

AOS 96
Superintendent's Office
291 Court Street
Machias, ME 04654
(207) 255-6585

**Minutes
Machias School Committee
Wednesday, November 6, 2019
Superintendent's Office
4:00 PM**

Attendance: Teresa Saddler, Richard Shaw, Carolyn Nadeau, Joleen Nicely, Richelle Leighton.

Others Present: Joyce Fragale, Brian Leavitt, Mary Maker, Mitchell Look, Scott Porter.

I. Call to order at 4:00 p.m. by Teresa Saddler.

II. Approval of the minutes of September 23, 2019.

Motion by Joleen Nicely to approve the minutes of September 23, 2019.
Second: Richard Shaw; Vote: 5-0.

III. Agenda Adjustments: None.

IV. Public Comment: None.

V. Principal's Report:

RMG: Enclosed.
MMHS: Enclosed.

VI. New Business:

1. CTE Update:

The Superintendent informed the School Committee that MSAD 37 will be purchasing the Columbia property in October. The former 4 Corners grocery store will be renovated and house four new CTE Programs next year. The renovations are expected to be completed by the end of March 2020.

2. Surplus Property:

The Superintendent distributed a list detailing the surplus Building Trades

equipment that was recommended to be put out to bid. After reviewing the list with the Superintendent the School Committee took action.

Motion by Richard Shaw to approve the list of surplus equipment to be put out to bid.

Second: Joleen Nicley; Vote: 5-0.

3. Field Improvement Update:

Mitchell Look informed the School Committee that the Field Improvement Committee is continuing plan for funding the necessary improvements to the soccer field on the Machias Campus, as well as, the field at South Side.

4. 2019/2020 Budget Update:

The Superintendent informed the School Committee that there are currently more tuition students than budgeted.

5. MSMA Fall Conference:

The Superintendent reported that he attended the MSMA Fall Conference on October 24-25, 2019. There were many sessions for participants that ranged from collective bargaining to opportunities to meet the Commissioner of Education. The keynote speakers were Donna Beegle and Peter Vigue.

6. Maine Small Schools Coalition:

The Superintendent informed the School Committee that the Maine Small Schools Coalition will conduct their Fall meeting at the University of Maine on November 22, 2019. Many Rural Maine Superintendents and Rural Maine Legislators attend these important meetings.

7. Approval of Updated Policy: Nondiscrimination/Equal Opportunity and Affirmative Action (AC):

Motion by Richard Shaw to approve the Updated Policy Nondiscrimination/Equal Opportunity and Affirmative Action (AC).

Second: Carolyn Nadeau; Vote: 5-0.

8. Approval of Updated Policy: Harassment and Sexual Harassment of Students (ACAA):

Motion by Richard Shaw to approve the updated policy Harassment and Sexual Harassment of Students (ACAA).

Second: Carolyn Nadeau; Vote: 5-0.

9. Approval of Updated Procedure: Student Discrimination and Harassment Complaint Procedure (ACAA-R):

Motion by Richard Shaw to approve the updated Student Discrimination and Harassment Complaint Procedure (ACAA-R).

Second: Carolyn Nadeau; Vote: 5-0.

10. Approval of Updated Policy: Harassment and Sexual Harassment of School Employees (ACAB):

Motion by Richard Shaw to approve the updated policy Harassment and Sexual Harassment of School Employees (ACAB).

Second: Carolyn Nadeau; Vote: 5-0.

11. Approval of Updated Procedure: Employee Discrimination and Harassment Complaint Procedure (ACAB-R):

Motion by Richard Shaw to approve the updated Employee Discrimination and Harassment Complaint Procedure (ACAB-R).

Second: Carolyn Nadeau; Vote: 5-0.

12. Approval of Updated Policy: Hazing (ACAD):

Motion by Richard Shaw to approve the updated Hazing Policy (ACAD).

Second: Carolyn Nadeau; Vote: 5-0.

