

TOWN OF MACHIAS ANNUAL TOWN REPORT

JULY 1, 2019 TO JUNE 30, 2020

Building our Community



Machias Savings Bank Expansion
Main Street (Old Ford Garage Lot)



SCEC Entrepreneurship Center
Main Street (Old Nash Building)



West Falls Holdings
Corner Broadway/Court Street
(Old Apartment Building/Barn)



IMK Properties LLC
College Hill (Old CES building and house)

About the cover: Building Our Community

Four new development projects, totaling almost \$5 million in new, private investment, are underway as part of the newly adopted Tax Increment Financing (TIF) initiative enacted by voters earlier in the year.

It is wonderful to see so many new projects taking shape throughout the community.

Machias Savings Bank continues to call Machias home, providing many new career opportunities for residents and attracting future residents of all ages. The new facility will allow the bank to create up to fifty new jobs over the next ten years. The building will be named the Machias Savings Bank Operations Center and will house a variety of departments to support the bank's Statewide expansion.

The Sunrise County Economic Council plans to turn the old Nash Building into a Business Entrepreneurial Center focused on small businesses and new start-ups. The Town is pleased that this historic building is expected to be saved and used for a purpose that will continue to grow the Machias economy.

West Falls Holdings LLC purchased the old blue apartment building on the Corner lot of Broadway and Court Street. The apartment building has been demolished and the barn is being rehabilitated to provide commercial rental space.

Justin King has demolished an older home and the old CES Building. It is believed the newly constructed building will house King Construction Services, the CES office, a childcare center, a jeweler, a few modern apartments on the upper level and there is one additional commercial space still available.

The Town has been in conversations with an additional five businesses interested in completing additions or rehabilitations of dilapidated properties. We look forward to assisting all our "Join Us On Main Street" partners in creating a more economically vibrant community for the future.

Pictures and drawings were submitted by William Kitchen, Machias Savings Bank, and Merriam Architects. (Clockwise from top left) Architect's rendition of Machias Savings Bank's expansion on Main Street, architect's rendition of Sunrise County Economic Council's rehabilitation of the Nash Building on Main Street, picture of West Falls Holdings, LLC – new commercial, mixed use building on corner of Court Street and Broadway, picture of IMK Properties LLC – new commercial, mixed use building on College Hill.

**ANNUAL REPORT
OF THE MUNICIPAL OFFICERS OF THE
TOWN OF MACHIAS
MAINE**

FROM:

JULY 1, 2019 TO JUNE 30, 2020

CONTAINING:

**THE MUNICIPAL OFFICERS' ANNUAL REPORT FOR
2018-2019**

**THE SCHOOL AND MUNICIPAL WARRANTS FOR
2019-2020**

**IN A COST SAVING EFFORT PLEASE
RETAIN THIS REPORT**

**A SUFFICIENT NUMBER OF THESE REPORTS HAVE BEEN PRINTED AND
FURNISHED TO CITIZENS IN ADVANCE OF THE ANNUAL TOWN MEETING.
PLEASE BRING YOUR COPY TO THE MEETING, AS THERE MAY NOT BE
SUFFICIENT COPIES AVAILABLE FOR EVERYONE ATTENDING.**

TABLE OF CONTENTS

REPORT NAMES:	PAGE:
Ambulance Annual Report	18
Ambulance Department Projected Budget	60-61
Appointed Officials	4-6
Assessor's Annual Report	20
Board of Selectmen's Annual Report	14
Budget Summaries	58-59
Dedication	1-2
Director of Adult and Community Education Annual Report	43-44
Director of Special Education Annual Report	42
Federal and State Delegation	7
Fire Department Annual Report	21
Independent Auditor's Report and Financial Statements	45-56
Letter from Angus King	9
Letter from Marianne Moore	10
Letter from Jared Golden	12
Letter from Barry Curtis	13
Letter from Will Tuell	11
Letter from Governor Paul LePage	8
Machias Memorial High School Principal's Annual Report	39
Maine Moderators Manual	57
Notes	92
Outstanding Personal Property Taxes	31
Outstanding Real Estate Taxes	27-30
Outstanding Sewer Accounts	32-36
Police Department Annual Report	22
Public Works Annual Report	23
Rose M. Gaffney School Principal's Annual Report	40-41
School Budget Comparisons	70-75
School Budget Validation Warrant	65-69
Superintendent of Schools Annual Report	37-38
Telecommunications Building Projected Budget	64
Town Clerk's Annual Report	26
Town Manager's Annual Report	15-17
Town Officials and Boards	3
Transfer Station Projected Budget	62-63
Transfer Station Annual Report	19
Treasurers Debt Summaries	91
Warrant for Annual Town Meeting	76-90
Wastewater Treatment Plant Projected Budget	61-62
Wastewater Treatment Plant Annual Report	24-25

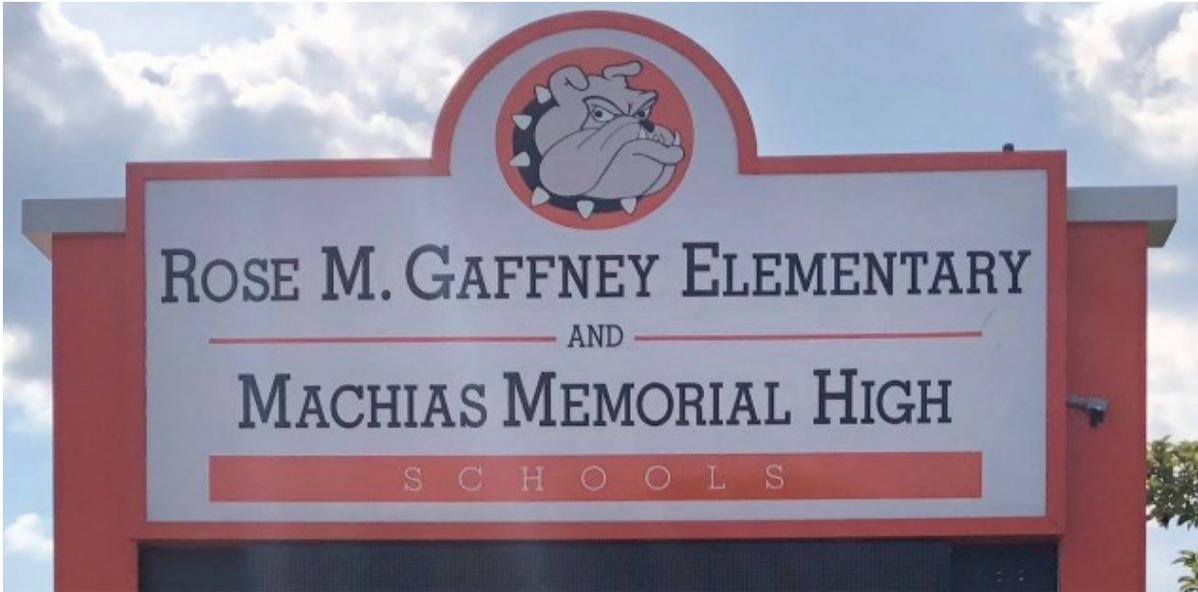
DEDICATION



Warren Gay – Chairman, Selectman

Warren was born in Machias November 26, 1940. At 17 years old he enlisted in the United States Air Force and served two (2) active tours in Vietnam. In 1964 Warren married Cheryl Floyd, they had 3 children. The family joined Warren in his travels across the United States in addition to a three (3) year stint in Okinawa, Japan. Warren retired in 1978 and returned home to settle in Machias with his family. After retirement Warren worked for R.H. Foster, Inc. driving a truck for 15 years. Warren was the Trail Boss for Downeast Trail Riders. Warren served as a Selectman for the Town of Machias from June 2005 until his passing on August 29, 2018. He could often be seen socializing on official business at the town office, riding his scooter through town or working on vehicles for family, friends or even strangers.

DEDICATION



Terry Sanborn – School Board Committee - Chairperson

Terry E. Sanborn was born on March 31, 1958 in Castine. Terry was a graduate of Machias Memorial High School and attended Husson University from which she graduated in 1978. She worked at Washington County Children's Program for 8 years and Child Development Services for 31 years as an Office Administrator. She was the chairperson of the Machias School Committee for 13 years and the AOS 96 Joint Board for 6 years.

TOWN OFFICIALS & BOARDS

(All terms of office expire as of the Town Meeting in the year stated)

ELECTED OFFICIALS

Board of Selectmen

Joshua Rolfe, Chairman	Term expires 2021
William Kitchen, Vice Chairman	Term expires 2020
Paula Johnson-Rolfe	Term expires 2020
James Whalen	Term expires 2021
Glenn Davis	Term expires 2019

School Committee

Carolyn Nadeau	Term expires 2021
Amanda Little	Term expires 2020
Teresa Saddler - Chairman	Term expires 2020
Richard Shaw	Term expires 2019
Joleen Nicely	Term expires 2021

Budget Committee

Ann Marie Evans	Term expires 2021
Edward Pellon	Term expires 2019
Dallas Ward	Term expires 2020

APPOINTED OFFICIALS

Planning Board

Bill Thompson, Chairman	Term expires 2020
David Barker	Term expires 2021
Edward Pellon	Term expires 2019
Arthur McCurdy	Term expires 2019
Joseph Gurney	Term expires 2020
Julie Barker – Alternate	Term expires 2021

Board of Appeals

Vacant
Vacant
Vacant
Vacant

APPOINTED OFFICIALS

**Town Manager, Tax Collector, Treasurer, Welfare Director, Harbormaster,
Road Commissioner**
Christina Therrien

Town Clerk, Registrar of Voters, Deputy Tax Collector, Municipal Vehicle Agent
Sandra N. Clifton

Deputy Treasurer, Finance Director
Meghan G. Dennison

Administrative Assistant, Deputy Town Clerk, Deputy Registrar of Voters
Jane C. Foss

Tax Assessor
J. Douglas Guy III, CMA

Code Enforcement Officer
Betsy Fitzgerald

Licensed Plumbing Inspector
Betsy Fitzgerald

Emergency Management Director
Joey Dennison

Health Officer
Christina Therrien

Municipal Physicians
Dr. David Rioux
Dr. John Gaddis

Animal Control Officer
Vacant

Board of Selectmen Secretary, Planning Board Secretary
Catherine Lord

Ambulance Service

Lois Libby, AEMT, Chief

Sally Taylor – Paramedic
Jessy Walker – Paramedic
Kaylee Brown - Paramedic

Christy Verburgt - AEMT
Kirsti Wright - AEMT
Clifford Strout- AEMT
Susan Tinker - AEMT

Tony Wood - EMT
Bernard “Ted” Morse – EMT
Ryan Maker – EMT
Aimee Wagner – EMT
Tom Simmons - EMT

Nate Brimmer – EMT
Joe Thompson - EMT
Stephen Simmons – EMT
Jordyn Curtis – EMT

Leslie Haynes – Driver
Brandon Merrill – Driver

Fire Department

Fire Chief:
1st Assistant Chief:
Captain:
Captain:
Lieutenant:
Lieutenant:
Firefighters:

Joey R. Dennison
Joseph Thompson Sr.
Andrew Mulholland
Andrew McKenna
Brandon Merrill
Britney White
Phil Roberts (**photos**), Chris VanOrmer,
Donald Cole, Dennis Bowker,
Colby Ross, Leslie Haynes,
William Kitchen, Nick Cianciola,
Cat Cannon, Grant Hanscom,
Steve Simmons, Clifford Strout,
Joe Thompson Jr, Jacob Hanscom
Becky Lee, Vidar Zay, Daniel Bowker,
Erica Walsh

Driver/Dispatcher

Tyler Wagner
Brandon Merrill

On-call

Joey Dennison
Colby Ross
Ryan Maker

Police Department

Grady Dwelley, Chief

Regular Officers

Wade Walker, Sergeant
Wayne Robbins, Patrolman

Reserve Officers

William Sternbergh	Richard Moore Jr.
Robert "Wayde" Carter	Darrel Hinerman
Christy Verburgt	Alan Curtis
Timothy Mace	

Resource Officer -MMHS/RMG

William Sternbergh

Public Works Department

Michael Schoppee, Director
Barry Hartford
Larry Armstrong
Patrick Spencer – Split with Transfer Station

Machias Bay Area Transfer Station And Recycling Center

Dalton "Denny" Farley, Transfer Station Director
Donnie Lee, Recycling Coordinator
Patrick Spencer – Split with Public Works Dept

Wastewater Treatment Plant

Olver Associates

Charles Croan, Superintendent
Thomas Briggs, Mechanic/Assistant Operator
Dakota Norton, Assistant Operator

FEDERAL CONGRESSIONAL DELEGATION

United States Senate

Senator Susan Collins
413 Dirksen Senate Office Bldg.
Washington, DC 20510-1904
(202) 224-2523

Senator Angus S. King, Jr.
359 Dirksen Senate Off. Bldg.
Washington, DC 20510
(202) 224-5344

P.O. Box 655
Bangor, ME 04402
(207) 945-0417

383 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1588

STATE LEGISLATIVE DELEGATION

State Senate District 29

Senator Marianne Moore
3 State House Station,
Augusta, ME 04333-0003
(207) 287-1505

Marianne.Moore@legislature.maine.gov

House of Representatives District 139

William R. Tuell
2 State House Station
Augusta, ME 04333-0002
(207) 287-1400
(207) 287-4469 (TTY)

431 Hadley Lake Road
East Machias, ME 04630
(207) 271-8521

Will.Tuell@legislature.maine.gov

Year-Round Toll Free House of Representatives Message Center:
1-800-423-2900

Year-Round Toll Free Senate Message Center: 1-800-423-6900

Maine Legislative Internet Web Site – <http://www.maine.gov/legis/house>



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

PAUL R. LePAGE
GOVERNOR

Dear Citizens of Maine:

For the past eight years as your Governor, my priority has been to make Maine prosperous. I am proud to say that my administration has had some success, but there is more that can be done.

Mainers experienced strong, record-setting economic growth in 2018, setting so many new records: a record-high number of employers; a record-high number of private-sector jobs; record-high revenues for the state; record-low unemployment; and the fastest net-earnings growth in New England. Our poverty rate declined to the lowest since 2005 with the fewest number of children in poverty in 17 years.

Maine's future is the brightest it has been in decades: there's more new businesses, more money in your paycheck, and better opportunities for our children. And that's what it's all about: the future of our state.

We have brought stability to state finances and implemented pro-business, pro-growth policies across state government. The incoming administration is taking on a state government that is vastly improved—both structurally and financially—from the one I inherited. Therefore, I have suggested to the new administration that now is the time to cut taxes by an additional 20 percent.

My administration lowered taxes by 20 percent for more than half-a-million Mainers. Cutting taxes for our families has proven to be an excellent policy decision. Despite this cut, we are seeing higher revenue in almost every tax category—sales and use tax, individual income tax, and corporate income tax. We must always remember that the revenue we receive in taxes is due to the hard work of Maine's people. Democrats stated they want to use surplus money to fully fund revenue sharing at 5 percent, rather than the 2 percent the towns have received for the past 6 years. **However, there is no guarantee your local government will cut your property taxes by one penny—never mind dollar-for-dollar—if revenue sharing is increased.**

The people of Maine and the municipal balance sheets would be better off if the state cut income taxes and allowed municipalities to collect property taxes or service fees from non-profits to supplement the local property taxes. Everyone should contribute to the operation of local community governments.

I encourage you to pay attention to what happens in your municipality and in Augusta. So many good people have worked much too hard to achieve our current prosperity. We must avoid letting politicians drive Maine's finances and its economy back into the ground. I promise you that I will be watching.

Sincerely,


Paul R. LePage
Governor

PHONE: (207) 287-3531 (Voice)

888-577-6690 (TTY)
www.maine.gov

FAX: (207) 287-1034

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate

WASHINGTON, DC 20510
January 3, 2019

COMMITTEES
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

Dear Friends,

As I travel Maine, I hear from people who live in every corner of our state. I hear about their achievements, their successes, their work to improve their communities – I hear about the hope they have for our state. I also hear about our challenges, and all the work we have left to do. As I see it, that's my job: to listen to you, act where I can to build on what's good, and work on the tough parts. As 2018 comes to a close, I wanted to take a moment to share an update on some of the work we're doing in Washington to lift up the accomplishments of Maine people and make progress on the challenges they face.

From Portland to Presque Isle, from Milo to Camden, I hear about the pain that the opioid epidemic is inflicting on Maine communities. I've met with Maine people in recovery, family members of those struggling with substance use disorders, treatment providers, and law enforcement officials to learn about their experiences with this terrible disease, and everyone agrees that in order to fully respond to these problems, we need a stronger federal effort to end the opioid epidemic. Fortunately, some help is on the way – in October, we overwhelmingly passed a sweeping, bipartisan opioids bill. I've pushed hard for this type of legislation and was proud to have provisions I've advocated for included in the bill. These priorities have been guided by the voices of Maine people, and we'll keep working to confront this tragic problem.

I've also worked to strengthen the future of our forest economy. Maine's forests have powered our state's economy for generations, especially in our rural communities. So, when rapid shifts in the market led to the closure of many pulp and paper mills and biomass power plants, it required a collaborative approach to support future growth in this important industry. That's why, together with the other members of the state's Congressional delegation, I pushed to establish the Economic Development Assessment Team (EDAT). This integrated, multiagency effort aims to foster innovation and commercialization in Maine's forest economy, and we're already seeing the benefits: in recent months, several forest industry businesses have announced significant investments into Maine operations, and in September 2018, the Forest Opportunity Roadmap (FOR)/Maine released an action plan to make sure this industry, and the rural communities it supports, can continue to thrive for generations to come.

As I close this letter, please allow me to express my gratitude to each of you – for your dedication to our state, and to one another. It's often said that Maine is like a big small town (with very long streets) – that's because at our heart, we're one big community. It's not only a pleasure to serve you – it's a pleasure to know you. Thank you for being the reason Maine is so special. Mary and I hope that 2019 will be a good year for you, your family, your community, and our great State.

Best,



Angus S. King
United States Senator

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8282

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 945-8000

PRESQUE ISLE
169 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
383 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1588

In Maine call toll-free 1-800-432-1099
Printed on Recycled Paper



Senator Marianne Moore
3 State House Station
Augusta, ME 04333-0003
(207) 287-1505

Marianne.Moore@legislature.maine.gov

Health & Human Services Committee
Ranking Member

Dear Friends and Neighbors:

First, let me thank you for electing me to represent you in Augusta. I am honored to get to serve you in the Maine Senate. I am eager to get to work so that Maine becomes an even better place to live, work and raise a family.

The 129th Legislature has many issues before it including funding our schools, providing property tax relief, tackling the opioid epidemic, and ensuring affordable access to healthcare regardless of where you live. I hope that others are just as willing as I am to get to work, collaborate, and find solutions for the Maine people.

