

**Minutes  
Machias School Committee  
Wednesday, March 5, 2025  
Machias Memorial High School  
Room 6  
4:00 PM**

**Attendance:** Teresa Saddler, Richard Shaw, Jen Weaver.

**Others Present:** Mitchell Look, Sue Dow, Nicole Case, Scott Porter.

**I.** Call to order at 4:00 p.m. by Teresa Saddler.

**II.** **Approval of the minutes of January 22, 2025.**

Motion by Richard Shaw to approve the minutes of January 22, 2025.  
Second: Jen Weaver; Vote: 3-0.

**III.** **Agenda Adjustments:** None.

**IV.** **Public Comment:** None.

**V.** **Principals' Report:**

**RMG:** Enclosed.  
**MMHS:** Enclosed.

**VI.** **New Business:**

**1. Machias Memorial High School Principal Search Committee:**

The Superintendent requested that 2 School Committee members be part of the Machias Memorial High School Principal Search Committee.

**2. 25/26 Preliminary State Subsidy Report:**

The Superintendent reported that 25/26 preliminary state subsidy for the Machias School Department is \$2,456,215.00. The 25/26 CTE allocation is \$1,728,051.00.

**3. CTE Truck Program Grant:**

The Superintendent requested that the School Committee approve paying a down payment on the CTE trucks approved in the CTE Truck Program Grant. The School Committee agreed with paying a down payment on the CTE trucks.

**4. 24/25 Federal Funds:**

The Superintendent reported that the Machias School Department receives approximately \$988,000.00 in Federal funds. Currently the Federal Title IX policy is in conflict with a current State of Maine statute.

**5. Draft 25/26 School Calendar:**

The Machias Memorial High School Principal distributed and explained the draft 25/26 school calendar.

Motion by Teresa Saddler to approve the 25/26 school calendar.  
Second: Jen Weaver; Vote: 3-0.

**6. MSSA Winter Convocation:**

The Superintendent informed the School Committee that he attended the MSSA Winter Convocation for Superintendents on January 16 and 17 in South Portland.

**7. Executive Session: Negotiations: 1 M.R.S.A. § 405 (6)(D):**

Motion by Teresa Saddler to enter into Executive Session at 4:57 p.m.  
Second: Jen Weaver; Vote: 3-0.

Declared out of Executive Session at 5:12 p.m. by Teresa Saddler.

**VII. Adjournment:**

Motion to adjourn at 5:12 p.m. by Teresa Saddler.  
Second: Jen Weaver; Vote: 3-0.

Respectfully Submitted,

Scott K. Porter  
Superintendent of Schools  
AOS 96  
Machias Bay Area School System