13. Approval of Updated Policy: Tobacco-Free Schools: Use and Possession of Tobacco and Electronic Smoking Devices (ADC):

Motion by Richard Shaw to approve the update policy Tobacco-Free Schools: Use and Possession of Tobacco and Electronic Smoking Devices (ADC).

Second: Carolyn Nadeau; Vote: 5-0.

14. Approval of Updated Policy: Bullying (JICK):

Motion by Richard Shaw to approve the updated Bullying Policy (JICK).

Second: Carolyn Nadeau; Vote: 5-0.

15. Approval of Updated Procedure: Bullying – Administrative Procedure (JICK-R):

Motion by Richard Shaw to approve the updated Bullying – Administrative Procedure (JICK-R).

Second: Carolyn Nadeau; Vote: 5-0.

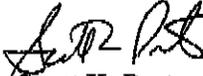
16. Approval of New Policy: Staff Conduct with Students (GBEBB):

Motion by Richard Shaw to approve the new Staff Conduct with Students Policy (GBEBB). Second: Carolyn Nadeau; Vote: 5-0.

VII. Adjournment:

Motion to adjourn at 4:44 p.m. by Joleen Nicely.
Second: Richard Shaw; Vote: 5-0.

Respectfully Submitted,



Scott K. Porter

Superintendent of Schools

AOS 96

Machias Bay Area School System

RMG PRINCIPAL'S REPORT

11/6/19

The Principal's Desk

Grade 8 has begun their graduation and class trip fund raising activities. Their initial fundraiser, a bottle drive, was a great success. Our 8th graders look forward to celebrating the culmination of their elementary school years with many special events including a class trip, graduation dance, and graduation ceremony.

We have passed the mid-point of Trimester 1. We have many supports in place for our students. The RMG website hosts homework pages which include assignments over a two-week period for our grade 4-8 students. The Powerschool site gives parents information surrounding assignment completion, as well as the grade that students have earned on assignments. These supports help keep parents "in the know" surrounding their child's progress.

Above these supports, Edge hosts a study hall for students as part of their after-school programming. Students in need of extra study time are allowed to attend study hall for the entire program day, on an as needed basis. Students in grades 7 and 8 benefit from the GEAR UP Grant after school tutoring program which takes place on Tuesdays and Thursdays from 2:30-3:30.

October 2nd was National Custodian Appreciation Day. We recognized some of our favorite school helpers: Mr. David Smith, Mr. Wayne Stoddard, Mr. Mike Smith, Mrs. Lois Decatur, Mr. Dan Smart, and Mr. Sam Floyd.

October 14-18 was National School Lunch Week. We recognized our lunch ladies: Mrs. Thompson, Mrs. Look, Mrs. Cloney, Mrs. Fitzsimmons, Mrs. Preston, and our fill in lunch lady, Mrs. Hughes.

October 21-25 was National Bus Safety Week. We recognized our bus drivers who work hard to get us safely to and from school, sports events, and field trips, in all types of weather: Mr. David Smith - Machias, Mr. Wayne Stoddard - Machias, Mr. Mike Smith - Machias, Mrs. Brenda Cloney - Marshfield, Mr. Mike Chandler - Whitneyville, Mrs. Lisa Hanscom - Roque Bluffs, Mrs. Tina Ross - Jonesboro, Mr. Duane Geel - Wesley, and Mrs. Julie Roberts - Northfield.

Programs

Our Edge After School Program is off to an awesome start. This program works with our after-school sports program as well as clubs, giving students who are enrolled the flexibility to move between school and Edge programming from 2:30 to 4:30. This provides students the opportunity to participate in several activities, while negating the need for families to transport, or sign students in and out of activities. This just one of the many wonderful benefits that the Edge program provides. We appreciate the hard work and dedication of Director Suzie James and her staff.

The GEAR UP Grant allows us to provide tutoring for our 7th and 8th graders again this year. Tutoring takes place with Ms. O'Neal in her classroom from 2:30-3:30 on Tuesdays and Thursdays.