Ensuring that our schools are funded adequately will be a top priority of mine. Many schools in Washington and Hancock Counties are struggling to provide the supplies necessary for our students to succeed. Countless hardworking and dedicated teachers are using their own money to make sure their students have basic school supplies. The lack of adequate funding also puts a burden on property tax payers, many who can't afford an increase. I will do everything I can to make sure the State picks up their share of education costs, and that revenue sharing is restored to 5%.

Continuing to fight against the heartbreaking opioid crisis is also imperative. Too many Maine families have been suffering because of addiction. I believe we must combat this by educating our young people regarding the dangers of substance abuse, ensuring our law enforcement officers have the tools they need to stop those trafficking illegal substances, and finally, providing treatment to those that are ready to seek it. Addiction does not discriminate. Folks from every corner of our great state have struggled with it, and we must use every tool in the toolbox to put an end to this health crisis.

Finally, addressing the lack of access to healthcare will be another focus of mine. Folks in Downeast Maine know better than anyone how difficult it can be to find a dentist, eye doctor or physician. Nobody should have to travel over an hour to seek medical treatment. I will work to find ways to increase the number of healthcare professionals here in Maine.

Thank you again for trusting me to represent you in Augusta. I hope the Legislature can come together to tackle the hard issues facing our state, and I am ready to help. Please feel free to contact me at 287-1505 or Marianne.Moore@legislature.maine.gov if you have comments, questions or if you would like assistance in navigating our state's bureaucracy.

Sincerely,

A handwritten signature in blue ink that reads 'Marianne Moore'.

Marianne Moore
State Senator, District 6

*Fax: (207) 287-1527 * TTY (207) 287-1583 * Message Service 1-800-423-6900 * Web Site: legislature.maine.gov/senate*



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1440
TTY: (207) 287-4469

William R. Tuell
431 Hadley Lake Road
East Machias, ME 04630
Residence: (207) 271-8521
Will.Tuell@legislature.maine.gov

April 2019

Dear Friends and Neighbors,

Thank you all for the opportunity to serve in the 129th Maine Legislature! I consider it a great honor to be able to represent our corner of coastal Washington County in Augusta. Whether that's making the push to reopen Down East Correctional Facility, fighting for our fishermen – particularly those who fish the gray zone – or making the case for restoring revenue sharing (a loss of over \$10 million in property tax relief for Washington County over the past five years alone), I am committed to working with Democrats, Republicans, and Independents to help our rural communities wherever I can.

This year, I am pleased to report that I have been appointed to two legislative committees – Marine Resources and State & Local Government, and have also served as co-chair on the Legislative Caucus on Aging. Each of these responsibilities have kept me on my toes – especially Marine Resources where fishing families are extremely worried about the already sky high cost of bait – made even worse by a federal cut in herring quota – and interstate and federal regulators are taking steps to protect endangered whales that will dramatically reduce the amount of gear fishermen can fish. As for State and Local, while the topics are much less high-profile, many of these bills impact how much say local people have over their own town and county governments. The Aging Caucus has been dealing with everything from how best to push for property tax relief to financial exploitation of our seniors. Additionally, I and other legislators from both parties have supported efforts to restore revenue sharing, expand the homestead exemption, and invest in the infrastructure our rural communities need.

And then there is Down East Correctional Facility. It could fill an entire town report on its own, however, I will simply say that our delegation has not given up on bringing the Bucks Harbor prison back, and putting as many of the workers at that facility back to work as we can. Whether we are successful remains to be seen, however we are extremely thankful for the support we have received from many of you reading this, as well as our colleagues in the Legislature who have helped fight for the prison the past five years.

Feel free to contact me if I can be of assistance in any way. The best way to contact me is via e-mail, at Will.Tuell@legislature.maine.gov, or by **phone at 287-1440**.

Thank you again, for giving me the honor of serving you in Augusta!

All the best,

A handwritten signature in cursive script that reads 'William R. Tuell'.

William R. Tuell
State Representative

Proudly serving Cutler, East Machias, Eastport, Lubec, Machias, Machiasport, Roque Bluffs, Whiting and Trescott Township

Congress of the United States
House of Representatives
Washington, DC 20515-1902

Dear Friends,

I hope this letter finds you well. As I am settling into my new role as your representative, I wanted to give you an update on what we are doing in D.C. and in Maine this year.

My first priority is to be accessible to you and to our communities, which is why I have opened offices throughout the Second District at the following locations:

- **Caribou Office:** 7 Hatch Drive, Suite 230, Caribou ME 04736. Phone: (207) 492-6009
- **Lewiston Office:** 179 Lisbon Street, Lewiston ME 04240. Phone: (207) 241-6767
- **Bangor Office:** 6 State Street, Bangor ME 04401. Phone: (207) 249-7400

My team and I are here to serve you, so please come meet my staff, voice an opinion, inform us of local events, or seek assistance with federal benefits. I come home to Maine every weekend to hear from you and see what's happening in our communities. I appreciate you keeping us informed.

This year, I was proud to be appointed to the House Armed Services and Small Business Committees. On Armed Services, I'm using my experience serving in Iraq and Afghanistan to make sure our servicemembers have the resources and training they need to succeed and keep us safe. Within Armed Services, I was assigned to the Seapower Subcommittee, where I am fighting for our shipyard jobs and making sure our military can count on Bath-built ships for generations to come. Beyond Bath, I will advocate for the entire network of good Maine jobs that support our troops, equipping them to carry out their duties reliably and safely.

Maine would just not be the same without our small, family-owned businesses. On the Small Business Committee, I am working to ensure our small businesses have the tools to grow, look out for their workers, and provide more good jobs to people all over Maine. Within the Small Business Committee, I was honored to be appointed Chairman of the Subcommittee on Contracting and Infrastructure. With this position, I am highlighting the need for infrastructure investment and fighting to level the playing field when small businesses compete for federal contracts.

One thing I love about Maine is that we help each other out. Whether it's ensuring a job well done or lending a hand to a neighbor, I know you are strengthening our communities every day. I am proud to serve alongside you and look forward to all that we will accomplish together.

My wife Isobel and I wish you and your family happiness, health, and success in the year to come.

Sincerely,



Jared F. Golden
Member of Congress

Washington County Sheriff's Office

Barry Curtis
Sheriff

Michael Crabtree
Chief Deputy

Richard Rolfe
Jail Administrator

Paula Johnson-Rolfe
Office Manager



83 Court Street
Machias, Maine 04654
Telephone: (207) 255-4422
Fax: (207) 255-3641

TO THE CITIZENS OF WASHINGTON COUNTY

January 2019

I am humbled and grateful as I write this letter to you. While I ran unopposed during the election last November, I still am appreciative of each of the votes I received. I am grateful for your confidence in me to lead the Sheriff's Office for a second term.

We couldn't do the important work of serving all of our citizens without manpower. Chief Deputy Crabtree and I petitioned successfully for three additional deputies to be added to our roster in 2019. I would like to extend a sincere thanks to the budget committee for their very careful consideration and approval of our request.

For many years, the county has been divided into three patrol areas, which have been covered by the Sheriff's Office and the Maine State Police. The addition of the three new deputies will allow us to explore restructuring to four patrol areas which we hope will reduce response time in responding to an emergency and handling of complaints. Moreover, because the State Police are short-handed, they can no longer provide the assistance with certain cases like sexual assaults as they have in the past. The additional manpower will allow us to give these type of cases the serious attention they need.

Drug issues continue to be our biggest problem here in Washington County and across the State of Maine. The devastation of this epidemic is widespread and felt by all. We have continued the assignment of two full time deputies to the Maine Drug Enforcement Agency and are continuing to tackle this epidemic through concentrated investigations and enforcement.

A welcomed addition to the Sheriff's Office are two canines who became certified in narcotic detection, article search and tracking. Through continued trainings and certifications these K-9 units will provide valuable assistance in many areas of public safety.

Our Corrections Officers in the Washington County Jail, as well as our Emergency Communications Specialists in the Regional Communications Center, are busier than ever. Those jobs are incredibly tough, and I appreciate the tremendous effort from all of our department employees.

I am pleased to continue to serve the Citizens of Washington County.

Handwritten signature of Barry Curtis in black ink.
Sheriff Barry Curtis

www.washingtoncountymaine.com

Selectpeople's Report

The Select Board is pleased to provide the following information to the citizens of Machias outlining some of the things the Board has addressed over the last year.

This year saw the passing of former Selectman and Chairman of the Board Warren Gay. The Board of Selectpeople can never express our appreciation to Warren for his dedication to the Town of Machias and the surrounding community. He is greatly missed.

The Machias Valley Airport has seen significant continuing improvements over the last year, having received over \$4 million in federal and state funding. The new runway surface has been completed, along with lighting, road and apron work, and a new terminal. Voters approved a loan for the \$250,000 matching funds necessary to complete this project. Numerous businesses and citizens have pledged their financial support to offset these costs to the taxpayers, with the goal of raising \$200,000 in private contributions.

Machias voters adopted a Medical Marijuana Ordinance governing storefront operations in Machias. We have four shops licensed and operating under this ordinance, bringing in a minimum of \$12,000 in municipal license fees.

The board proposed, and the community approved an extensive, multi-parcel TIF district in an effort to spur building and development on Main Street and beyond. Machias Savings Bank, SCEC, IMK Properties LLC, and West Falls Holdings have already initiated almost \$5 million in new construction projects. It is expected that TIF revenue will be used for significant town wide infrastructure improvements.

A tower ordinance has been adopted by the voters that regulates all new tower construction in Machias to include cellular towers.

The proposed tax increase is a serious concern to the Selectpeople. Unfortunately, after extensive scrutiny the proposed budget is still an increase over the previous year. Most of this increase is due to reduced funding by the State of Maine for education. This year's proposed increase is necessary in order to continue to provide the appropriate educational opportunities for our youth.

The Selectpeople and the Budget Committee would like to recognize the School Committee for their hard work this year. The School Board voted to support the location of a temporary CTE site in Columbia as opposed to a site in Machias. The Select Board recognizes this difficult decision was not made lightly and appreciates their dedication to our children's education.

The Board of Selectpeople would like to thank the members of the Budget Committee as well, for their dedication and hard work during this budget process.

Please feel free to contact any of the Board members with your questions or concerns.

Respectfully submitted,

Chairman Joshua Rolfe	26 Dupont Lane	271-0229
Vice Chairman William Kitchen	50 Grove Street	774.364.2518
Paula Johnson-Rolfe	101 Kennebec Road	255-6682
F. James Whalen	276 Court Street	255-8658
Glenn Davis	63 W. Kennebec Rd	259-6244

2019 Town Manager's Report

To the Residents of Machias:

The past year has seemed to fly by with so many ongoing projects and initiatives. The many projects underway have the potential to make some long-term significant and valuable changes to the community for future generations.

The proposed municipal budget for the next fiscal year has been presented to the Board of Selectpeople and the Budget Committee. This year has seen a decrease in the taxable municipal budget being presented to the voters. This is possible due to the use of \$40,000.00 additional Undesignated Fund dollars and a reduction in the Town's portion of the Washington County taxes caused by a reduction in the 2019 Machias state valuation. Unfortunately, the school's state funding was reduced causing a substantial increase for the school, most likely resulting in a tax increase of ½ mil. For example, a home valued at \$100,000.00 would have an increase of \$50.00 in taxes.

The Board of Selectpeople and the Planning Board continue to work through the new Medical Marijuana Ordinance and its application process. The Medical Marijuana Ordinance as adopted was a good starting point, but it has become apparent that some areas/issues need further clarification. The Town has successfully licensed four (4) Medical Marijuana Retail businesses in town as May 1, 2019. The Selectpeople must also begin the review process for the Adult Use Marijuana within Machias now that the State of Maine has released their guidelines. The Board is expected to begin workshops on these two issues in May 2019 and continue through August. I encourage all interested individuals to check for meeting dates and times on the town's website www.machiasme.org or by contacting the Machias Town Office to get on the email notification list.

The Ambulance Department has purchased two new I-PADS to replace the old Toughbook computers which have become outdated. A new power stretcher has been purchased for the ambulance. These units help with the lifting and transportation of patients while preventing many back injuries due to strained muscles. These stretchers have paid for themselves many times by the money saved from worker compensation premiums and claims.

The Machias and Marshfield fire departments applied for a grant to purchase an extractor washer and a dryer unit to clean turnout gear. This clothing is worn during firefighting operations and absorb many carcinogens from the smoke that are known cancer causing elements. This puts our firefighters at a much higher risk of developing cancer. The new equipment would allow the turnout gear to be efficiently washed and dried, removing the toxic particles. The volunteers have raised over \$6,000.00 toward this effort and the Machias residents have agreed to take the remaining \$15,000.00 from the Undesignated Fund Balance if the grant is unsuccessful. We expect to hear more by the end of June.

The Town completed Phase 1 of the Riverfront Resiliency Study and Report. This project was funded with a grant from Coastal Communities plus matching funds from Machias Savings Bank. The Town worked with the Maine Emergency Management Agency, Baker Designs, UMM GIS Lab, and Washington County Council of Governments to prepare and submit an application for a Federal Emergency Management Agency Pre-disaster Mitigation Grant to continue the important work of analyzing critical data on flood and storm impacts to our community. The goal is to address

the long-term negative impacts of rising ocean and flood waters. Part of the impacted area in a flood would be the existing boat ramp area. The Town has applied for a Small Harbor Improvement Grant to raise the ground elevations at the landing.

Our sewer construction project in the Elm Street/Grove Street area will be completed this summer. The Town will have one additional significant project to complete through the town's consent agreement with the Maine Department of Environmental Protection. That project consists of constructing a new pump station and possible holding tank to alleviate bypasses at the syphon. The Town continues to seek grant funds to offset costs to the Town's sewer users. We appreciate your continued patience while we finish the construction.

I wish to thank Olver & Associates that currently manage the operations at the Machias Wastewater Plant. The staff is very professional, and the Town continues to receive positive feedback from the various state agencies that inspect and regulate the plant.

The Town has applied for a Community Development Block Grant for the Downtown area. If the Town is funded through the program, the monies will be used to remove the curb cuts on Main Street, replace the some of the sidewalks from the MSB Training Center to the old Main Street Discount lot, sidewalks from the (old) Office store to the corner of the Machias Hardware Store, and move the antique lighting in those areas to the inside of the sidewalks. This will create a flat walking surface for pedestrians, handicap accessible crosswalk areas, a straight curb for parking and plowing, and will protect the lights from being damaged by vehicles parking in the current cutout spots. The Town should learn if this application is successful around the end of May.

The Downtown Revitalization Committee has been vital in supporting the Town's efforts to continue improving the downtown area and waterfront for a walkable, pedestrian friendly community. It was recommended by the committee the Town should keep the same brick design but to utilize the new installation techniques that will help prevent shifting bricks. The Board of Selectpeople concurred that the sidewalk material shall remain the same. This will allow the new and old sections to blend as we complete separate construction phases. In addition, both the existing Downtown Plan and the Town's Comprehensive Plan are over 10 years old. It is important that both plans get updated during the next year as the municipality scores higher on grant applications with updated/adopted plans. The Downtown Committee will play an important role in identifying the future needs of the community. Thank you to everyone on this committee for your continued involvement and volunteerism. This group meets the second Friday of the month and has been active for over 15 years.

The Public Works Department building has a few projects that must be addressed in the next year. The existing metal roof is old and water is leaking through to the building's interior. The Town will be seeking quotes for a new roof this summer. The money for this project was included with the public works building and equipment loan last year, so no additional borrowing should be necessary for this project. The old furnace at the facility is beginning to cost more in annual repairs than a new purchase would be. The Town will obtain quotes for a replacement unit and then determine the best way to address the replacement. The unit is currently operating and the Town hopes the unit will last through one more winter. Time will tell. I would like to thank the Public Works Department for their dedicated work throughout this past non-stop winter of ice control. They did a fantastic job and we are lucky to have such a hardworking group.

A new compactor was installed at the Bay Area Transfer Station. The old unit failed last year. The project costs approximately \$41,000.00 but replaces a unit that has been in operation for over 30 years. The average life expectancy for this type of equipment is usually 20 years. The Town got the maximum use out of the old unit.

The Town also applied for a Land and Water Conservation Grant to rehabilitate the Salem Street recreational area consisting of the tennis courts, basketball court, and to add a playground area. While the grant application was accepted by the State, the terms of the town's property lease with IF & W is not acceptable to the federal grant guidelines. Therefore, the town is seeking additional funding sources for the rehabilitation. It is hoped that the all-purpose fenced court area, the basketball court, drainage improvements, and the playground construction can still be completed this summer.

The Machias Tele-business Center continues to offer modern office rental space. Please contact me at 255-6621 if you are looking for affordable and convenient office space for your business in Machias. I would be happy to give you a tour. The Town will also consider selling the building to a company creating employment opportunities or providing a community benefit.

I would like to express my appreciation to all Town employees their hard work and dedication to this community. Thank you.

Sincerely,

Christina M Therrien

Christina M. Therrien
Town Manager

MACHIAS AMBULANCE ANNUAL REPORT

Over the past year, Machias Ambulance has responded to approximately 900 to 1000 calls including emergency calls in our local communities, mutual aid to surrounding towns, as well as emergent and non-emergent transfers to higher level and specialty facilities.

All members continue to attend training throughout the year, as EMTs need 52 hours, AEMTs need 56 hours, and paramedics need 72 hours of education every 3 years to remain licensed through Maine EMS. This training is obtained through both in-house and off-site classes.

We have replaced our aging Toughbook computers with new iPads to ensure the ability to continue to comply with electronic run reporting and billing requirements.

We also replaced our last manual stretcher with an electronic stretcher to decrease the possibility of injuries from lifting and moving patients. Both ambulances now have these electronic stretchers.

Our members continue to provide coverage for the ambulance service 24/7 and extra coverage as needed for multiple calls and out of town transfers.

I would like to thank all the members for their dedication to Machias Ambulance and the communities it serves.

Our current members are:

ALS Providers

Sally Taylor- Paramedic
Jessy Walker- Paramedic
Kaylee Brown- Paramedic
Lois Libby- AEMT
Christy Verburgt- AEMT
Susan Tinker- AEMT
Clifford Strout- AEMT
Kirsti Wright- AEMT

Drivers:

Leslie Haynes
Brandon Merrill

BLS Providers

Tony Wood- EMT
Aimee Wagner- EMT
Nathan Brimmer- EMT
Ted Morse- EMT
Joe Thompson- EMT
Stephen Simmons- EMT
Ryan Maker- EMT
Tom Simmons- EMT
Jordyn Curtis- EMT

Respectfully Submitted,
Lois A Libby, AEMT
Chief, Machias Ambulance

**BAY AREA TRANSFER STATION AND RECYCLING REPORT
2018-2019**

Greetings:

It's hard to believe another year has flown by. In July 2018 we started our new contract with Southwest New Brunswick Service Commission, St. Stephen, N.B. Canada and contracted with Mark Wright to do the hauling of our MSW and Demo to that facility. Both have worked out good so far.

