

AOS 96
Superintendent's Office
291 Court Street
Machias, ME 04654
(207) 255-6585

Minutes
Machias School Committee
Wednesday, January 12, 2022
Machias Memorial High School
4:00 PM

Attendance: Teresa Saddler, William Weaver, Richard Shaw, Calia Burke.

Others Present: Nicole Case, Scott Porter.

I. Call to order at 4:00 p.m. by Teresa Saddler.

II. Approval of the minutes of December 1, 2021.

Motion by Richard Shaw to approve the minutes of December 1, 2021.
Second: William Weaver, Vote: 4-0.

III. Agenda Adjustments: None.

IV. Public Comment: None.

V. Principals' Reports:

RMG: Enclosed.

MMHS: Enclosed.

VI. New Business:

1. Equipment Bid Openings:

Greenhouse Bids: Jerry Blackburn (\$107.00), Mike Hawkins (\$126.00), Tim Theis (\$200.00).

Motion by Teresa Saddler to accept the bid from Tim Theis in the amount of \$200.00 for the greenhouse.

Second: William Weaver; Vote: 4-0.

Snowblower Bids: Jerry Blackburn (\$10.00), Wayne Small (\$25.00).

Motion by Teresa Saddler to accept the bid from Wayne Small in the amount of \$25.00 for the snowblower.

Second: William Weaver; Vote: 4-0.

Pottery Kiln Bids: No bids received on the pottery kiln.

10 by 10 Sandbox Bids: Jerry Blackburn (\$10.00).

Motion by Teresa Saddler to accept the bid from Jerry Blackburn in the amount of \$10.00 for the sandbox.

Second: William Weaver; Vote: 4-0.

PTO Mower Bids: Wayne Small (\$50.00), Mike Hawkins (\$96.00).

Motion by Teresa Saddler to accept the bid from Mike Hawkins in the amount of \$96.00 for the PTO mower.

Second: William Weaver, Vote: 4-0.

6 x 20 Trailer Bids: Wayne Small (\$210.00), Jim Roberts (\$250.00), Mark Fields (\$300.00), Jerry Blackburn (\$307.00), Mike Hawkins (\$375.00), Tim Theis (\$501.00).

Motion by Teresa Saddler to accept the bid from Tim Theis in the amount of \$501.00 for the 6 x 20 trailer.

Second: William Weaver; Vote: 4-0.

Cookstove Bids: Jerry Blackburn (\$10.00).

Motion by Teresa Saddler to accept the bid from Jerry Blackburn in the amount of \$10.00 for the cookstove.

Second: William Weaver; Vote: 4-0.

Potato Peeler Bids: Jerry Blackburn (\$27.00), Steve Clark (\$50.00).

Motion by Teresa Saddler to accept the bid from Steve Clark in the amount of \$50.00 for the potato peeler.

Second; William Weaver; Vote: 4-0.

2. Teacher Nomination:

The Superintendent nominated Lyra Carlow for a teacher position at Machias Memorial High School for the 2021/2022 school year.

Motion by Teresa Saddler to approve the Superintendent's nomination of Lyra Carlow for a teaching position at Machias Memorial High School for the 2021/2022 school year.

Second: William Weaver; Vote: 4-0.

3. Federal Vaccination Law (Biden 100 Employee):

The Superintendent informed the School Committee regarding the status of the Federal vaccination law. He explained the Maine Department of Labor Board of Occupational Safety and Health is scheduled to meet on January 18, 2022 to develop implementation

rules for the State of Maine. The vaccination law is also being considered by the U.S. Supreme Court.

The Superintendent reported that he has sent a letter to all employees requesting proof of being vaccinated. The Machias School Department will implement a testing program for employees that are not vaccinated.

4. COVID Updates:

The Superintendent reviewed the latest MCDC guidelines in their updated Standard Operating Procedure for COVID cases and close contacts. The biggest change is the quarantine time for positive COVID cases, which has decreased from 10 days to 5 days under certain conditions.

5. ESSER III Projects Update:

The Superintendent and Principal gave the School Committee an overview of the recent campus work using ESSER III funds. The largest current project is the development of a parking lot behind the high school gym and a road that will connect the new parking lot to the parking lot behind the Rose M. Gaffney School. There is a designated area behind the Rose M. Gaffney back parking lot that will be developed for bus parking.