Our resident Tooth Fairies from the Washington County Children's Program have been busy hosting dental Clinics for our PK - 5th grade students.

Music

Mrs. Baker reported that our fifth-grade students were very excited to receive instruments on instrument Rental Night. We now have 26 (all but 6) fifth graders in our beginner band.

Sports/Clubs

Our Cross-Country season culminated in the Championship Race. Eighteen RMG runners received medals, and all four RMG teams received trophies. Team Champions included: 3-5 girls, 3-5 boys, 6-8 girls, and 6-8 boys. Select Cross-Country students also competed in the Aurora Invitational Race. Ribbon winners included Presley Day who placed 30th out of 184 runners, William Good who placed 41st out of 167 runners, and Chloe Kilton who placed 49th out of 184 runners. This was the final week of our regular volleyball and soccer season.

Basketball practices have begun. We have "dropped down" to grade 6 for basketball this year. Mrs. Kelly Kilton applied to coach junior high girls, Mr. Chad Fitzsimmons to coach the boys, and Mrs. Tammy Hooper to coach the cheerleaders.

Destination Imagination is in full swing. We have nine teams comprised of 61 students. Coaches are: Ellie Burgess – Rising Stars, Kelly Kilton – Rising Stars, Ava Dray, Janis Whitney, Toshia Day, Doug Sadler, Heidi Roesslet, Danny Vazquez, and Lynda Dolley.

Field Trips

Third graders recently visited Canada. They benefitted from a guided tour of the Roosevelt family cottage where they learned about President Franklin D. Roosevelt and his wife and children. They also did a beach tour during which they learned about small ocean creatures, especially creatures that have shells. Lastly they toured, and learned about various plants, that inhabit a bog. The highlight of the bog visit was viewing a carnivorous plant - the pitcher plant!

Grade 4 visited the U.S. Coast Guard Station in Jonesport. Representatives of the Coast Guard described their jobs as the police people of America's coastal waters. Their job is to promote safety and to educate the public. Students toured the facility including boarding two of the safety boats that were docked. Students learned about the daily life of a "Coastie" and were allowed to tour, touch and sit in the driver's seat of both safety boats. In addition, they were able to try on equipment which Coast Guard members use, and attempt to throw a safety line into a canoe.

Grade 4 also visited the Down East Institute. Each student had an opportunity to visit three stations. One station consisted of studying granite stone, sea salt, beach sand, and a star fish under a microscope. Another station had students measure the water temperature of the ocean in small tidal pools and record the results. The last station was a "touch tank". Students could pick up, touch, and study the movements of various sea creatures. Grade 4 will be doing a return visit in the spring.

Sixth graders spent a morning at UMM working with Dr. Karen Beeftink and a group of UMM students to learn about the seven principles of "Leave No Trace" land use ethics. They participated in a series of hands-on stations and a relay race to practice their new knowledge.

Sixth grade students partnered with the Downeast Salmon Federation (DSF) to release juvenile salmon into Chase Mill Stream in East Machias. Students carried heavy buckets of salmon from tanks on trucks down to the stream where they gently released the salmon into the flowing waters. The students previously worked with the DSF to fin-clip the adipose fin of the young salmon as a method of marking them to determine in the future if they survived their long journey to the ocean and back to spawn.

Grade 7 students visited the Challenger Learning Center. Students engaged in a simulated space mission and created rockets. Machias Savings Bank sponsors this wonderful learning experience.

Grade 8 girls attended Totally Trades at Washington County Community College. New Ventures Maine organizes this free, one-day event for girls each fall. The objective is to encourage female students to consider careers in fields that are traditionally dominated by men. Girls chose among workshops that consisted of heavy equipment operation, welding, cable technician, electrical, and many more. The hands-on experience provided the girls with real life experiences.

The grade 8 class visited, and toured the College of the Atlantic in Bar Harbor. They also visited the museum, where students viewed many exhibits created by university students. Our students were particularly excited about the whale skull and hissing cockroaches.