As of July 1st 2018 the transfer station made the decision to recycle newspaper, cardboard and tin cans at the facility. Cans will go in the metal container and everything else will go into your trash bags as MSW.

I would like to thank Patrick Spencer and Donald Lee for their hard work and dedication. I would also like to thank the Public Works Department for all of their help in the past year to keep our facility looking good.

Respectfully submitted,

Dalton Farley (Denny)

Transfer Station opened Saturday, Sunday, Wednesday and Thursday 8:00 am to 4:00 pm

Scales are closed from 11:00 AM to Noon daily.

ASSESSOR'S REPORT FOR 2018 - 2019

This is my 25th annual report to the citizens of Machias.

The most recent analysis conducted by the Town and Maine Revenue Services compared assessed values to sale prices of residential properties in Machias showed that, on average, houses are assessed at 103% of market value. The prior year it was 101%. The year before that it was 103%. I think the safest conclusion from these figures is that real estate values are “stable.” The number of transactions analyzed did pick up 20%+, but six more sales does not make a trend.

Most home owning residents of Maine are eligible for a Homestead Exemption. Last year Machias homeowners saved up to \$477.40 on their property tax bill. You must apply to get it. You only need to apply once. Applications are available at the Town Office or online. Veterans who served in the Armed Forces of the United States during a federally recognized war time period who are 62 years old or older or totally disabled should determine if they are eligible for a Veteran’s Exemption. Spouses of deceased eligible veterans who have not remarried may also be eligible.

As a part-time contracted Assessor, I am available at the Town Office on selected Tuesdays. Town Office staff will take messages, make appointments and, if necessary, relay urgent information. Please feel free to contact me with any questions concerning the assessed value of property in Machias and other property tax related issues.

Respectfully submitted,

J. Douglas Guy III
Certified Maine Assessor
dougguy@myfairpoint.net

MACHIAS FIRE DEPARTMENT ANNUAL REPORT

The members of the Machias Fire Department take pride in protecting the life and property of the Town of Machias and providing mutual aid to the surrounding communities of Marshfield, Machiasport, Jonesboro/Roque Bluffs and East Machias. The Machias Fire Department also provides contractual services aid and assistance to the towns of Northfield and Whitneyville. This year the Department handled over 1,100 complaints, issued 144 burn permits and responded to 127 emergencies.

The fire department's commitment to always provide excellent service to the community begins with our training. Our fire personnel continue to receive and execute training to some of the highest levels in our area.

Our fire department is in need like all other volunteer fire departments in our area for dedicated and hardworking individuals who would like to give back to their community. You can stop by our station anytime to pick up and drop off an application.

The following is the active roster of the Machias Fire Department:

Fire Chief Joey R. Dennison, 1st Assistant Chief Joe Thompson, Capt. Andy McKenna, Capt. Andrew Mulholland, Lt. Brandon Merrill, Lt. Britney White, Photo Phil Roberts, FF Chris VanOrmer, FF Donald Cole, FF Dennis Bowker, FF Colby Ross, FF Leslie Haynes, FF Bill Kitchen, FF Nick Cianciola, FF Cat Cannon, FF Grant Hanscom, FF Steve Simmons, FF Clifford Strout, FF Joe Thompson Jr., FF Jacob Hanscom, FF Becky Lee, FF Vidar Zay, FF Daniel Bowker, FF Erica Walsh and Driver/Dispatcher Tyler Wagner.

As well as responding to emergencies and receiving training, the members of our department also find time to provide training to the community. Our volunteers are active in our local school system giving fire safety lectures to our school children and demonstrating fire safety equipment. Volunteers are also available to give tours of the fire station to any resident. For more information and to make arrangements, please contact Fire Chief Joey R. Dennison at 255-4424 or e-mail j.dennison@machiasme.org

I would like to thank the Residents, Selectmen, Town Manager and the members of the Machias Fire Department for their continued support and giving me the opportunity to continue to serve as Fire Chief for the Town of Machias and assisting the surrounding communities.

Respectfully Submitted,
Joey R. Dennison
Machias Fire Chief

Calls for the fiscal year of 2018-2019:

Total: 127 calls for year

35 Fire Alarms	8 Grass/Woods	1 Stand Bye	7 Structure Fires
2 Electrical Fire	13 MVA	1 Smoke Smell	4 Traffic Control
3 Chimney Fire	7 CPR/Medical	32 Lift Assist	1 Propane Leaks
7 Misc/Unknown	1 Fuel Spill/Hazmat	4 CO2 Alarm	1 Rescue

**MACHIAS POLICE DEPARTMENT
ANNUAL TOWN REPORT
FY 2018-2019**

The Machias Police Department has been able to manage 24 hour call response by using a call out schedule that does not increase the overtime allotted to officers. On my scheduled work days I mainly handle calls from midnight to seven a.m. and will respond to calls locally on any day if I am in the area.

The police department has been unable to fill the open position in the department. We have had only two applicants and neither could pass the required physical agility tests due to previous injury. We are actively seeking qualified applicants but, as with other departments, those are in very short supply.

This report captures the activity for the year 2017 as the UCR report for 2018 is not yet available.

In 2017 the crime numbers are as follows:

Rape	2
Robbery	0
Assault	46/13 Cleared
Burglary	10
Theft	35/12 Cleared
MV Theft	0

There were no murders, robberies, arsons or auto thefts. The clearance rate for 2017 was 23.96 %

As Chief of Police for Machias for nearly 16 years it has been a truly positive experience. The people of Machias have made me and my wife feel at home and welcomed us with open arms.

I wish to thank the Board of Select People and the Town Manager for their support both during the last year and during my entire career here.

Respectfully,

Grady Dwelley
Chief of Police

Members of Police Dept:

Sergeant Wade Walker
Officer Wayne Robbins
Officer Christy Verburgt
Officer/Resource Officer Bill Sternbergh
Officer Wayde Carter
Officer Alan Curtis
Officer Timothy Mace

Machias Public Works Yearly Report

Machias Public Works had a very productive year with sweeping sidewalks, parking lots, roadways, spring cleanup, trash removal and flower care. Public Works crew helps care for newly planted trees.

Machias Public Works painted crosswalks, striping parking lots and along side roadways throughout town. Public Works continues to provide lawn care to town owned lawns including cemeteries, school grounds and airport mowing.

Machias Public Works snow removal cost was up this year, with the high number of storms and a lot of ice. Public Works crew worked long hours to keep streets, roads, parking lots and airport open, along with outside help.

Machias Public Works started snow and ice removal on route 1A this year. This contract helps pay for new trucks.

Machias Public Works operating hours are Monday thru Friday 7:00 am to 3:30 pm. Our contact info remains the same, telephone number is 255-8533. We welcome any questions or concerns. Our department wants to thank the citizens and businesses for their continued support.

Respectfully Submitted,
Michael Schoppee
Machias Public Works Director

MACHIAS WASTEWATER TREATMENT FACILITY 2018-2019 ANNUAL REPORT

The Town of Machias' Wastewater Treatment Facility consists of eight miles of sewer collection system piping, one inverted siphon station, two pumping stations and a treatment facility with the capacity to treat an average of 900,000 gallons of wastewater per day. As we reflect on the past year, we want to personally thank the residents of the Town for all they have done, not only by supporting wastewater personnel in their jobs, but also by giving us the tools we need to do our job effectively. Through your actions, you have proven your commitment and respect for the environment. We would invite anyone interested in touring the facility to please call us at the Machias Treatment Facility, and we would gladly show you around, as well as explain how the process works.

2018 WASTEWATER TREATMENT FACILITY REVIEW

Process treatment summary:

94,180,000 gallons of wastewater was treated at the facility.
Effluent Biochemical Oxygen Demand (BOD) averaged 6.2 mg/l with a removal rate of 97%.
Effluent Total Suspended Solids (TSS) levels averaged 6.7 mg/l with a removal rate of 97%.
The licensed TSS and BOD monthly average limitations are 30 mg/l with a minimum removal rate of 85%.

Collection system progress:

A lot of work was completed within the collection system over the past year.

The wastewater crew, with the assistance of the Fire Department, cleaned and flushed the sewer lines and manholes on Stackpole Road, Allen Street, Broadway, North Street, Cooper Street, Center Street, Bruce Street and Lyon Street. This is very important to prevent sewer back up events.

We inspected cross-country lines from West Street to Water Street and Cooper Street to the treatment facility. The siphon station was cleaned and the three lines that run under the Machias River were flushed twice.

Wastewater Treatment Facility:

The wastewater staff spent a lot of time in 2018 completing housekeeping and maintenance to improve the overall appearance of the plant. This work included the following key items:

- All three clarifiers were drained and cleaned and pressure washed.
- The contact chamber was drained, cleaned and pressure washed.
- Replaced pump motor on composite sampler.
- Replaced faulty wasting valve.
- Replaced aeration blower #7.
- Replaced blower motor #2.
- Replaced return sludge pump #1.

- Had R.F. Jordan install a bypass valve and piping in CSO pumping station to enable us to periodically test the pumps.
- Replaced aeration diffusers in conditioning tank.
- Had PLC's programmed to allow outside contractor to remotely access PLC's to diagnose problems.
- Replaced pump and VFD in CSO pumping station due to storm electrical surge.

The Town of Machias Wastewater Staff is requesting your assistance to prevent blockages in sewage infrastructure, pipes and pump stations, resulting from improper disposal of consumer products. Examples of the consumer materials that can cause sewer blockages when disposed of in sewers include the following: - Baby/disinfecting wipes - Disposable toilet cleaning pads - Moist towelettes - Makeup removal pads - Disposable mop heads - Dental floss - Surface cleaning wipes - Candy wrappers - Towels. While many of these products are marketed as "flushable", several studies, and the experience of utilities across the country, have shown that they do not break down after disposal like common toilet tissue. The synthetic fibers that make the wipes and other products strong and effective can cause them to form clumps that easily entangle in pumps without ripping. Sewage can back up behind these clogs, sometimes causing wastewater to discharge into homeowner basements. These products should be disposed of in the trash. The wastewater treatment industry is working with the manufacturers of these products to provide more accurate labeling, to define the term "flushable", and to ensure that products are disposed of in a responsible way. Additional consumer items that may be labeled as "disposable"- such as diapers, feminine hygiene products, bladder control undergarments, plastic bags, and fabric cloths- should never be flushed. None of the products listed above should be disposed of in sewer or storm drain systems. Your cooperation in disposing of these wastes properly will protect not only your local surface waters but also the bottom line by reducing the need for cost increases to fund expanding maintenance requirements.

In closing, we would like to thank the Board of Selectmen, Town Manager and the Highway crew for helping to keep the wastewater infrastructure in top condition. Again, we would also like to thank the taxpayers for their support, because without your help, it would be extremely difficult to keep our Town and the environment the way we all expect it to be.

Respectfully Submitted,

Charles Croan, Superintendent

Charles Croan, Superintendent
Thomas Briggs, Mechanic/Assistant Operator
Dakota Norton, Assistant Operator

TOWN CLERK'S REPORT

FEES COLLECTED:

July 1, 2018 through April 19, 2019

Motor Vehicle Agent Fees	\$ 5,121.00
Vital Record Fees	\$ 5,619.20
Vital Records Disposition Filing Fees	\$ 924.00
Hunting & Fishing Agent Fees	\$ 130.50
Boat Agent Fees	\$ 81.00
Snowmobile Agent Fees	\$ 50.00
ATV Agent Fees	\$ 117.00
Animal Control Agent Fees	\$ 72.00
Total Fees Collected	\$ 12,114.70

EXCISE TAX COLLECTED

Motor Vehicle Excise	\$ 224,961.09
Boat Excise	\$ 792.72
Airplane Excise	\$ 134.79
Total Excise Tax Collected	\$ 225,888.60

Vital Statistics:

Resident Births	25	Non-resident Birth	131
Resident Deaths	34	Non-resident Deaths	37
Marriages	14		

Respectfully submitted,

Sandra N. Clifton
Town Clerk

Outstanding Real Estate Taxes

as of April 18, 2019

(total amount due including lien charges and interest)

Acct	Name	Older	2016	2017	2018
65	ABNER, ALISSA L			\$ 1,004.66	\$ 928.03
656	ALBEE, WAYNE E (L/E) ALBEE, DEAN E				\$ 2,554.30
546	ANDERSON, MICHAEL A & SANDRA L			\$ 2,194.66	\$ 2,083.66
1145	ATWOOD, STEWART & BETH L		*	\$ 648.62	\$ 2,368.69
20	BARKER JR, DAVID A & JULIE G				\$ 9,824.05
866	BAUMAN, MATTHEW MACK, FAYE J			\$ 2,398.03	\$ 2,262.64
352	BEAL, CHRIS & BRIGITTE				\$ 103.85
590	BEAL, CHRIS & BRIGITTE				\$ 44.19
662	BEAL, CHRISTOPHER & BRIGETTE				\$ 265.15
1007	BEAL, TONYA L BEAL, HERMENA J		*	\$ 662.98	\$ 2,331.13
1096	BEEHIVE DESIGN COLLECTIVE		*	\$ 2,768.70	\$ 3,089.03
1198	BENNETT, JOHNATHAN				\$ 75.13
518	BORNEMAN, KENNETH				\$ 1,785.36
384	BOUTUREIRA, THOMAS J DOWLEY, CHLOE A				* \$ 1,213.36
868	BOUTUREIRA, THOMAS J DOWLEY, CHLOE A				* \$ 123.29
750	BOWDEN, STEVEN B				\$ 956.06
627	BRAGG, KATHLEEN L & JUDD L			\$ 4,445.89	\$ 4,282.21
833	BURGESS, CAROL A				* \$ 424.74
307	BURY, RICHARD K BURY, MARY L				* \$ 1,023.50
1163	CARINI, JACOB				\$ 2,713.39
821	CHAUSSE, ROSEMARY A				* \$ 1,486.14
1135	CLARK, JEFFERSON & MELISSA				\$ 3,696.67
221	CURRIER HOLDINGS LLC				* \$ 1,095.51
373	CURRIER, ALEXANDER R & KRISTEN R				* \$ 1,894.23
882	DAVIS, GLENN			\$ 149.52	\$ 99.44
834	DAVIS, GLENN S & DAWN M		*	\$ 923.21	\$ 1,632.89
177	DEAN, W HARPER DEAN, SHARON S				* \$ 360.08
55	DEAN, W. HARPER DEAN, SHARON S.				* \$ 954.75
727	DENNISON, KISHA R			\$ 1,690.30	\$ 1,604.17
549	DICKERSON, THOMAS			\$ 92.95	\$ 44.19
757	DONOVAN JR, MALCOLM R DONOVAN, MARLA				\$ 897.10
867	DOWN EAST CREDIT UNION			\$ 1,586.23	\$ 1,502.53
809	DOWNEAST QUADRANT ENTERPRISES LLC				* \$ 1,506.45
768	DOWNEAST QUADRANT ENT LLC				* \$ 1,272.00
702	DRIENSKY PADDOCK, JANET E			\$ 2,414.23	\$ 2,304.61
959	DRISCOLL, WILLIAM J THE 2011 DRISCOLL FAMILY TRUST				* \$ 1,102.80
1085	ECKENDORFF, RICHARD				\$ 256.31
1330	ECKENDORFF, RICHARD				\$ 1,175.51
47	EDWARDS, BENJAMIN C			\$ 154.04	\$ 103.85
390	EDWARDS, BENJAMIN C CHENEY, DEVISEES OF BERNARD			\$ 4,785.45	\$ 4,626.90
695	EDWARDS, BENJAMIN C CHENEY, DEVISEES OF BERNARD			\$ 301.11	\$ 247.48
811	EDWARDS, BENJAMIN C CHENEY, DEVISEES OF BERNARD			\$ 122.36	\$ 72.91
1227	EDWARDS, BENJAMIN C			\$ 837.32	\$ 755.68
106	EDWARDS, GERALD EDWARDS, SANDRA				* \$ 493.20
638	EDWARDS, GERALD EDWARDS, SANDRA				* \$ 1,702.19
579	EDWARDS, SANDRA S				* \$ 1,326.84
725	EVANS, LLEWELLYN L KELLOGG, ELLEN P				\$ 2,169.83
1059	EVANS, SHERRI L				* \$ 195.31
126	FARMER, KIM			\$ 300.85	\$ 227.59
846	FARNSWORTH, ROBERT				* \$ 623.04
1308	FLETCHER, DOUGLAS H		*	\$ 2,354.55	\$ 4,101.02
706	FLOOD, DAVID			\$ 70.33	\$ 22.09
169	FLYNN, JENNIFER BRYANT BRYANT-COURVILLE, DEVIN & BRYANT, BAILEY A			\$ 936.88	\$ 543.56
1044	FOSS, HEIRS OF JAMES B		\$ 930.60	\$ 943.66	\$ 875.00
1148	FOSS, HEIRS OF JAMES B		\$ 542.45	\$ 545.46	\$ 486.11
786	FRANCIS, WYNONNAH GARDINER, DANNY				* \$ 325.15
313	FRAZIER, JESSE				\$ 751.26
407	GADDIS, ANN H				\$ 1,690.34
476	GALLEY, BRADLEY N N		*	\$ 1,584.55	\$ 1,577.66
139	GALLIGHER, WILLIAM R				\$ 201.07

