by Teresa Saddler to adjourn at 5:49 p.m. until the next regular meeting of the Machias School Committee, May 6, 2026 at 4:15 p.m.

Second: Jen Weaver; Vote: 3-0.

Respectfully Submitted,

Nicole Case
Superintendent of Schools
AOS 96
Machias Bay Area School System