The JMG leadership team traveled to the annual Leadership Conference (LEC) this week. The team consists of four 7th and 8th graders from Rose M. Gaffney. Students joined over 100 students from 23 middle schools throughout Maine traveling to Pine Tree Camp in Rome, to participate in JMG's 2019 Middle School Leadership Conference. "Maine Needs U" was the theme of this year's conference with the students participating in goal oriented, hands on, activities (S.T.E.A.M. Challenge to a Shark Tank like activity, pitching a Business Plan to Maine business professionals) focusing on unique career fields throughout Maine.

Events

Tuesday, October 8, was "Dig Pink Day". We supported the MMHS Volleyball Team's efforts to raise money to combat Breast Cancer by wearing pink.

Machias Memorial High School, included us in their plans to recognize "Unity Week", to show that we are united against bullying! Thank you to Mr. Leavitt and Mrs. Wendy Schoppee for organizing the activities and inviting us to participate. Mrs. Burgess hosted the Unity Week activities for RMG students in the library.

We recognized Fire Prevention week by practicing our evacuation drill. Our students did an awesome job of quickly and quietly leaving the building and, once outside, waiting quietly for the next instructions. We followed up with a visit from our local firefighters. We are proud to be able to say that one of our own teachers, Mrs. Lee, is a fire fighter! Mrs. Lee organized the fire prevention activities which included group discussions about fire safety, as well as steps to take in the case of a fire. Students visited the fire and ladder trucks and were audience to a demonstration on what fire fighters look and sound like when they rescue people.

PAWS sponsored the annual fall book fair in the RMG gym. All students were able to choose a book.

Our National Junior Honor Society in conjunction with our PAWS parent group hosted Halloween activities in the RMG gym on Thursday for students in grades PreK-4.

On Friday, November 8th, we will honor our veterans. Our Veteran's Program will begin at 8:00 a.m. with breakfast in the Rose M. Gaffney Gym, followed by a ceremony at Machias Memorial High School Gym beginning at 9:00. We look forward to this opportunity to honor those who have given so much to ensure our freedom.

Check us out and see what we're up to!!!

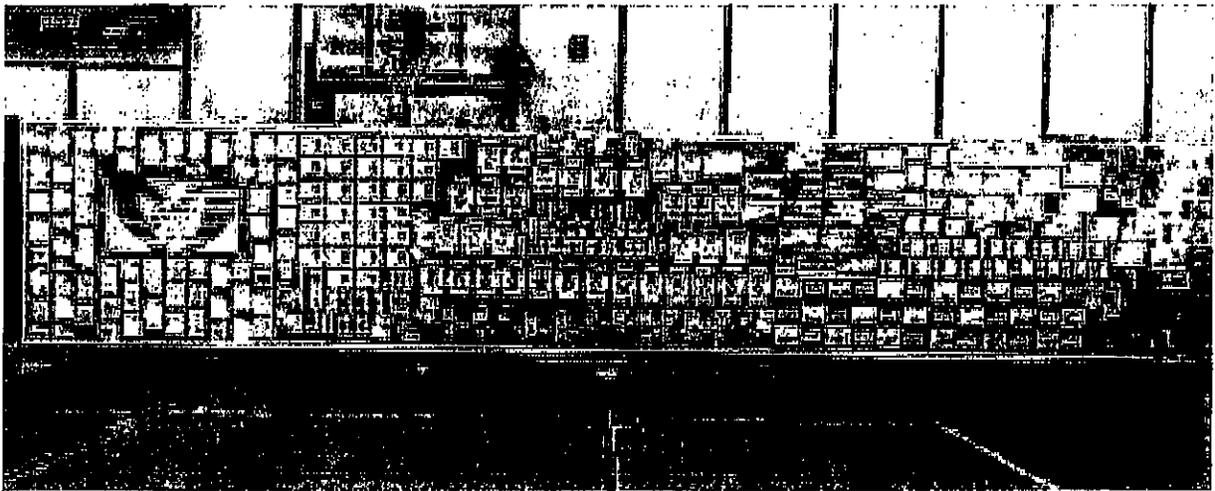
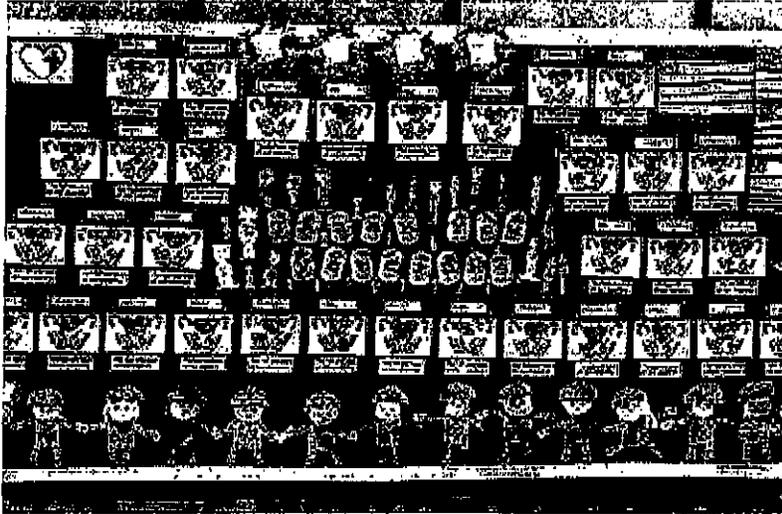
*RMG Website: <https://sites.google.com/site/rmgelementaryschool/>.