Acct	Name	Older	2016	2017	2018
945	GARNER, WHITNEY & DAVID				* \$ 923.08
1348	GATCOMB, ROBERT & MARIENA			\$ 194.76	\$ -
1056	GEEL, LISA				\$ 178.98
190	GILMORE, ANN				\$ 212.12
427	GLG PROPERTIES LLC			\$ 1,407.40	\$ 1,321.35
1345	GRAHAM, WESLEY A				\$ 2,300.20
148	GRIER, KIMBERLY E			* \$ 1,961.08	\$ 1,849.44
1111	HALL, DONALD A			* \$ 692.35	\$ 631.95
614	HALLISSEY, DANIEL			* \$ 257.60	\$ 249.68
1004	HANSCOM, ROBERT L				\$ 391.10
397	HARDEN, DOROTHY			\$ 461.65	\$ 397.73
172	HATT, BERNARD				\$ 2,423.93
1217	HATT, BERNARD				\$ 572.28
949	HATT, HEIRS OF MYRON REED, DONNA			* \$ 44.31	\$ 125.95
245	HATT, WILFRED				* \$ 367.36
556	HILL, MARY (L/E) FARMER, KIM			\$ 1,459.26	\$ 1,358.90
1137	HILL, MARY E (L/E) FARMER, KIM			\$ 3,059.13	\$ 2,940.98
383	HOLLAND, RICHARD F & TAMARA D				\$ 828.61
343	HOLM, ERIC			\$ 1,712.84	\$ 1,619.64
266	HOOPER, BRENT W & TAMMY M			* \$ 2,356.13	\$ 2,492.44
1132	HORVATH, RICHARD S & ANTOINETTE			* \$ 1,403.03	\$ 2,620.59
493	HUNTLEY, GARY J			* \$ 7,747.84	\$ 7,581.14
647	HUNTLEY, GARY L				\$ 786.62
875	JAMES, AARON PATRICK				* \$ 20.78
858	JH&B INC DBA BLUEBIRD RANCH FAM REST			\$ 9,550.27	\$ 9,273.70
1088	JOHNSON JR, MAXINE A & HARRY W				\$ 585.55
408	JORDAN, DONALD A				* \$ 1,198.08
544	JOSH POND FARM HOLDINGS LLC				\$ 4,598.63
1167	KELLEY SR, TRUSTEE WILLARD M WMK TRUST F/B/O J L P KELLEY				\$ 12,901.87
1094	KILTON, SETH			\$ 1,326.04	\$ 1,248.42
1256	KING ASSOCIATES LLC				* \$ 697.66
1352	KING, JUSTIN				* \$ 406.99
320	LEAVITT, ARTHUR & ROBERTA			* \$ 323.89	\$ 2,291.36
349	LEAVITT, CASEY			\$ 2,948.28	\$ 2,346.60
419	LOOK, DALE W LOOK, PATRICIA			* \$ 940.90	\$ 872.79
817	LUND, MICHAEL L				\$ 1,714.65
1057	MACHIAS RIVER PARTNERS			\$ 1,997.91	\$ 1,898.05
197	MACK, DOUGLAS S				* \$ 1,287.60
1321	MAINE HARBOR HOMES LLC				\$ 2,797.35
16	MAINE OPTION LLC				* \$ 806.35
966	MAINE OPTION LLC				* \$ 1,585.43
587	MALLAR, JEANINE				\$ 1,226.33
1124	MANK, WILLIAM MANK, CHRIS PARSONS				\$ 2,581.70
335	MANNING, JEREMY E			\$ 1,676.73	\$ 594.38
459	MARSHALL, MARY				* \$ 44.73
1242	MARSHALL, MARY				* \$ 7,209.21
1232	MARTIN, HEIRS OF GALEN D			* \$ 1,696.76	\$ 2,050.52
1186	MCBRINE, MARIE K MCBRINE SR, JOSEPH			* \$ 2,059.16	\$ 2,982.96
170	MCLAUGHLIN, DEBORA A			\$ 755.78	\$ 684.98
238	MEADER INC, H E DBA SMITTY'S GUN SHOP				\$ 678.35
298	MEADER INC, H E SMITH, KEITH				\$ 939.08
1231	MEADER INC, H E C/O KEITH SMITH				* \$ 353.53
78	METCALF, BERNARD H			\$ 2,086.24	\$ 1,990.85
987	MICHAUD, VALEDA M AND OTHERS				* \$ 960.14
192	MOORE, JAMES R & AURA J				\$ 1,778.73
1053	MORANG, CHERYL E			\$ 298.84	\$ 245.26
1191	MRRE HOLDINGS LLC				* \$ 3,221.07
751	MUBANG, VICTOR				\$ 2,364.28
51	MURDICK, J AUSTIN				\$ 3,221.60
1259	MURDICK, JADE A				\$ 1,255.05
1176	MURPHY, TIM				\$ 79.54
1131	MURPHY, TIM				\$ 79.54
1003	NICELY, KAREN				* \$ 320.18
389	O'KEEFE, THOMAS M & DEANNA L				\$ 1,546.72
1306	OOST, RICHARD A & AUDREY E			\$ 1,371.28	\$ 1,292.62
84	PACITA COUNTRY SUITES LLC				* \$ 3,291.27

Acct	Name	Older		2016	2017	2018	
325	PARKER, JOHN M				\$ 4,108.95	\$ 3,966.24	
957	PARKER, JOHN M					\$ 3,614.91	
1215	PARKER, JOHN M				\$ 4,568.15	\$ 4,408.16	
417	PEABODY SR, BRADLEY				\$ 1,837.37	\$ 1,747.79	
175	PENNELL JR, KEITH PENNELL, DALLA					* \$ 640.92	
329	PERKINS, ANDREW & PAMELA			* \$	113.28	\$ 77.34	
688	PHILLIPS, HEIRS OF PAMELA				\$ 979.86	\$ 691.60	
1144	PRESTON II, STEPHEN T					* \$ 707.34	
610	PRUDENTE, MEGAN			* \$	1,528.13	\$ 1,447.29	
193	PURINGTON, TODD R				\$ 511.43	\$ 446.34	
755	PURINGTON, TODD R				\$ 1,325.95	\$ 1,241.80	
1268	PURINGTON, TODD R				\$ 452.61	\$ 384.47	
1079	RAWSTHORNE, JAMES PAUL					* \$ 7.31	
1020	RAYMOND, JAMES G CUMMINGS, JANE L				\$ 1,314.54	\$ 1,224.12	
965	READ, DEVISEES OF NELSON G			* \$	2,276.20	\$ 2,174.25	
68	RENZULLO, CHOEY J BURKE, CALIA A					\$ 1,469.39	
467	RENZULLO, CHOEY S BURKE, CALIA A					\$ 1,422.98	
665	REYNOLDS, MICHELLE L			* \$	1,114.52	\$ 1,334.60	
135	REYNOLDS SR, HEIRS OF RAY					* \$ 269.51	
97	ROBERTS, AUSTIN					\$ 302.71	
572	ROBERTS, AUSTIN GAINES, BRYAN SHAW					\$ 1,151.20	
43	ROBERTS, AUSTIN K					\$ 563.45	
458	ROBERTS, AUSTIN K					\$ 651.83	
132	ROBERTS, DARRELL A				\$ 276.22	\$ 223.17	
1187	ROBERTS, DARRELL A				\$ 848.64	\$ 782.20	
1371	ROBINSON, DEREK					\$ 61.37	
1117	ROCKY LAKE FOREST C LLC					\$ 801.46	
961	ROMAN CATHOLIC BISHOP/PORTLAND CHURCH RECTORY					* \$ 6.80	
278	ROMANO, ANNA M					\$ 1,858.28	
1009	SANBORN, TERRY E				\$ 2,151.77	\$ 2,048.30	
234	SCHENCKS, Lyla W				\$ 615.60	\$ 554.61	
361	SCRIBNER, ROBERT L					* \$ 615.53	
879	SEELEY, TIMOTHY T					* \$ 603.61	
254	SINNING, EMILY E					* \$ 808.71	
506	SKILLIN, FRANCES F					* \$ 533.57	
577	SMITH, JASON A WENDT, JENNIFER S					* \$ 721.24	
726	SMITH, JOSHUA L & HEIDI M					\$ 1,292.62	
96	SMITH, KEITH M. SMITH, BARBARA L.					\$ 415.41	
423	SMITH, KEITH M.					\$ 2,474.76	
1184	SMITH, KEITH M. SMITH, BARBARA L.					\$ 6,732.66	
164	SMITH, RICHARD SMITH, MAUREEN		* \$	666.71	\$ 959.50	\$ 890.47	
539	SMITH, RONALD SMITH, CORRINE ELAINE					\$ 981.06	
558	SMITH, RONALD SMITH, CORRIN ELAINE					\$ 2,065.98	
525	SMITH, RONALD E SMITH, CORRINE E					\$ 46.40	
360	SORRENTI, MARY K & NICHOLAS L				* \$	1,470.39	\$ 2,974.13
825	SPRAGUE, CAROLYN E		* \$	1,370.70	\$ 2,321.54	\$ 2,220.65	
74	ST PIERRE, TED R					\$ 402.15	
1327	ST PIERRE, YUN OUK					\$ 503.79	
554	STEVENS, PETER & KELLY J					\$ 278.41	
464	STEVENS, PETER E. STEVENS, KELLEY J.					\$ 1,228.54	
938	STEVENS, ROBERT					\$ 1,811.87	
1018	TEER, CYNTHIA C MACHIAS ANIMAL HOSPITAL					* \$ 3,187.24	
531	THE CALAIS ADVERTISER INC					* \$ 4.09	
663	TOFFOLON, TOFF REDMAN, BENJAMIN					\$ 3,550.83	
588	TRAMONTOZZI, MARIA A				\$ 907.47	\$ 839.65	
48	UNKNOWN OWNER	\$ 2,116.50		\$ 299.86	\$ 296.57	\$ 243.06	
18	W900 LIMITED PARTNERSHIP					* \$ 801.99	
150	W900 LIMITED PARTNERSHIP					* \$ 1,876.78	
733	W900 LIMITED PARTNERSHIP					* \$ 5,539.76	
1103	W900 LIMITED PARTNERSHIP					* \$ 695.06	
1141	WALSTON ET AL, GREGORY L				* \$	1,341.87	\$ 1,696.97
543	WALSTON, GREGORY WALSTON, DAWN L.					* \$ 1,877.58	
998	WALSTON, JUSTIN C L & BRANDI E MACHIAS SAVINGS BNK				* \$	2,543.26	\$ 2,430.56
1149	WEAVER, WILLIAM R. WEAVER, DONNA M.				* \$	298.93	\$ 1,557.77
1366	WHITE, STEPHANIE					\$ 139.21	
435	WILCOX, MARY					\$ 682.77	
715	WOOD, CRAIG					\$ 276.20	

Acct	Name	Older	2016	2017	2018
1351	WOOD, NICHOLAS				* \$ 582.67
685	WOOD, RAY S & JUDY S				* \$ 1,471.95
907	WRIGHT SR, DEVISEES OF FRANKLIN J				\$ 1,617.43
1031	WRIGHT, JEFFREY JOSTEN JR, FLOYD A				\$ 629.73
1301	WRIGHT, JEFFREY J				\$ 298.30
1175	WRIGHT, SUSAN R				* \$ 301.16
Total		\$ 2,116.50	\$ 3,810.32	\$ 117,868.75	\$ 298,337.83

***PARTIAL PAYMENT HAS BEEN MADE ON ACCOUNT, AMOUNT SHOWN IS CURRENT AMOUNT DUE AS OF APRIL 18, 2019**

**Personal Property Taxes Outstanding
as of April 18, 2109
Including Interest**

Acct	Name	Older	2016	2017	2018
8	AUTOMATIC VENDING AND GAMES	\$ 1,779.42	\$ 176.43	\$ 179.95	\$ -
360	AVG ACQUISITION CORP INC				\$ 67.42
24	AXIOM TECHNOLOGIES LLC				\$ 349.17
12	BAR HARBOR BANK & TRUST				\$ 528.10
262	BARKER JR, JULIE G & DAVID A				\$ 54.14
67	BLUEBIRD FAMILY RESTAURANT			\$ 416.13	\$ 408.78
96	C.S. MANAGEMENT INC				\$ 70.92
34	DOWLING, GARY				\$ 1,126.78
359	FRANZ, GUDRUN "JOHANNA"			\$ 22.53	\$ 33.14
311	HOLM, ERIC		\$ 110.27	\$ 112.46	\$ 110.48
338	HUNTLEY, GARY J		\$ 463.13	\$ 472.37	\$ 464.02
366	INDIAN HILL FARMS				\$ 419.83
256	JAMES, AARON	\$ 23.40			
205	MACHIAS ANIMAL HOSPITAL				\$ 202.95
328	PARKER, JOHN M	\$ 35.67	\$ 66.16	\$ 67.48	\$ 66.28
116	PARLIN FLOWERS & GIFTS	\$ 129.72	\$ 28.67	\$ 29.24	\$ 28.73
31	PROFILE CRANBERRY MOTORS LLC	\$ 3,524.29	1,618.77	1,651.02	\$ -
275	TIMEPAYMENT CORP				\$ 70.71
140	TOFFOLON, TOFF	\$ 45.45			
Total		5537.95	2463.43	2951.18	4001.45

Outstanding Sewer Accounts
as of 04/23/2019

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
84 ANDERSON, MICHAEL & SANDRA	*	02/08/2019	534.48	-5.47	539.95	455.90	22.75	61.30
		10/23/2018	164.80	-4.09	168.89	164.80	4.09	0.00
	*	07/25/2018	450.04	-16.59	466.63	372.30	33.23	61.10
		Total	1,149.32	(26.15)	1,175.47	993.00	60.07	122.40
389 BEAL, SHERRY	*	02/08/2019	263.61	198.66	64.95	64.52	0.43	0.00
		10/23/2018	126.30	-3.14	129.44	126.30	3.14	0.00
		Total	389.91	195.52	194.39	190.82	3.57	0.00
380 BEEHIVE COLLECTIVE	*	07/25/2018	450.29	17.42	432.87	371.50	2.50	58.87
	*	02/08/2019	542.58	-39.03	581.61	463.60	23.31	94.70
		10/23/2018	110.90	-2.75	113.65	110.90	2.75	0.00
		Total	1,103.77	(24.36)	1,128.13	946.00	28.56	153.57
212 BLACK, JAMES		10/23/2018	103.20	-2.56	105.76	103.20	2.56	0.00
		Total	103.20	(2.56)	105.76	103.20	2.56	-
310 BLUE BIRD RANCH	*	02/08/2019	1,888.99	-21.80	1,910.79	1,816.57	39.72	54.50
		10/23/2018	2,207.00	-54.78	2,261.78	2,207.00	54.78	0.00
		Total	4,095.99	(76.58)	4,172.57	4,023.57	94.50	54.50
264 COOK, ANNA M		10/23/2018	187.90	(4.66)	192.56	187.90	4.66	-
		Total	187.90	(4.66)	192.56	187.90	4.66	-
170 DILL, PAULA		10/23/2018	95.50	(1.44)	96.94	95.50	1.44	-
		Total	95.50	(1.44)	96.94	95.50	1.44	-
556 DONOVAN, JR, MALCOLM	*	02/08/2019	382.49	(4.01)	386.50	334.25	14.25	38.00
		10/23/2018	218.70	(5.43)	224.13	218.70	5.43	-
		Total	601.19	(9.44)	610.63	552.95	19.68	38.00
548 DOWNEAST CREDIT UNION	*	02/08/2019	105.32	(0.67)	105.99	55.50	2.79	47.70
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
	*	07/25/2018	86.20	(1.65)	87.85	37.00	3.15	47.70
		Total	210.02	(2.78)	212.80	111.00	6.40	95.40
493 DRIENSKY, JANET	*	02/08/2019	439.55	330.49	109.06	108.86	0.20	-
		10/23/2018	134.00	(3.33)	137.33	134.00	3.33	-
		Total	573.55	327.16	246.39	242.86	3.53	-
204 FEDERAL NATIONAL MORTGAGE ASSOC		07/16/2018	203.30	201.90	1.40	1.35	0.05	-
		10/23/2018	249.50	(6.19)	255.69	249.50	6.19	-
		Total	452.80	195.71	257.09	250.85	6.24	-
206 FRAZIER, JOHN		10/23/2018	95.50	(2.34)	97.84	95.50	2.34	-
		Total	95.50	(2.34)	97.84	95.50	2.34	-
184 GALLIGHER, TRAVIS		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	18.50	(0.46)	18.96	18.50	0.46	-

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
4 GARNER, WHITNEY & DAVID		10/23/2018	155.00	(3.85)	158.85	155.00	3.85	-
		Total	155.00	(3.85)	158.85	155.00	3.85	-
233 GLG PROPERTIES, LLC		10/23/2018	203.30	(5.05)	208.35	203.30	5.05	-
		Total	203.30	(5.05)	208.35	203.30	5.05	-
520 GRAY II, MAXWELL E.	*	02/08/2019	377.39	(3.81)	381.20	317.30	16.20	47.70
		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
		Total	472.89	(6.18)	479.07	412.80	18.57	47.70
160 LEAVITT, CASEY	*	02/08/2019	351.89	(3.44)	355.33	286.50	14.33	54.50
		10/23/2018	110.90	(2.75)	113.65	110.90	2.75	-
		Total	462.79	(6.19)	468.98	397.40	17.08	54.50
531 GRIER, KIMBERLY	*	02/08/2019	125.72	(40.88)	166.60	55.50	2.80	108.30
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
	*	07/25/2018	205.54	34.42	171.12	132.50	0.89	37.73
		Total	349.76	(6.92)	356.68	206.50	4.15	146.03
177 HUGHES, NELSON & JENNIFER	*	02/08/2019	586.93	310.37	276.56	267.37	0.31	-
		10/23/2018	164.80	(4.09)	168.89	164.80	4.09	-
		Total	751.73	306.28	445.45	432.17	4.40	-
164 INTERNITY		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	18.50	(0.46)	18.96	18.50	0.46	-
23 JOHNSON, MAXINE		10/23/2018	155.00	(3.85)	158.85	155.00	3.85	-
		Total	155.00	(3.85)	158.85	155.00	3.85	-
223 KILTON, SETH		10/23/2018	103.20	31.14	72.06	71.10	0.96	-
		Total	103.20	31.14	72.06	71.10	0.96	-
108 KYNAST, SUSANNE	*	02/08/2019	265.87	(2.51)	268.38	209.50	11.18	47.70
		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
		Total	361.37	(4.88)	366.25	305.00	13.55	47.70
392 LOOK, DALE	*	02/08/2019	260.92	(2.48)	263.40	206.40	9.30	47.70
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	279.42	(2.94)	282.36	224.90	9.76	47.70
9 LUND, MICHAEL	*	02/08/2019	207.18	(1.86)	209.04	155.00	6.34	47.70
		10/23/2018	155.00	(3.85)	158.85	155.00	3.85	-
		Total	362.18	(5.71)	367.89	310.00	10.19	47.70
218 MACK, FAYE/BAUMAN, MATTHEW	*	02/08/2019	751.68	(61.63)	813.31	643.80	34.01	135.50
		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
	*	07/25/2018	486.98	(17.24)	504.22	387.00	36.02	81.20
		Total	1,334.16	(81.24)	1,415.40	1,126.30	72.40	216.70
704 MAKER, TIMOTHY	*	07/25/2018	516.03	7.36	508.67	441.00	13.27	54.40
	*	02/08/2019	537.19	(32.26)	569.45	465.00	23.35	81.10
		10/23/2018	155.00	(3.85)	158.85	155.00	3.85	-
		Total	1,208.22	(28.75)	1,236.97	1,061.00	40.47	135.50
179 MATHEWS, LEE J.		10/23/2018	103.20	(2.56)	105.76	103.20	2.56	-
		Total	103.20	(2.56)	105.76	103.20	2.56	-