6. Roof Project Update:

The Superintendent informed the School Committee the Maine Department of Education will be announcing Revolving Loan Fund Grant Awards at the beginning of February 2022. If approved, this award would pay for approximately half of the project. A special town meeting would be required to approve the project.

7. 21/22 Tuition Rates:

The Superintendent informed the School Committee that 21/22 tuition rates have been released by the Maine Department of Education. The high school rate is \$10,534.00 and the elementary rate is \$7,060.00.

8. FY 23 Budget Development Timeline:

The Superintendent distributed a handout (enclosed) that describes the FY 23 budget development timeline.

9. Executive Session: Negotiations: 1 M.R.S.A. § 405(6)(D):

Motion by Richard Shaw to enter into Executive Session at 4:50 p.m.
Second: William Weaver; Vote: 4-0.

Declared out of Executive Session at 4:58 p.m.

VII. Adjournment:

Motion to adjourn at 4:59 p.m. by Richard Shaw.
Second: William Weaver; Vote: 4-0.

Respectfully Submitted,



Scott K. Porter

Superintendent of Schools

AOS 96

Machias Bay Area School System

Principal Message: January 12th, 2022

Enrollment: 331

The staff wanted me to thank you for the extra days before Christmas vacation. They said the remote days were much needed and that over 90% of students overall turned in meaningful work.

PAWS members provided an ornament painting day for our students. Pre-K-8 They are sponsoring a mitten tree for kids in need at school.

RMG is working dilligently to improve attendance as this is one of our target areas. The student success coordinator has been instrumental in this process. With our Teir III funds we are working on ways to reward attendance.

Chad, Mike R. and myself completed the school safety training around Risk Assessment and reviewing our school safety plans.

We are still participating in the Outdoor Ed program in grade 5.

NWEA testing will take place next week and NAEP testing is in February.

We will be having NWEA teacher training at the end of the month.

The winter sports season is in full swing with over 35 athletes participating in basketball or cheering. Our athletes are allowed to have 5 family members attend and the visiting players 2. All are wearing masks and we have had no issues from either team.

We have another COVID clinic on campus Jan. 28th in the high school gymnasium.

MMHS Principal's Report January 12, 2022

Enrollment

- ◆ 162

ESSER III

- ◆ First Phase of Groundwork
 - Loss of Internet
 - Bus Parking
 - Long Term Plan
- ◆ Next Steps
 - Estimates
 - Electrical at MMHS
 - Windows
 - Van
 - Interior Updates

Athletics

- ◆ Basketball & Cheering
 - Boys
 - Girls
 - Cheering - no competition

Schedule

- ◆ Next Semester
 - Downeast Community Partners
 - Health Class by Parental Permission
 - Curriculum and Memorandum of Understanding
 - Interventionist positions
 - Penny Manning
 - Structured Study
 - Lyra Hall
 - Recovery Credits and Remote Learning
- ◆ Next Year
 - Master Schedule is almost ready
 - Increased number of sections for core requirements
 - Running out of spaced
 - Staffing Shortage

Layers of Protection

- ◆ Handwashing
- ◆ Pooled Testing (# participants growing)

- ◆ Masks
- ◆ Distancing

Covid Concerns

- ◆ Shortened Quarantine
- ◆ Close Contacts within a Household

Quarantine

- ◆ Currently 8 active positive cases

Time Off

- ◆ Days before Christmas Appreciated
- ◆ Half-Day Workshops for Accreditation
 - School Wide PLCs
 - Vision of the Graduate
 - Written Curriculum in Consistent Format
 - School Wide Plan for Improved Healthcare, Mental Health, and Mindfulness
 - Maintenance and Renovation Plan

2022/2023 Budget Development Timeline

February 15, 2022	Building Administrators turn in budgets to AOS 96 Business Manager.
Late February - Early March 2022	Building Administrators schedule an appointment with the Superintendent to review budget requests.
Mid to late March 2022	School Committees review draft budgets.
April 2022	School Committees approve budgets.
Early May 2022	School Committees meet with Selectmen.
By June 30, 2022	Budgets passed in town meetings.