*RMG Digital Calendar: <http://localendar.com/public/RMGSchool>.

*RMG Facebook Page: <https://sites.google.com/site/rmgelementaryschool/>

*RMG Weekly Principal's Message: Contact RMG and request to be added to the list.

Veteran's Wall 2019



Machias Memorial High School

Principal's Report

November 2019

NEASC Review

I have submitted the required report to the New England Accreditation of Schools and Colleges (NEASC) for our review coming up on November 20 and 21. This was an effort between teachers, staff, and myself. This report will be reviewed by a team from NEASC prior to their visit.

When the team arrives for the visit they will meet with different stakeholder groups to verify that the report matches what is actually happening in our school. The group will then meet, discuss their findings, and issue a report back to the school before they leave.

NWEA Testing

All freshmen and sophomores will be administered the Northwest Educational Assessment (NWEA) in November. The data that results from the test will inform instruction and interventions. The test will be given again in the spring to measure academic growth.

Athletics

I wanted to recognize our student athletes and coaches. The volleyball, soccer, and cross country team all won sportsmanship awards this season. The volleyball team and cross country team made the playoffs. Several seniors were named to the All-Academic Team in the Penobscot Valley Conference. Six freshmen student athletes are participating in the Penobscot Valley Conference Leadership events. There are a lot of positive things happening with athletics. I'm very proud of our students and coaches for representing our school and community in a positive light.



Maine Principal's Association Sportsmanship Award Winner Class C Volleyball

ProStart Competition

Chef Will, an accomplished and well known chef representing Maine ProStart, visited our school. Chef Will is well known in the Portland area and has just returned from a trip to France. Chef Will shares his expertise and experiences with our students. He also mentors them in preparation for the Maine ProStart competition that takes place in February.



Unity Day 2019

On October 23 Machias Memorial High School held its 2nd Annual Unity Day. The purpose of Unity Day is to raise awareness of bullying and encourage kindness, tolerance, and inclusion for all.



This year Mrs. Schoppee and the Student Council organized a week full of activities focused on Unity Day. In the photo above, students, teachers, and staff signed a poster pledging their support for kindness, acceptance, and inclusion for all.

Bar Harbor Banking & Trust Visits MMHS
Susan Albee and Steve Richardson visited Machias Memorial High School. The purpose of their visit was to educate students on the services available at a bank. They met with students and informed them of savings accounts, checking and debit accounts, and investments. The student body welcomed them to our school and the presentation was well attended. Thank you to BHBT for coming to our school.