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
213 MCBRINE, MARIE		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	18.50	(0.46)	18.96	18.50	0.46	-
163 METCALF, BERNARD H	*	02/08/2019	449.04	(24.50)	473.54	386.60	19.44	67.50
		10/23/2018	157.10	(3.90)	161.00	157.10	3.90	-
	*	07/25/2018	468.82	1.93	466.89	402.30	16.89	47.70
		Total	1,074.96	(26.47)	1,101.43	946.00	40.23	115.20
589 MUBANG, VICTOR		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
		Total	95.50	(2.37)	97.87	95.50	2.37	-
391 OGBONNA, PRINCE	*	07/25/2018	480.45	(18.15)	498.60	407.50	36.70	54.40
	*	02/08/2019	1,007.61	(11.09)	1,018.70	924.10	40.10	54.50
		10/23/2018	1,108.90	(27.53)	1,136.43	1,108.90	27.53	-
		Total	2,596.96	(56.77)	2,653.73	2,440.50	104.33	108.90
314 PARKER, JOHN	*	07/25/2018	1,424.86	(58.31)	1,483.17	1,308.90	119.87	54.40
	*	02/08/2019	1,129.76	(39.19)	1,168.95	1,035.00	52.85	81.10
		10/23/2018	391.20	(9.71)	400.91	391.20	9.71	-
		Total	2,945.82	(107.21)	3,053.03	2,735.10	182.43	135.50
593 PARKER, JOHN	*	07/25/2018	695.21	(27.33)	722.54	613.50	54.64	54.40
	*	02/08/2019	745.89	(34.71)	780.60	666.90	32.60	81.10
		10/23/2018	422.00	(10.47)	432.47	422.00	10.47	-
		Total	1,863.10	(72.51)	1,935.61	1,702.40	97.71	135.50
607 PARKER, JOHN	*	02/08/2019	1,108.14	(12.20)	1,120.34	1,016.50	49.34	54.50
		10/23/2018	748.50	(18.58)	767.08	748.50	18.58	-
	*	07/25/2018	738.16	(29.30)	767.46	657.70	55.36	54.40
		Total	2,594.80	(60.08)	2,654.88	2,422.70	123.28	108.90
121 PEABODY SR, BRADLEY		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
		Total	95.50	(2.37)	97.87	95.50	2.37	-
173 PEREZ-ROBICHEAU, JESSE		10/23/2018	218.70	(5.33)	224.03	218.70	5.33	-
		Total	218.70	(5.33)	224.03	218.70	5.33	-
174 PRUDENTE, MEGAN	*	02/08/2019	105.32	(20.48)	125.80	55.50	2.80	67.50
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
	*	07/25/2018	105.81	(2.47)	108.28	55.50	5.08	47.70
		Total	229.63	(23.41)	253.04	129.50	8.34	115.20
187 RAY, MICHELLE & STUART	*	02/08/2019	206.71	(1.70)	208.41	141.32	5.79	61.30
		10/23/2018	172.50	(4.28)	176.78	172.50	4.28	-
		Total	379.21	(5.98)	385.19	313.82	10.07	61.30
463 RAYMOND, JAMES		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	18.50	(0.46)	18.96	18.50	0.46	-
125 ROBERTS, DONNA	*	02/08/2019	415.92	(4.18)	420.10	348.10	17.50	54.50
		10/23/2018	134.00	(3.33)	137.33	134.00	3.33	-
	*	07/25/2018	408.71	(14.79)	423.50	332.10	30.30	61.10
		Total	958.63	(22.30)	980.93	814.20	51.13	115.60

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
231 SADLER, DOUGLAS	*	02/08/2019	192.86	(28.21)	221.07	132.50	7.47	81.10
		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
	*	07/25/2018	314.90	(11.09)	325.99	249.00	22.59	54.40
		Total	603.26	(41.67)	644.93	477.00	32.43	135.50
110 SHARP, KERRI		10/23/2018	203.30	(5.05)	208.35	203.30	5.05	-
		Total	203.30	(5.05)	208.35	203.30	5.05	-
8 SMITH KEITH (ESTATE OF)	*	02/08/2019	105.32	(0.67)	105.99	55.50	2.79	47.70
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
	*	07/25/2018	105.81	(2.47)	108.28	55.50	5.08	47.70
		Total	229.63	(3.60)	233.23	129.50	8.33	95.40
2 SMITH, BARBARA	*	07/25/2018	509.33	(19.65)	528.98	441.00	40.28	47.70
	*	02/08/2019	530.39	(5.58)	535.97	465.00	23.27	47.70
		10/23/2018	155.00	(3.85)	158.85	155.00	3.85	-
		Total	1,194.72	(29.08)	1,223.80	1,061.00	67.40	95.40
705 SMITH, JASON		07/16/2018	155.00	141.35	13.65	13.34	0.31	-
		10/23/2018	155.00	(3.85)	158.85	155.00	3.85	-
		Total	310.00	137.50	172.50	168.34	4.16	-
58 SMITH, KEITH (ESTATE OF)	*	02/08/2019	345.09	(23.29)	368.38	286.50	14.38	67.50
		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
	*	07/25/2018	308.20	(11.09)	319.29	249.00	22.59	47.70
		Total	748.79	(36.75)	785.54	631.00	39.34	115.20
62 SMITH, KEITH (ESTATE OF)	*	07/25/2018	509.33	(19.65)	528.98	441.00	40.28	47.70
	*	02/08/2019	530.39	(25.46)	555.85	465.00	23.35	67.50
		10/23/2018	155.00	(3.85)	158.85	155.00	3.85	-
		Total	1,194.72	(48.96)	1,243.68	1,061.00	67.48	115.20
555 SMITH, RICHARD W. & MAUREEN	*	07/25/2018	308.20	(11.09)	319.29	249.00	22.59	47.70
	*	02/08/2019	345.09	(23.29)	368.38	286.50	14.38	67.50
	*	09/21/2017	287.58	(18.23)	305.81	230.25	28.00	47.56
		10/23/2018	95.50	(2.37)	97.87	95.50	2.37	-
	*	12/02/2016	287.08	277.12	9.96	9.85	0.11	-
		Total	1,323.45	222.14	1,101.31	871.10	67.45	162.76
80 SPENCER, GLENN & JANE		10/23/2018	126.30	(3.14)	129.44	126.30	3.14	-
		Total	126.30	(3.14)	129.44	126.30	3.14	-
259 ST.PIERRE, JANET	*	02/08/2019	608.11	(6.39)	614.50	532.90	27.10	54.50
		10/23/2018	211.00	(5.24)	216.24	211.00	5.24	-
	*	07/25/2018	560.29	(21.66)	581.95	486.18	41.37	54.40
		Total	1,379.40	(33.29)	1,412.69	1,230.08	73.71	108.90
709 TEER, CYNTHIA		10/23/2018	155.00	(3.82)	158.82	155.00	3.82	-
		Total	155.00	(3.82)	158.82	155.00	3.82	-
497 TERRILL, BARRY & MATHY		10/23/2018	141.70	59.39	82.31	81.41	0.90	-
		Total	141.70	59.39	82.31	81.41	0.90	-
603 US BANK TRUSTEE	*	02/08/2019	112.12	66.70	45.42	44.88	0.54	-
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	130.62	66.24	64.38	63.38	1.00	-

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
113 VANE, JASON & REBECCA		10/23/2018	157.10	1.24	155.86	154.49	1.37	-
		Total	157.10	1.24	155.86	154.49	1.37	-
441 WALSTON, JUSTIN C. L. & BRANDI E.	*	07/25/2018	554.14	13.12	541.02	470.10	9.82	61.10
	*	02/08/2019	118.92	(34.08)	153.00	55.50	2.80	94.70
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	691.56	(21.42)	712.98	544.10	13.08	155.80
106 WILCOX, MARY		10/23/2018	141.70	(3.52)	145.22	141.70	3.52	-
		Total	141.70	(3.52)	145.22	141.70	3.52	-
115 WRIGHT SR, FRANKLIN J (ESTATE OF)	*	02/08/2019	92.72	(0.44)	93.16	37.00	1.66	54.50
		10/23/2018	18.50	(0.46)	18.96	18.50	0.46	-
		Total	111.22	(0.90)	112.12	55.50	2.12	54.50
94 WRIGHT, SUSAN		10/23/2018	164.80	(4.09)	168.89	164.80	4.09	-
		Total	164.80	(4.09)	168.89	164.80	4.09	-
		Grand Total	37,494.95	611.96	36,882.99	32,263.74	1,468.21	3,142.16

Superintendent of Schools Annual Report

To: The Machias Board of Selectmen, Machias School Committee and the Citizens of Machias:

It is with great pride that I report the state of the Machias School System in 2019. The Machias School Committee, administrators, teachers and support staff have worked diligently to ensure that all students that attend the Machias School System are provided with a high quality educational experience.

The Rose M. Gaffney School, under the leadership of Principal Joyce Fragale, continues to flourish. The highly motivated and talented staff at the Rose M. Gaffney School continues to be on the cutting edge of best educational practices. The Rose M. Gaffney staff members truly care about every child that enters their classrooms and are committed to meet the needs of all students.

The EDGE Afterschool program continues to provide high quality afterschool educational and recreational experiences for Rose M. Gaffney students. We certainly appreciate the dedication and commitment of the EDGE Program staff that have worked diligently to meet the needs of our students.

Machias Memorial High School is led by Principal Brian Leavitt. Mr. Leavitt is also the Director of Career and Technical Education and is firmly committed to meet the needs of all students that choose to attend Machias Memorial High School. MMHS has a very dedicated and talented teaching staff that care about each individual student that walks into their classrooms.

I also need to update Machias citizens regarding our campus facilities. During a special town meeting on April 23, 2019, the citizens of Machias approved paying the final payment on the Machias Memorial High School roof project a year early. It doesn't seem possible that 9 years have gone by since the project was completed. Also during the April 23rd town meeting the citizens approved the high school gym roof project at a cost of \$215,000.00. The gym roof replacement is long over due. It will be good to complete this project during the summer months.

During the current school year the Machias Administrators worked with several other school districts to secure grant funding to provide more Career and Technical Education funding for Western Washington County. The intent of the grant is to purchase and renovate a building, as well as, provide the necessary resources to provide four new programs for the 2020/2021 school year. The anticipated programs are Welding, Automotive Technology, Diesel Technology and Early Childhood Education.

The Machias School Department is supported by the AOS 96 central office team. I am very fortunate to have an extraordinary Special Education administrator. Mary Maker works tirelessly to ensure that our students receive the special services they need to be successful. The Machias School Department is also supported by longtime Machias educator, Mitchell Look. Mr. Look does an excellent job supporting our teachers in his role as Curriculum Coordinator and Federal Programs Manager. He has been a great addition to the AOS 96 central office staff.

The proposed 2019/2020 school budget for the Town of Machias is \$5,304,588.68. This budget reflects an increase in the tax commitment of \$74,936.18, which translates into just over a half mill increase in taxation. This increase is primarily due to salary and benefit increases. The Rose M. Gaffney School has one of the lowest tuition rates in the State and the high school tuition rate is very close to the state average which are true indicators of operating efficiently.

The Machias School Committee members will continue to provide the necessary resources for the success of all students. I look forward to working with Teresa Saddler, Richard Shaw, Joleen Nicely, Amanda Little and Carolyn Nadeau as they work hard to make the Machias School System the best it can be.

I thank the citizens of Machias for supporting the Machias School Department. Please contact me any time at the AOS 96 central office with any questions or concerns.

Scott K. Porter
Superintendent of Schools

MACHIAS MEMORIAL HIGH SCHOOL PRINCIPAL'S - ANNUAL REPORT

To the Residents of Machias, the Machias Select Board, the Machias School Committee, and Superintendent Porter:

I would like to report to the community on several educational topics. This year I will highlight chronic absenteeism, student health, and Career & Technical Education.

Chronic absenteeism is defined as missing school, for any reason, in excess of 18 days per school year. The school sent information home to parents stressing the importance of good attendance and how it affects learning. We also have provided school-based interventions that have increased attendance rates for students

Our school struggles with student health issues. Vaping continues to be a problem not just in our school, but across our State. The school continues to educate our students, parents, and the community on the dangers of vaping. I have also reached out to the Maine Principal's Association for assistance and guidance related to this issue.

Mental health issues, specifically around childhood trauma, are prevalent in schools. Educators see the effects of trauma everyday in their classrooms, but generally lack the resources and skill set to handle them effectively. Teachers in Machias Schools are now receiving training and strategies to help students who have experienced trauma.

Coastal Washington CIT, the Career & Technical Education Center for this area, added a Health Occupations/CNA program of study in September. The Center will also be adding at least four new programs to its offerings: Early Childhood Education, Welding, Diesel Mechanics, and Automotive/Mechanical. These programs will compliment the existing programs - Culinary Arts, Building Trades, and Criminal Justice/Law Enforcement - for a total of eight programming options for students.

There are many great things happening in our school. Enrollment continues to increase, our teachers are effectively preparing our graduates for post-secondary school or career, and we have been able to retain our "small family atmosphere" at the school. Because of our small size, we are able to provide a customized education for students that meet their educational and personal needs.

The faculty and administration at Machias Memorial High School remains dedicated to providing the best learning experiences for all students.

Thank you for your continued support.

Sincerely,
Mr. Brian Leavitt
Principal, Machias Memorial High School/Director, Coastal Washington CIT

Rose M. Gaffney – Principal’s Report

Superintendent Porter, Machias School Committee, and Citizens of Machias,

I am honored to report to you as Principal of Rose M. Gaffney Elementary School. The teachers and staff of RMG take great pride in partnering with parents and community members to provide our children with an outstanding PK-8 educational experience. Our current enrollment is 340.

Our priorities include providing our children with an outstanding education, as well as a safe and positive environment, within which they can meet their highest potential. We continually evaluate and modify daily operations, the physical plant, and policies and procedures, to ensure student safety as well as efficiency in learning.

At RMG we work to meet the needs of our students by differentiating our curriculum to address their varied interests, learning styles, and levels of academic readiness. We are progressing toward the implementation of “Standards Based” education. We are excited about offering an education further customized to give students and parents the capability of knowing the expectations for student learning, as well as student progression, in detail. Our community is fortunate to have a teaching and support staff that in my opinion are unmatched in their hard work, dedication, and overall professionalism

Our custodial staff and bus drivers work hard as part of our team to ensure the safety of our students, as well as the maintenance of a physical plant that the community can be proud of. Our kitchen staff provides well balanced meals, as well as a fruit and vegetable program which provides healthy snacks. This in combination with an integrated physical education program and co-curricular sports program targets the health of our children while emphasizing the importance of upstanding character, and exemplary academics, as traits expected of our student athletes.

Our Arts Program, which includes Band, Chorus, and Fine Arts, provides instruction that targets our students’ musicality and creativity. Students who participate in our Arts Program benefit from having their work publicized through community exhibitions and performances.

Students benefit from many enrichment activities provided in the form of visitors to our school, field trips, and clubs. Our JMG program provides support for qualifying grade 6-8 students. The EdGE after school program provides students with an additional study hall, as well as many STEM and physical activities.

We are extremely fortunate to be working in partnership with Machias Memorial High School. This partnership allows the sharing of staff, as well as courses and numerous activities that benefit our students. We also value our community partnerships. We enjoy working in partnership with the University of Maine at Machias as well as members of local businesses, organizations, and you, our community members.

We are very fortunate to have the support of our PAWS parent group. This group works hard to additionally support our school and welcomes all community participants.

We are greatly appreciative of the commitment of the School Board, Town of Machias Selectmen, and Citizens of Machias, for providing the resources needed to support a school

representative of the great community that it serves. Your support makes it possible for us to provide our students with an outstanding education that we as a community can be proud of. The administration, staff, and students of Rose M. Gaffney Elementary School are proud to represent our community and are greatly appreciative of your support.

Sincerely,
Mrs. Fragale (Joyce)

REPORT OF THE DIRECTOR OF SPECIAL EDUCATION ANNUAL REPORT

To the Machias Board of Selectmen, Machias School Committee, and the Citizens of the Town of Machias:

The Machias Special Education Department continues to provide Special Education Services per Maine Unified Special Education Regulations. The Department is responsible for child find, ensuring students with special needs are evaluated, identified, and programs are created for them based on their level of needs in various skill areas. Students who transfer to the Machias School Department with an active IEP will continue to receive services based on their plan. We have had students transfer from other states as well as from other towns in Maine. The duty to provide services, whether they are academically or functionally based, occupational or speech/language therapy based, and/or direct/consultation services can be challenging depending on the level of need and scheduling per teacher and program.

We are in the second year of the audit by the Maine Department of Education. Per onsite and internal review of practices and files, we have been addressing Summary of Findings and making corrections as we met on each student throughout the 2018/2019 school year. We should be receiving a final notice of compliance prior to the start of the 2019/2020 school year.

The Ventures Gifted and Talented Program continues to identify students who are performing significantly above their same age peers. The identification process includes the screening of report cards, teacher referrals, assessments, and rating scales that look for characteristics of giftedness. Once students have been identified, a Professional Development Team establishes a differentiated program for each student.

Ventures students often take part in enrichment opportunities, which are provided for all students. This integration positively impacts our entire student body. The Ventures Program has continued to have a strong relationship with the University of Maine at Machias over the course of the 2018-2019 school year. UMM Professor Christopher Abbandonato has visited Rose M. Gaffney numerous times giving presentations on rockets, launch angles, physics, and static electricity. Our Ventures students are extremely fortunate to have these opportunities and have enjoyed them immensely. We owe many thanks to the UMM and Professor Abbandonato. In addition, Ventures Students visited the University of Maine at Machias **and** took part in the “Brain Bee” led by Professor Uriah Anderson in the Fall of 2018.

I would like to thank the Machias Selectmen and members of the Machias School Board. I appreciate the support I have received from Mr. Porter, the building administrators, and the staff members of Rose M. Gaffney and Machias Memorial High School. I would also like to thank the parents of our students for their continued support and participation in planning appropriate programming for their children.

Respectfully submitted,
Mary E. Maker
Director of Special Education

ADULT & COMMUNITY EDUCATION ANNUAL REPORT

Adult Ed, Adult Basic Ed Services, College Transitions Digital Literacy AOS 96	7/1/18 to 3/31/19	Adult Ed, Adult Basic Ed Services, College Transitions, Digital Literacy AOS 96	7/1/17 to 6/30/18	Adult Ed, Adult Basic Ed Services, College Transitions, Digital Literacy AOS 96	1/1/14 to 6/30/17	Total Students per Town
Cutler	3	Cutler	1	Cutler	35	39
East Machias	7	East Machias	11	East Machias	266	284
Jonesboro	1	Jonesboro	7	Jonesboro	194	202
Machias	25	Machias	28	Machias	596	649
Machiasport	3	Machiasport	11	Machiasport	118	132
Marshfield	0	Marshfield	6	Marshfield	66	72
Northfield	0	Northfield	1	Northfield	5	6
Roque Bluffs	0	Roque Bluffs	6	Roque Bluffs	62	68
Wesley	0	Wesley	1	Wesley	20	21
Whiting	5	Whiting	7	Whiting	67	79
Whitneyville	1	Whitneyville	4	Whitneyville	9	14
	45		83		1438	1566

Effective July 1, 2014, the Axiom Education & Training Center (AETC) began providing management and support to the Machias Adult and Community Education program. AETC is a 501 (c)(3) non-profit organization that provides Adult Education, Digital Literacy, Enrichment and Workforce Skills classes and training and is a designated STEM Hub through the Maine Math & Science Alliance for students 10-18 years old.

Effective July 1, 2015, the program was renamed “**Washington County Adult & Community Education**”. AETC is committed to expanding Adult Education and WorkReady skills training services to every town and territory in Washington County and recruiting and providing services to populations traditionally underserved by higher education. In this endeavor, expanding innovation and technology throughout Washington County and other regions plays a key role.

A state-of-the-art Adult Education Program has been developed that educates students in the latest technology through Distance-Learning Education (DLE) opportunities; offers community-requested courses, and utilizes technology to provide access to training through videoconferencing.

The instructor of the class may be on-or-off site depending on the course offered. The instructors may originate within Washington County or outside the region, depending on the curriculum offered. If the instructor presents the class via DLE (videoconference), the site may have a tutor or assistant to facilitate and assist the instructor and students. Classes are held at various times to accommodate the needs of the adult learners, with the goal of decreasing and eliminating the barriers to adult education and increasing the educational attainment of our workforce.

Axiom Education & Training Center Programs include the following:

- **Washington County Adult Education** -- Adult High School Diploma, HISET Preparation and Testing, Adult Transitions Services, College Transitions, WorkReady, Workforce Development Training, Adult Literacy, Basic Skills, and English Language Learner.
- **WorkReady State Certification** - AETC works with employers and offers a 60-hour WorkReady program.
- **Employers' Initiative Program (EIP)** - EIP provides customized technology and educational needs assessments, tailored technical assistance, digital literacy, as well as the education and workforce skills training.
- **Family Futures Downeast** - Partnering with Sunrise County Economic Council, Community Caring Collaborative, University of Maine at Machias, Washington County Community College, Downeast Collaborative Partners and numerous community, state and tribal agencies, to deliver a two-generational educational program for parents and their children in Washington County, Maine.
- **National Digital Equity Center (NDEC)** launched in the fall of 2018, and is committed to closing the Digital Divide in Maine and across the United States. In addition to advocating for Affordable Broadband, Affordable Equipment and Public Computer Access, NDEC is focused on creating digitally literate citizens across Maine and beyond, providing communities with the expertise to mobilize broadband technologies through digital inclusion and literacy efforts.



674 Mt. Hope Avenue • Suite 1 • Bangor, ME 04401-5662 • (207) 947-3325 • FAX (207) 945-3400
Email: bta@btacpa.com

Independent Auditor's Report

Board of Selectmen
Town of Machias, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Machias, Maine as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Machias, Maine as of June 30, 2018 and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion, analysis, budgetary comparison information and pension, OPEB and information on pages 7 through 16 and 56 through 62 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Town of Machias Maine's basic financial statements. The other supplementary information on Schedules 1 through 6 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements. The reconciliation of audit adjustments to annual financial data submitted to Maine Education Financial System is presented as required by the laws of the State of Maine and is also not a required part of the basic financial statements.

The other supplementary information on Schedules 1 through 6, the schedule of expenditures of federal awards, and the reconciliation of audit adjustments to annual financial data submitted to Maine Education Financial System are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules 1 through 6, the schedule of expenditures of federal awards, and the reconciliation of audit adjustments to annual financial data submitted to Maine Education Financial System are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 9, 2019, on our consideration of the Town of Machias, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Machias, Maine's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Machias, Maine's internal control over financial reporting and compliance.

Brantner Whibodan & Associates

January 9, 2019

Town of Machias, Maine
Statement of Net Position
June 30, 2018

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
ASSETS			
Cash and equivalents	\$ 3,224,609	\$ 75,785	\$ 3,300,394
Investments	540,145	743,768	1,283,913
Taxes receivable	344,957	-	344,957
Accounts receivable	-	361,383	361,383
Internal balances	128,033	(128,033)	-
Due from other governmental agencies	744,237	229,276	973,513
Other receivables	12,738	-	12,738
Inventories	4,775	-	4,775
Other assets	14,006	-	14,006
Capital assets not being depreciated	1,406,604	535,933	1,942,537
Capital assets being depreciated, net of accumulated depreciation	4,801,810	10,466,307	15,268,117
Total assets	<u>11,221,914</u>	<u>12,284,419</u>	<u>23,506,333</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to OPEB	12,181	-	12,181
Deferred outflows related to pensions	241,234	-	241,234
Total deferred outflows of resources	<u>253,415</u>	<u>-</u>	<u>253,415</u>
LIABILITIES			
Accounts payable and accrued expenses	282,456	205,339	487,795
Due to other governmental agencies	8,150	22,987	31,137
Unearned revenues	1,664	2,500	4,164
Accrued summer teacher pay	512,861	-	512,861
Bond anticipation note payable	-	161,534	161,534
Long-term liabilities			
Due within one year			
Bonds and notes payable	352,447	59,222	411,669
Capital leases payable	7,277	-	7,277
Due in more than one year			
Bonds and notes payable	798,622	715,538	1,514,160
Capital leases payable	23,245	-	23,245
Net pension liability	258,595	-	258,595
Net OPEB liability	62,716	-	62,716
Compensated absences	65,543	4,138	69,681
Total liabilities	<u>2,373,576</u>	<u>1,171,258</u>	<u>3,544,834</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pensions	81,571	-	81,571
Prepaid taxes	10,116	-	10,116
Total deferred inflows of resources	<u>91,687</u>	<u>-</u>	<u>91,687</u>
NET POSITION			
Net investment in capital assets	5,026,823	10,065,946	15,092,769
Restricted for			
Education	1,177,138	-	1,177,138
Capital projects	21,735	-	21,735
Machias Water Co.	-	621,488	621,488
Other purposes	357,463	178,435	535,898
Unrestricted	2,426,907	247,292	2,674,199
Total net position	<u>\$ 9,010,066</u>	<u>\$ 11,113,161</u>	<u>\$ 20,123,227</u>

See accompanying notes to basic financial statements.

Town of Machias, Maine
Statement of Activities
For the Year Ended June 30, 2018

Functions/Programs	Expenses	Program Revenue			Net (Expense) Revenues and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities					
General government	\$ 422,087	\$ 55,833	\$ -	\$ -	\$ (366,254)
Police department	266,548	5,135	6,508	-	(254,905)
Fire department	356,755	75,234	-	1,500	(280,021)
Public safety building	8,360	-	-	-	(8,360)
Public works	459,976	661	17,340	-	(441,975)
Education	4,810,673	-	3,639,302	-	(1,171,371)
Adult education	82,680	-	44,588	-	(38,082)
On-behalf payments - State of Maine	234,576	-	234,576	-	-
Culture and recreation	44,413	97	2,591	-	(41,725)
General assistance	687	-	534	-	(153)
Airport	12,495	-	501	-	(11,994)
County tax	220,842	-	-	-	(220,842)
Tax incremental financing	8,707	857	-	-	(7,850)
Other	2,162	-	-	-	(2,162)
Grants and other contributions	605,013	-	566,968	830	(37,215)
School food service program	316,846	42,986	203,789	-	(70,071)
Interest on long-term debt	38,970	-	7,955	-	(31,015)
Capital outlay	984	-	-	686,926	686,962
Total governmental activities	7,852,754	180,803	4,724,662	689,256	(2,298,033)
Business-type activities					
Sewer fund	756,428	543,157	-	288,321	75,050
Solid waste	234,758	170,401	-	-	(64,357)
Ambulance fund	490,907	403,184	-	-	(87,723)
Telcenter	69,186	33,364	-	-	(35,822)
Total business-type activities	1,551,279	1,150,106	-	288,321	(112,852)
Total government	\$ 9,444,033	\$ 1,330,909	\$ 4,724,662	\$ 977,577	(2,298,033)
General revenues					
Taxes					
Property taxes					2,796,708
Excise taxes, licenses, permits and fees					301,718
Interest and lien charges					21,237
Grants and contributions not restricted to specific programs					394,980
Unrestricted investment and interest earnings					14,281
Miscellaneous					10,126
Transfers					(135,341)
Total general revenues and transfers					3,403,709
Change in net position					1,105,676
NET POSITION - BEGINNING					7,946,451
Restatement for OPEB reporting					(42,061)
NET POSITION - BEGINNING, RESTATED					11,035,804
NET POSITION - ENDING					11,035,804
See accompanying notes to basic financial statements.					\$ 9,010,066
					\$ 11,113,161
					\$ 20,123,227

Town of Machias, Maine
Balance Sheet
Governmental Funds
June 30, 2018

	<u>General Fund</u>	<u>Special Revenue Fund - School Categorical Grants</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and cash equivalents	\$ 3,101,124	\$ -	\$ 123,485	\$ 3,224,609
Investments	287,428	-	252,717	540,145
Taxes receivable, net	344,957	-	-	344,957
Due from other funds	557,893	-	594,347	1,152,240
Receivable from other governments	380,507	161,014	202,716	744,237
Other receivables	-	-	12,738	12,738
Inventories	-	-	4,775	4,775
Prepaid expenses	14,006	-	-	14,006
Total assets	<u>\$ 4,685,915</u>	<u>\$ 161,014</u>	<u>\$ 1,190,778</u>	<u>\$ 6,037,707</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 82,821	\$ 12,523	\$ 183,926	\$ 279,270
Due to other funds	775,410	66,157	182,640	1,024,207
Payable to other governments	8,150	-	-	8,150
Unearned grant revenue	-	1,664	-	1,664
Accrued teacher pay	442,557	65,819	4,485	512,861
Other payables	3,186	-	-	3,186
Total liabilities	<u>1,312,124</u>	<u>146,163</u>	<u>371,051</u>	<u>1,829,338</u>
Deferred inflows of resources				
Prepaid property taxes	10,116	-	-	10,116
Unavailable property taxes	243,355	-	-	243,355
Total deferred inflows of resources	<u>253,471</u>	<u>-</u>	<u>-</u>	<u>253,471</u>
Fund balances				
Nonspendable for				
Inventories	-	-	4,775	4,775
Restricted for				
Education	1,157,512	14,851	-	1,172,363
Capital projects	-	-	21,735	21,735
Town grants and other purposes	63,845	-	293,618	357,463
Committed for				
Other purposes	75,180	-	-	75,180
Capital projects	-	-	538,257	538,257
Unassigned (deficit)	1,823,783	-	(38,658)	1,785,125
Total fund balances	<u>3,120,320</u>	<u>14,851</u>	<u>819,727</u>	<u>3,954,898</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 4,685,915</u>	<u>\$ 161,014</u>	<u>\$ 1,190,778</u>	<u>\$ 6,037,707</u>

See accompanying notes to basic financial statements.

Town of Machias, Maine
Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds
For the Year Ended June 30, 2018

	General Fund	Special Revenue Fund - School Categorical Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
Property taxes	\$ 2,819,044	\$ -	\$ -	\$ 2,819,044
Excise taxes	294,304	-	-	294,304
Interest and lien charges	21,237	-	-	21,237
Licenses, permits and fees	17,994	-	-	17,994
Intergovernmental				
Town	419,646	-	890,615	1,310,261
Education	3,487,031	566,930	-	4,053,961
On-behalf payments - State of Maine	234,576	-	-	234,576
Charges for services	27,943	-	42,986	70,929
Interfund charges for services	99,259	-	-	99,259
Investment and interest earnings	12,550	-	1,731	14,281
Miscellaneous	15,337	-	100	15,437
Total revenues	<u>7,448,921</u>	<u>566,930</u>	<u>935,432</u>	<u>8,951,283</u>
EXPENDITURES				
Current				
General government	408,512	-	-	408,512
Police department	275,351	-	-	275,351
Fire department	348,131	-	-	348,131
Public works	326,545	-	-	326,545
Education	4,458,590	-	-	4,458,590
Adult education	82,680	-	-	82,680
On-behalf payments - State of Maine	234,576	-	-	234,576
Recreation and social services	40,318	-	-	40,318
General assistance	687	-	-	687
Airport	20,699	-	-	20,699
County tax	220,842	-	-	220,842
Tax increment financing	8,707	-	-	8,707
Other services	8,662	-	-	8,662
Federal, state and local grants	-	560,271	67,352	627,623
School food service program	-	-	316,845	316,845
Debt service				
Principal	335,413	-	-	335,413
Interest and other charges	31,015	-	-	31,015
Capital outlay	83,676	-	675,513	759,189
Total expenditures	<u>6,884,404</u>	<u>560,271</u>	<u>1,059,710</u>	<u>8,504,385</u>
Excess (deficiency) of revenues over expenditures	<u>564,517</u>	<u>6,659</u>	<u>(124,278)</u>	<u>446,898</u>
OTHER FINANCING SOURCES (USES)				
Proceeds from long term debt	83,676	-	-	83,676
Transfers in	-	-	140,467	140,467
Transfers out	(275,808)	-	-	(275,808)
Total other financing sources (uses)	<u>(192,132)</u>	<u>-</u>	<u>140,467</u>	<u>(51,665)</u>
Net change in fund balances	372,385	6,659	16,189	395,233
FUND BALANCES - BEGINNING	<u>2,747,935</u>	<u>8,192</u>	<u>803,538</u>	<u>3,559,665</u>
FUND BALANCES - ENDING	<u>\$ 3,120,320</u>	<u>\$ 14,851</u>	<u>\$ 819,727</u>	<u>\$ 3,954,898</u>

See accompanying notes to basic financial statements.

Town of Machias, Maine
Statement of Net Position
Proprietary Funds
June 30, 2018

	Enterprise Funds				Total
	Sewer Fund	Solid Waste Facility	Ambulance Fund	Other Proprietary Fund - Telcenter	
ASSETS					
Current assets					
Cash and cash equivalents	\$ -	\$ 75,785	\$ -	\$ -	\$ 75,785
Investments	743,768	-	-	-	743,768
Accounts receivable, net	181,644	-	179,739	-	361,383
Due from other funds	9,512	-	282,067	56,069	347,648
Receivables from other governments	225,311	3,965	-	-	229,276
Total current assets	<u>1,160,235</u>	<u>79,750</u>	<u>461,806</u>	<u>56,069</u>	<u>1,757,860</u>
Non-current assets					
Capital assets not being depreciated	535,933	-	-	-	535,933
Capital assets being depreciated, net of accumulated depreciation	10,079,040	88,020	131,919	167,328	10,466,307
Total non-current assets	<u>10,614,973</u>	<u>88,020</u>	<u>131,919</u>	<u>167,328</u>	<u>11,002,240</u>
Total assets	<u>11,775,208</u>	<u>167,770</u>	<u>593,725</u>	<u>223,397</u>	<u>12,760,100</u>
LIABILITIES					
Current liabilities					
Accounts payable	194,597	10,742	-	-	205,339
Due to other funds	124,429	316,252	35,000	-	475,681
Payable to other governments	22,987	-	-	-	22,987
Other accrued expenses	-	-	-	2,500	2,500
Short term bond anticipation note payable	161,534	-	-	-	161,534
Bonds and notes payable	45,563	-	-	13,659	59,222
Total current liabilities	<u>549,110</u>	<u>326,994</u>	<u>35,000</u>	<u>16,159</u>	<u>927,263</u>
Non-current liabilities					
Compensated absences	-	4,138	-	-	4,138
Bonds and notes payable	642,559	-	-	72,979	715,538
Total non-current liabilities	<u>642,559</u>	<u>4,138</u>	<u>-</u>	<u>72,979</u>	<u>719,676</u>
Total liabilities	<u>1,191,669</u>	<u>331,132</u>	<u>35,000</u>	<u>89,138</u>	<u>1,646,939</u>
NET POSITION					
Net investment in capital assets	9,765,317	88,020	131,919	80,690	10,065,946
Restricted capital replacement	178,435	-	-	-	178,435
Restricted for Machias Water Co.	621,488	-	-	-	621,488
Unrestricted (deficit)	18,299	(251,382)	426,806	53,569	247,292
Total net position (deficit)	<u>\$ 10,583,539</u>	<u>\$ (163,362)</u>	<u>\$ 558,725</u>	<u>\$ 134,259</u>	<u>\$ 11,113,161</u>

See accompanying notes to basic financial statements.

Town of Machias, Maine
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2018

	Enterprise Funds				Total
	Sewer Fund	Solid Waste Facility	Ambulance Fund	Other Proprietary Fund - Telcenter	
REVENUES					
Charges for services and interest	\$ 543,157	\$ 170,401	\$ 403,184	\$ 33,364	\$ 1,150,106
Total operating revenues	<u>543,157</u>	<u>170,401</u>	<u>403,184</u>	<u>33,364</u>	<u>1,150,106</u>
OPERATING EXPENSES					
Personal services	19,264	94,428	325,688	12,274	451,654
Contractual services	197,700	92,714	14,502	2,460	307,376
Utilities	107,134	7,280	9,792	12,608	136,814
Repairs and maintenance	37,899	17,179	9,076	5,264	69,418
Other supplies and expenses	60,927	6,331	30,389	-	97,647
Insurance claims and expenses	14,956	2,260	7,606	1,257	26,079
Bad debt	-	-	41,352	-	41,352
Depreciation	294,915	14,566	52,064	35,323	396,868
Total operating expenses	<u>732,795</u>	<u>234,758</u>	<u>490,469</u>	<u>69,186</u>	<u>1,527,208</u>
Operating income (loss)	<u>(189,638)</u>	<u>(64,357)</u>	<u>(87,285)</u>	<u>(35,822)</u>	<u>(377,102)</u>
NON-OPERATING REVENUES (EXPENSES)					
Interest and investment revenue	53,282	709	-	-	53,991
Miscellaneous revenue	-	-	443	434	877
Capital grants and contributions	288,321	-	-	-	288,321
Interest expense	(23,633)	-	(438)	-	(24,071)
Total non-operating revenues (expenses)	<u>317,970</u>	<u>709</u>	<u>5</u>	<u>434</u>	<u>319,118</u>
Income (loss) before transfers	<u>128,332</u>	<u>(63,648)</u>	<u>(87,280)</u>	<u>(35,388)</u>	<u>(57,984)</u>
Transfers in	<u>90,341</u>	<u>45,000</u>	<u>-</u>	<u>-</u>	<u>135,341</u>
Change in net position	218,673	(18,648)	(87,280)	(35,388)	77,357
Total net position (deficit) - beginning	<u>10,364,866</u>	<u>(144,714)</u>	<u>646,005</u>	<u>169,647</u>	<u>11,035,804</u>
Total net position (deficit) - ending	<u>\$ 10,583,539</u>	<u>\$ (163,362)</u>	<u>\$ 558,725</u>	<u>\$ 134,259</u>	<u>\$ 11,113,161</u>

See accompanying notes to basic financial statements.

Town of Machias, Maine
Statement of Cash Flows - Proprietary Funds
For the Year Ended June 30, 2018

	Proprietary Fund Types - Enterprise				Totals
	Sewer	Solid Waste Facility	Ambulance Fund	Other Proprietary Fund-Telcenter	
CASH FLOWS FROM OPERATING ACTIVITIES					
Received from user charges and tenants	\$ 537,271	\$ 170,160	\$ 407,842	\$ 33,364	\$ 1,148,637
Payments for administrative services	(34,220)	(97,465)	(402,012)	(13,531)	(547,228)
Payments to suppliers for goods and services	(403,660)	(119,964)	(63,759)	(20,332)	(607,715)
Interfund activity	(82,264)	2,269	98,026	13,427	31,458
Net cash provided (used) by operating activities	17,127	(45,000)	40,097	12,928	25,152
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES					
Interest paid	(23,633)	-	(438)	-	(24,071)
Interest income	-	709	-	-	709
Donation and other	-	-	443	434	877
Transfers in (out)	90,341	45,000	-	-	135,341
Net cash provided by noncapital financing activities	66,708	45,709	5	434	112,856
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Principal paid on bonds and leases	(44,662)	-	(24,851)	(13,362)	(82,875)
Bond and short term note proceeds	138,494	-	-	-	138,494
Capital grants and contributions	91,964	-	-	-	91,964
Acquisition and construction of capital assets	(269,631)	-	(15,251)	-	(284,882)
Net cash (used) by capital and related financial activities	(83,835)	-	(40,102)	(13,362)	(137,299)
NET INCREASE IN CASH AND CASH EQUIVALENTS	-	709	-	-	709
CASH AND CASH EQUIVALENTS, BEGINNING	-	75,076	-	-	75,076
CASH AND CASH EQUIVALENTS, ENDING	\$ -	\$ 75,785	\$ -	\$ -	\$ 75,785
Reconciliation of operating income to net cash used by operating activities					
Operating income (loss)	\$ (189,638)	\$ (64,357)	\$ (87,285)	\$ (35,822)	\$ (377,102)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities					
Depreciation	294,915	14,566	52,064	35,323	396,868
(Increase) decrease in the following assets					
Accounts receivable	(5,886)	(241)	4,658	-	(1,469)
Interfund receivables	-	-	98,026	13,427	111,453
Increase (decrease) in the following liabilities					
Compensated absences payable	-	(777)	-	-	(777)
Interfund payables	(82,264)	2,269	-	-	(79,995)
Accounts payable and other accrued liabilities	-	3,540	(27,366)	-	(23,826)
Net cash provided (used) by operating activities	\$ 17,127	\$ (45,000)	\$ 40,097	\$ 12,928	\$ 25,152

See accompanying notes to basic financial statements.

Town of Machias, Maine
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2018

	<u>Private Purpose Trust Funds</u>	<u>Agency Funds</u>
ASSETS		
Cash and cash equivalents	\$ 1,378,226	\$ 79,852
LIABILITIES		
Due to student groups	-	79,852
NET POSITION		
Held in trust for scholarships and other purposes	<u>\$ 1,378,226</u>	<u>\$ -</u>

See accompanying notes to basic financial statements.

Town of Machias, Maine
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2018

	Private Purpose Trust Funds
ADDITIONS	
Interest	\$ 26,074
Contributions	4,851
Total additions	30,925
 DEDUCTIONS	
Scholarships	10,144
Change in net position	20,780
 NET POSITION - BEGINNING	1,357,446
 NET POSITION - ENDING	\$ 1,378,226

See accompanying notes to basic financial statements.

**MAINE MODERATOR'S MANUAL
RULES OF PROCEDURE
(Revised 2005)**

TYPE/MOTION	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED	RECONSID- ERABLE	RANK/NOTES
PRIVILEGED						
Adjourn (<i>sine die</i>)	Y	N	N	M	N	1
Recess or Adjourn to Time Certain	Y	Y	Y	M	N	2
SUBSIDIARY						
Previous Question	Y	N	N	2/3	N	3
Limit Debate	Y	N	Y	2/3	Y	4
Postpone to Time Certain	Y	Y	Y	M	Y	5
Amend	Y	Y	Y	M	Y	6
INCIDENTAL						
Appeal	Y	Y	N	M	Y	A, B, D
Fix the Method of Voting	Y	N	N	M	N	B
Withdraw a Motion	N	N	N	M	See Notes	B, C, D
MAIN						
Main Motion	Y	Y	Y	M	Y	
Reconsider	Y	See Notes	N	M	N	A, D, E
Take up Out of Order	Y	Y	N	2/3	N	

Y – Yes, this action is required or permitted.

N – No, this action cannot be taken or is unnecessary.

M – Majority vote required

A – This motion may be made when another motion has the floor.

B – Same rank as motion out of which it arises.

C – Only a prevailing negative vote on this motion may be reconsidered.

D – This motion has the same rank, and is debatable to the same extent, as the motion being reconsidered.

E – Only a person who voted on the prevailing *si de* may make this motion.

None of the motions in the table should interrupt a speaker.

This table does not include the statutory procedure for challenge (to question a vote), mentioned in the "Notes for Voters" and discussed in the *Maine Moderator's Manual*.

Budget Summaries

	2018/2019 Budget	2019/2020 Budget	Monetary Change	% Change
Municipal General				
Fund Revenues				
Excise Taxes	\$246,100.00	\$276,500.00	\$30,400.00	12.35%
Interest Income	\$33,000.00	\$50,000.00	\$17,000.00	51.52%
Fees & Charges	\$95,910.00	\$103,690.00	\$7,780.00	8.11%
State/Fed Revenue	<u>\$314,676.00</u>	<u>\$301,837.00</u>	<u>-\$12,839.00</u>	<u>-4.08%</u>
TOTAL:	\$689,686.00	\$732,027.00	\$42,341.00	6.14%
Municipal General Fund Expenditures				
Administration	\$365,920.00	\$372,677.00	\$6,757.00	1.85%
Public Safety Building	\$13,800.00	\$13,410.00	-\$390.00	-2.83%
Fire Department	\$182,235.00	\$181,725.00	-\$510.00	-0.28%
Police Department	\$347,935.00	\$331,787.00	-\$16,148.00	-4.64%
Public Works	\$332,575.00	\$349,900.00	\$17,325.00	5.21%
Tax Assessing	\$24,100.00	\$24,100.00	\$0.00	0.00%
Town Utilities	\$163,775.00	\$163,775.00	\$0.00	0.00%
Committees & Services	\$16,602.00	\$16,926.00	\$324.00	1.95%
Town Activities & Facilities	\$11,800.00	\$16,830.00	\$5,030.00	42.63%
Airport	\$18,500.00	\$12,700.00	-\$5,800.00	-31.35%
General Assistance	<u>\$5,450.00</u>	<u>\$5,450.00</u>	<u>\$0.00</u>	<u>0.00%</u>
TOTAL:	\$1,482,692.00	\$1,489,280.00	\$6,588.00	0.44%
Other Municipal Expenditures				
3rd Party Requests	\$30,711.00	\$32,655.00	\$1,944.00	6.33%
Contingency	\$15,000.00	\$15,000.00	\$0.00	0.00%
W.C. Taxes	\$245,445.00	\$235,394.00	-\$10,051.00	-4.10%
Debt Service	\$238,810.00	\$308,540.00	\$69,730.00	29.20%
Downtown Revitalization	\$3,000.00	\$3,000.00	\$0.00	0.00%
Solid Waste Appropriation	\$50,000.00	\$60,000.00	\$10,000.00	20.00%
Sidewalks Repair/Maint	\$3,000.00	\$3,000.00	\$0.00	0.00%
Wastewater Treatment Approp	<u>\$30,000.00</u>	<u>\$10,000.00</u>	<u>-\$20,000.00</u>	<u>-66.67%</u>
TOTAL:	\$615,966.00	\$667,589.00	\$51,623.00	8.38%
Total Expenditures	\$2,098,658.00	\$2,156,869.00	\$58,211.00	2.77%
Minus Revenues	\$689,686.00	\$732,027.00	\$42,341.00	6.14%
Minus Surplus	<u>\$50,000.00</u>	<u>\$90,000.00</u>	<u>\$40,000.00</u>	<u>80.00%</u>
	\$739,686.00	\$822,027.00	\$82,341.00	11.13%
Municipal				
Net From Taxation	\$1,358,972.00	\$1,334,842.00	-\$24,130.00	-1.78%

Budget Summaries - Continued

	2018/2019 Budget	2019/2020 Budget	Monetary Change	% Change
Education Revenues				
Subsidy	\$2,139,518.32	\$2,090,708.57	-\$48,809.75	-2.28%
Tuition	\$1,190,000.00	\$1,301,838.00	\$111,838.00	9.40%
Spec. Education Reimburse.	\$99,000.00	\$61,000.00	-\$38,000.00	-38.38%
Misc.	<u>\$7,000.00</u>	<u>\$4,000.00</u>	<u>-\$3,000.00</u>	<u>-42.86%</u>
TOTAL:	\$3,435,518.32	\$3,457,546.57	\$22,028.25	0.64%
Education Expenditures				
Elementary	\$2,040,009.92	\$2,127,625.68	\$87,615.76	4.29%
Secondary	\$1,438,191.26	\$1,498,031.43	\$59,840.17	4.16%
Spec. Education	\$644,804.68	\$694,350.36	\$49,545.68	7.68%
Trans/Maintenance	\$746,136.28	\$793,752.12	\$47,615.84	6.38%
School Committee	\$24,740.25	\$25,140.25	\$400.00	1.62%
General Administration	\$121,541.86	\$125,688.84	\$4,146.98	3.41%
Debt. Service/Conting.	\$127,200.00	\$40,000.00	-\$87,200.00	-68.55%
Adult Education	\$20,000.00	\$20,000.00	\$0.00	0.00%
Adult Basic Education	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>0.00%</u>
TOTAL:	\$5,172,624.25	\$5,334,588.68	\$161,964.43	3.13%
Carry Forward Balance	\$160,000.00	\$225,000.00	\$65,000.00	40.63%
Education Taxation	\$1,577,105.93	\$1,652,042.11	\$74,936.18	4.75%
Tax Increment Financing				
Machias Savings Bank	\$6,500.00	\$7,125.00	\$625.00	9.62%
Net Raised				
Through Taxation	\$2,942,577.93	\$2,994,009.11	\$51,431.18	1.75%

AMBULANCE DEPARTMENT

	2018/2019	2019/2020
	Budget	Budget
PERSONNEL		
Ambulance Chief	\$5,200.00	\$5,350.00
Part Time	\$60,000.00	\$40,000.00
Volunteers	<u>\$205,000.00</u>	<u>\$225,000.00</u>
Total Personnel:	\$270,200.00	\$270,350.00
BENEFITS		
FICA/Medicare	\$20,675.00	\$20,682.00
Worker's Comp	\$15,000.00	\$33,893.00
Unemployment Comp	<u>\$2,000.00</u>	<u>\$1,180.00</u>
Total Benefits:	\$37,675.00	\$55,755.00
SUPPLIES AND MAINTENANCE		
Office Supplies	\$600.00	\$600.00
Medical Supplies	\$28,000.00	\$28,000.00
Gas and Oil	\$7,000.00	\$7,000.00
Tires	\$1,000.00	\$1,000.00
Billing	\$16,000.00	\$16,000.00
Vehicle Maintenance	\$3,000.00	\$3,000.00
Licensing	\$2,500.00	\$2,500.00
OSHA	<u>\$250.00</u>	<u>\$250.00</u>
Total Supplies and Maintenance:	\$58,350.00	\$58,350.00
UTILITIES		
Telephone	\$1,200.00	\$1,200.00
Building Appropriations	<u>\$9,200.00</u>	<u>\$8,940.00</u>
Total Utilities:	\$10,400.00	\$10,140.00
OTHER		
Audit	\$1,500.00	\$1,500.00
Training/Travel	\$1,500.00	\$1,500.00
Postage	<u>\$400.00</u>	<u>\$500.00</u>
Total Other:	\$3,400.00	\$3,500.00
INSURANCE		
General Liability	\$1,725.00	\$1,725.00
Public Official Liability	\$3,350.00	\$3,350.00
Fleet	<u>\$3,700.00</u>	<u>\$3,500.00</u>
Total Insurance:	\$8,775.00	\$8,575.00
CAPITAL PROJECTS		
Pager Replacement	\$1,200.00	\$1,200.00
Vehicle Replacement	\$12,000.00	\$12,000.00
Special Training	<u>\$2,500.00</u>	<u>\$2,500.00</u>
Total Capital Projects:	\$15,700.00	\$15,700.00
FUND TRANSFERS		
Dispatch	\$59,445.00	\$78,090.00
Administration	<u>\$6,930.00</u>	<u>\$7,138.00</u>
Total Fund Transfers	\$66,375.00	\$85,228.00
TOTAL AMBULANCE:	\$470,875.00	\$507,598.00

Note 1: There is \$8,940.00 raised under this budget to offset the operating costs of the Public Safety Building.

Note 2: There is \$78,090.00 raised under this budget to offset the Driver/Dispatch Service in the Fire Department Budget.

Note 3: There is 7,138.00 raised under this budget to offset the management costs for the Administrative Department Budget.

SEWER DEPARTMENT

	2018/2019	2019/2020
PERSONNEL	Budget	Budget
Part-Time	<u>\$1,000.00</u>	<u>\$600.00</u>
Total Personnel:	\$1,000.00	\$600.00
 BENEFITS		
FICA/Medicare	<u>\$77.00</u>	<u>\$50.00</u>
Total Benefits:	\$77.00	\$50.00
 SUPPLIES AND MAINTENANCE		
Office Supplies	\$800.00	\$500.00
Vehicle Maintenance	\$1,500.00	\$500.00
Equipment Maintenance	\$14,000.00	\$15,000.00
Gas	\$2,000.00	\$1,300.00
Equipment Supply	\$2,500.00	\$1,500.00
Sewer Maintenance	\$4,000.00	\$4,000.00
Furniture/Fixtures	\$200.00	\$200.00
Billing Supplies	<u>\$400.00</u>	<u>\$400.00</u>
Total Supplies and Maintenance:	\$25,400.00	\$23,400.00
 UTILITIES		
Heat	\$11,000.00	\$11,000.00
Electricity	\$83,500.00	\$83,500.00
Garbage Disposal	\$600.00	\$600.00
Sewer	\$0.00	\$2,300.00
Water	\$2,300.00	\$0.00
Telephone	\$500.00	\$500.00
Alarm Monitoring	\$2,500.00	\$2,300.00
Building Maintenance	<u>\$1,500.00</u>	<u>\$1,000.00</u>
Total Utilities:	\$101,900.00	\$101,200.00
 OTHER	Budget	Budget
Advertising	\$250.00	\$250.00
Audit	\$2,400.00	\$2,200.00
Legal	\$500.00	\$500.00
Postage	\$2,500.00	\$2,500.00
Chemicals	\$55,000.00	\$48,000.00
Lab Supplies	\$9,000.00	\$5,000.00
 OTHER		
OSHA Equipment	\$2,000.00	\$1,000.00
Tools	<u>\$750.00</u>	<u>\$500.00</u>
Total Other:	\$72,400.00	\$59,950.00

SEWER DEPARTMENT CONTINUED	2018/2019	2019/2020
CONTRACTED SERVICES		
C/S EPA Testing	\$5,000.00	\$3,500.00
C/S Sludge	\$1,200.00	\$600.00
C/S DEP	\$1,500.00	\$1,500.00
Meter Reading	\$1,600.00	\$1,600.00
Land Site Approval	\$2,500.00	\$2,500.00
Sewer Maintenance	\$18,000.00	\$18,000.00
Sludge Removal	\$1,500.00	\$65,000.00
Olver Associates	<u>\$208,800.00</u>	<u>\$208,800.00</u>
Total Contracted Services:	\$240,100.00	\$301,500.00
INSURANCE		
Building/General Liability	\$13,700.00	\$13,000.00
Public Official Liability	\$1,250.00	\$1,450.00
Fleet	<u>\$1,500.00</u>	<u>\$1,300.00</u>
Total Insurance:	\$16,450.00	\$15,750.00
CAPITAL PROJECTS		
Sewer Reserve	\$6,000.00	\$0.00
Repay Debt	<u>\$26,100.00</u>	<u>\$16,100.00</u>
Total Capital Projects:	\$32,100.00	\$16,100.00
FUND TRANSFERS		
Administration	<u>\$9,500.00</u>	<u>\$9,785.00</u>
	\$9,500.00	\$9,785.00
Debt Service	\$3,000.00	\$3,000.00
TOTAL SEWER:	\$501,927.00	\$531,335.00

Note 1: There is \$9,785.00 raised under this budget to offset the management costs for the Administrative Department Budget.

TRANSFER STATION

	2018/2019	2019/2020
PERSONNEL	Budget	Budget
Director	\$36,070.00	\$37,078.00
Full-Time	\$11,200.00	\$13,520.00
Part-Time	\$15,320.00	\$16,744.00
Overtime	<u>\$500.00</u>	<u>\$500.00</u>
Total Personnel:	\$63,090.00	\$67,842.00
BENEFITS		
FICA/Medicare	\$4,900.00	\$5,190.00
Health Insurance	\$29,800.00	\$29,400.00
Worker's Comp	\$4,500.00	\$4,565.00
Unemployment Comp	\$300.00	\$370.00
Retirement	<u>\$4,300.00</u>	<u>\$4,520.00</u>
Total Benefits:	\$43,800.00	\$44,045.00

TRANSFER STATION CONTINUED	2018/2019	2019/2020
SUPPLIES AND MAINTENANCE	Budget	Budget
Office Supplies	\$1,000.00	\$1,000.00
Forklift Maintenance	\$1,800.00	\$1,800.00
Propane - Forklift	\$900.00	\$700.00
Rental - 50 yard can	\$2,800.00	\$2,600.00
Equipment Rental/Supplies	\$200.00	\$200.00
Equipment Maintenance	\$3,500.00	\$3,500.00
Land Maintenance	<u>\$1,800.00</u>	<u>\$1,500.00</u>
Total Supplies and Maintenance:	\$12,000.00	\$11,300.00
UTILITIES		
Electric	\$3,000.00	\$3,000.00
Heat	\$4,000.00	\$4,200.00
Telephone	\$1,100.00	\$800.00
Structure Repairs	\$2,000.00	\$2,000.00
Building Maintenance and Supplies	<u>\$500.00</u>	<u>\$500.00</u>
Total Utilities:	\$10,600.00	\$10,500.00
OTHER		
Audit	\$1,200.00	\$1,100.00
Licensing	\$350.00	\$400.00
Training/Travel	\$500.00	\$500.00
Ads/Notices	\$150.00	\$150.00
Dues/Subscriptions	\$300.00	\$300.00
Trash Bags	\$6,000.00	\$6,000.00
Boot Allowance	\$375.00	\$375.00
Uniforms/Clothing	<u>\$750.00</u>	<u>\$750.00</u>
Total Other:	\$9,625.00	\$9,575.00
DISPOSAL COSTS		
Transporting Solid Waste	\$30,000.00	\$25,000.00
MSW Tipping	\$40,000.00	\$35,000.00
Transporting Demo	\$10,000.00	\$5,000.00
Marion/Demo Debris	\$8,000.00	\$5,000.00
Metal Hauling	\$0.00	\$2,000.00
Ash Removal/Testing	<u>\$2,000.00</u>	<u>\$2,000.00</u>
Total Disposal Costs:	\$90,000.00	\$74,000.00
INSURANCE		
Building/General Liability	\$1,900.00	\$1,900.00
Fleet	<u>\$200.00</u>	<u>\$200.00</u>
Total Insurance:	\$2,100.00	\$2,100.00
CAPITAL PROJECTS		
Capital	\$10,000.00	\$8,000.00
Reserve	<u>\$0.00</u>	<u>\$20,000.00</u>
Total Capital Projects:	\$10,000.00	\$28,000.00
FUND TRANSFER		
Administration	\$3,900.00	\$4,040.00
TOTAL TRANSFER STATION:	\$245,115.00	\$251,402.00

TELECOMMUNICATIONS BUILDING

	2018/2019	2019/2020
	Budget	Budget
SUPPLIES AND MAINTENANCE		
Office Supplies	\$50.00	\$50.00
Equipment Maintenance	<u>\$500.00</u>	<u>\$500.00</u>
Total Supplies and Maintenance:	\$550.00	\$550.00
UTILITIES		
Cleaning Supplies	\$500.00	\$500.00
Electric	\$4,750.00	\$4,750.00
Garbage Removal	\$250.00	\$250.00
Heat	\$5,000.00	\$5,000.00
Sewer	\$500.00	\$500.00
Water	\$500.00	\$500.00
Building Maintenance/Supplies	<u>\$1,000.00</u>	<u>\$1,000.00</u>
Total Utilities:	\$12,500.00	\$12,500.00
OTHER		
Audit	\$300.00	\$300.00
Ads/Notices	<u>\$1,000.00</u>	<u>\$1,000.00</u>
Total Other:	\$1,300.00	\$1,300.00
INSURANCE		
Building/General Liability	<u>\$1,400.00</u>	<u>\$1,400.00</u>
Total Insurance:	\$1,400.00	\$1,400.00
CONTRACT SERVICES		
Cleaning	<u>\$3,500.00</u>	<u>\$3,500.00</u>
Total Contract Services	\$3,500.00	\$3,500.00
FUND TRANSFER		
Adminstration	\$12,250.00	\$12,500.00
Debt Service	\$15,585.00	\$15,585.00
TOTAL TELECOMMUNICATIONS BUILDING:	\$47,085.00	\$47,335.00

TOWN OF MACHIAS, MAINE

**WARRANT
2019 SCHOOL BUDGET VALIDATION REFERENDUM**

Washington County, ss.

State of Maine

TO: LARRY ARMSTRONG, resident of Machias: You are hereby required in the name of the State of Maine to notify voters of the Town of Machias of the Special Town Meeting described in this warrant.

TO THE VOTERS OF THE TOWN OF MACHIAS: You are hereby notified that a special town meeting will be held at the Rose M. Gaffney Gymnasium in the Town of Machias on May 28, 2019 at 6:00 P.M. for the purpose of determining the following articles:

ARTICLE 1: To elect a Moderator to preside at said meeting.

ARTICLES FOR TOWN OF MACHIAS SCHOOL BUDGET

ARTICLE 2: Shall the Town be authorized to expend **\$2,406,547.95 for Regular Instruction**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Regular Elementary Programs	\$1,377,971.60	\$1,439,616.70
Early Childhood Program	\$146,189.52	\$152,207.91
Elementary Gifted & Talented	\$74,516.97	\$76,660.92
Regular Secondary Programs	\$738,353.02	\$719,430.30
Secondary Gifted & Talented	\$17,823.97	\$18,632.12
Total Regular Programs	\$2,354,855.08	\$2,406,547.95

ARTICLE 3: Shall the Town be authorized to expend **\$694,350.39 for Special Education**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Elementary	\$363,388.61	\$405,046.01
Secondary	\$177,060.20	\$177,868.41
Speech Therapy	\$21,238.44	\$20,850.16
Occupational Therapy	\$16,637.25	\$20,806.08
Administration	\$38,274.85	\$36,429.96
Home Instruction/Tutoring	\$7,159.75	\$3,304.50
Evaluator/Transition	\$21,045.58	\$20,792.03
IEP Coordinator	\$0.00	\$9,253.24
Total Special Education	\$644,804.68	\$694,350.39

ARTICLE 4: Shall the Town be authorized to expend **\$292,426.88, including local only debt service in the amount of \$27,142.00, for Career and Technical Education**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Applied Technology Education	\$ 126,056.20	\$ 168,006.86
Culinary Arts	\$ 61,958.28	\$ 63,981.46
Building Trades	\$58,504.48	\$60,438.56
Total Career & Technical Education	\$246,518.96	\$292,426.88

ARTICLE 5: Shall the Town be authorized to expend **\$201,695.98 for Other Instruction**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Elementary Non-Athletic	\$25,660.70	\$25,660.70
Secondary Non-Athletic	\$48,805.14	\$47,967.51
Elementary Athletic	\$34,089.08	\$38,189.08
Secondary Athletic	\$80,645.41	\$89,878.69
Total Other Instruction	\$189,200.33	\$201,695.98

ARTICLE 6: Shall the Town be authorized to expend **\$316,894.90 for Student and Staff Support**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Elementary Guidance	\$83,775.56	\$85,629.60
Secondary Guidance	\$105,137.81	\$112,039.76
Elementary Library	\$32,235.35	\$32,927.21
Secondary Library	\$33,280.78	\$37,918.59
Health Services	\$47,231.46	\$48,379.74
Total Student & Staff Support	\$301,660.96	\$316,894.90

ARTICLE 7: Shall the Town be authorized to expend **\$150,829.09 for System Administration**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Office of the Superintendent	\$121,541.86	\$125,688.84
School Board	\$24,740.25	\$25,140.25
Total System Administration	\$146,282.11	\$150,829.09

ARTICLE 8: Shall the Town be authorized to expend **\$361,904.37 for School Administration**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Office of the Elementary Principal	\$198,836.37	\$201,080.17
Office of the Secondary Principal	\$150,942.48	\$160,824.20
Total School Administration	\$349,778.85	\$361,904.37

ARTICLE 9: Shall the Town be authorized to expend **\$200,714.71 for Transportation and Buses**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Student Transportation	\$185,919.99	\$200,714.71
Total Student Transportation	\$185,919.99	\$200,714.71

ARTICLE 10: Shall the Town be authorized to expend **\$623,037.41**, including local only debt service in the amount of **\$30,000.00**, **for Facilities and Maintenance**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Building	\$547,016.29	\$579,837.41
Vehicle	\$12,700.00	\$12,700.00
Site Improvement	\$500.00	\$500.00
Debt Service	\$117,200.00	\$30,000.00
Total Facilities & Maintenance	\$677,416.29	\$623,037.41

ARTICLE 11: Shall the Town be authorized to expend **\$56,187.00** **for All Other Expenditures**. Machias School Board, Budget Committee and Board of Selectpeople recommend.

	2018/2019	2019/2020
Food Service	\$36,187.00	\$46,187.00
Contingency	\$10,000.00	\$10,000.00
Total Other Expenditures	\$46,187.00	\$56,187.00

Total Expenditures **\$5,142,624.25** **\$5,304,588.68**

ARTICLE 12: Shall the Town appropriate **\$2,895,424.99** for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise **\$1,119,456.00** as the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, Section 15688. Machias School Board, Budget Committee and Board of Selectpeople recommend.

Explanation: The Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

ARTICLE 13: (Written ballot required) Shall the Town raise and appropriate **\$502,586.11** in additional local funds, which exceeds the State's Essential Programs and Services allocation model by **\$502,586.11** as required to fund the budget recommended by the school committee. Machias School Board, Budget Committee and Board of Selectpeople recommend.

The school committee **recommends \$502,586.11** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$502,586.11: The Machias School Department budget is over the Essential Programs and Services model in student to teacher ratios in the high school, school administration, guidance, library, system administration, maintenance and clerical costs. In addition, the Essential Programs and Services model does not fully fund co-curricular activities and the model has not been fully funded by the State.

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act that will help achieve the Town budget for educational programs.

ARTICLE 14: Shall the Town authorize the school committee to expend **\$5,304,588.68** for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, Section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools. Machias School Board, Budget Committee and Board of Selectpeople recommend.

ARTICLE 15: Shall the Town be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated. Machias School Board, Budget Committee and Board of Selectpeople recommend.

ARTICLE 16: Shall the Town appropriate **\$20,000.00** for adult education and raise **\$20,000.00** as local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. Machias School Board, Budget Committee and Board of Selectpeople recommend.

ARTICLE 17: Shall the Town appropriate **\$10,000.00** for adult basic education and raise **\$10,000.00** as local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult basic education program. Machias School Board, Budget Committee and Board of Selectpeople recommend.

ARTICLE 18: Shall the Town to vote and authorize Selectpeople to issue notes not to exceed a period of five years in the name of the Town of Machias for the purpose of purchasing a school bus for the Machias School Department in an amount not to exceed \$89,300.00 and to be paid back through the Machias School Budget.

ARTICLE 19: In addition to the amounts appropriated under Article 2 through Article 18, shall the Town of Machias appropriate \$225,000.00 from the Machias School Department's undesignated fund balance to off set over all budget for the Machias School Department. Machias School board, Budget Committee and Board of Selectpeople recommend.

MACHIAS BOARD OF SELECTPEOPLE

JOSHUA ROLFE /s/

WILLIAM KITCHEN /s/

PAULA JOHNSON-ROLFE /s/

JAMES WHALEN /s/

GLENN DAVIS /s/

A majority of the municipal officers of the Town of Machias.

Officer's Return

Pursuant to the above warrant directed to me, I have warned and notified the inhabitants of the Town of Machias, qualified herein expressed, to meet at said time and place, for the purposes therein named, by posting one attested copy of the warrant on the front of the Town Office Building, one attested copy at the Machias Bay Area Transfer Station, one attested copy at the Rose M. Gaffney School, and one attested copy at the Machias Memorial High School, in said Town, on the 10th day of May 2019.

Dated: May 10, 2019

**LARRY ARMSTRONG /s/
Resident**

**Machias School Department
Comparison Between 2019 and 2020**

<u>Elementary Program</u>		<u>FY19</u>	<u>FY20</u>
Personnel			
Teaching Staff		\$1,060,620.46	\$1,107,064.37
<i>Total</i>		\$ 1,060,620.46	\$ 1,107,064.37
Benefits			
FICA/Medicare		\$ 15,968.00	\$ 16,734.43
Health Insurance		\$ 238,343.86	\$ 249,616.08
MainePers		\$ 42,106.64	\$ 46,053.88
Workers' Compensation		\$ 10,387.52	\$ 10,843.44
Unemployment Insurance		\$ 6,279.48	\$ 6,417.15
<i>Total</i>		\$ 313,085.49	\$ 329,664.98
Professional Services			
Professional Services (Reach)		\$25,800.00	\$26,000.00
Contracted Service - Edge		\$10,000.00	\$10,000.00
Professional Development/Credits		\$12,500.00	\$20,070.00
Travel Expenses		\$5,080.00	\$7,330.00
Supplies		\$58,413.23	\$54,401.08
Professional Dues & Fees		\$12,350.00	\$11,761.00
Other		\$100,828.90	\$102,194.08
E-Rate		\$0.00	\$0.00
<i>Total</i>		\$ 224,972.13	\$ 231,756.16
<u>Secondary Program</u>			
Personnel			
Teaching Staff		\$ 523,777.59	\$ 507,662.60
<i>Total</i>		\$ 523,777.59	\$ 507,662.60
Benefits			
FICA/Medicare		\$ 10,288.30	\$ 10,155.05
Health Insurance		\$ 97,422.58	\$ 93,456.72
MainePers		\$ 19,069.24	\$ 19,244.12
Workers' Compensation		\$ 5,237.78	\$ 5,076.63
Unemployment Insurance		\$ 2,708.72	\$ 2,748.53
<i>Total</i>		\$ 134,726.62	\$ 130,681.05
Professional Services			
Staff Development		\$ 14,320.00	\$ 16,318.25
Travel Expenses		\$ 1,300.00	\$ 1,737.50
Supplies		\$ 12,684.81	\$ 12,982.23
Professional Dues & Fees		\$ 2,930.00	\$ 2,930.00
Tuition		\$ 7,000.00	\$ 7,000.00
Other		\$ 52,816.25	\$ 58,750.81
E-Rate		\$ 6,621.72	\$ -
<i>Total</i>		\$ 97,672.78	\$ 99,718.79
Total Regular Instruction		\$ 2,354,855.08	\$ 2,406,547.95

Special Education**Personnel**

	<u>FY19</u>	<u>FY20</u>
Teaching Staff	\$ 318,783.41	\$ 398,275.24
Professional Support Staff	\$ 109,759.88	\$ 59,479.08
Contracted Services	\$ 8,100.00	\$ 8,600.00
<i>Total</i>	<u>\$ 436,643.29</u>	<u>\$ 466,354.32</u>

Educational Technicians salaries are added in with Teaching Staff salaries

Fringe Benefits

FICA/Medicare	\$ 9,914.71	\$ 10,292.98
Health Insurance	\$ 121,676.64	\$ 135,167.52
MainePers	\$ 14,643.44	\$ 16,589.83
Workers' Compensation	\$ 4,297.43	\$ 4,593.56
Unemployment Insurance	\$ 3,189.48	\$ 3,199.68
<i>Total</i>	<u>\$ 153,721.70</u>	<u>\$ 169,843.57</u>

Professional Services/Staff Development

Special Ed Admin	\$ 38,274.85	\$ 36,429.96
Staff Development	\$ -	\$ -
Travel Expenses	\$ 6,958.00	\$ 9,017.80
Professional Dues & Fees	\$ -	\$ -
<i>Total</i>	<u>\$ 45,232.85</u>	<u>\$ 45,447.76</u>

Utilities

Telephone	\$ 406.82	\$ 587.97
Equip Maint/Contracted	\$ 1,500.00	\$ 1,500.00
<i>Total</i>	<u>\$ 1,906.82</u>	<u>\$ 2,087.97</u>

Supplies and Materials

Instructional Supplies, Books & Materials	\$ 6,650.02	\$ 6,993.72
Instructional Equipment	\$ 650.00	\$ 3,623.04
Miscellaneous	-	-
<i>Total</i>	<u>\$ 7,300.02</u>	<u>\$ 10,616.76</u>

Total Special Education Program \$ 644,804.68 \$ 694,350.39

Vocational Programs**Personnel**

	<u>FY19</u>	<u>FY20</u>
Administration	\$ 11,000.00	\$ 11,220.00
Teaching Staff	\$ 70,200.00	\$ 72,924.00
<i>Total</i>	<u>\$ 81,200.00</u>	<u>\$ 84,144.00</u>

Benefits

FICA/Medicare	\$ 1,177.41	\$ 1,220.08
Health Insurance	\$ 17,688.40	\$ 18,522.00
MainePers	\$ 3,223.65	\$ 3,500.39
Workers' Compensation	\$ 812.00	\$ 841.44
Unemployment Insurance	\$ 525.00	\$ 528.30
<i>Total</i>	<u>\$ 23,426.46</u>	<u>\$ 24,612.21</u>

Student & Staff Support - Continued**Professional Services**

	<u>FY19</u>	<u>FY20</u>
Staff Development	\$ 575.00	\$ -
Travel Expenses	\$ 2,012.50	\$ 2,012.50
Supplies	\$ 17,071.68	\$ 19,168.64
Professional Dues & Fees	\$ 575.00	\$ 776.25
Equipment	\$ 700.00	\$ 3,610.92
Other	\$ 12,095.00	\$ 11,030.00
<i>Total</i>	<u>\$ 33,029.18</u>	<u>\$ 36,598.31</u>

Total Student & Staff Support **\$ 301,660.96** **\$ 316,894.90**

System Administration**Professional Services**

	<u>FY19</u>	<u>FY20</u>
Central Office	\$ 121,541.86	\$ 125,688.84
Professional Services	\$ 17,215.25	\$ 17,215.25
Travel Expenses	\$ -	\$ -
Supplies	\$ 1,425.00	\$ 925.00
Professional Dues & Fees	\$ 1,600.00	\$ 2,000.00
Utilities	\$ -	\$ -
Insurance	\$ 2,500.00	\$ 3,500.00
Advertising	\$ 2,000.00	\$ 1,500.00
<i>Total</i>	<u>\$ 146,282.11</u>	<u>\$ 150,829.09</u>

Total System Administration **\$ 146,282.11** **\$ 150,829.09**

School Administration**Personnel**

	<u>FY19</u>	<u>FY20</u>
Principals	\$ 150,204.77	\$ 153,158.87
Support Staff	\$ 67,604.78	\$ 71,931.43
<i>Total</i>	<u>\$ 217,809.55</u>	<u>\$ 225,090.30</u>

Benefits

FICA/Medicare	\$ 7,349.74	\$ 7,723.56
Health Insurance	\$ 49,502.50	\$ 51,546.60
MainePers	\$ 5,963.13	\$ 6,371.41
Workers' Compensation	\$ 3,264.17	\$ 3,295.85
Unemployment Insurance	\$ 2,025.00	\$ 2,137.50
Disability Insurance	\$ 936.76	\$ 951.65
<i>Total</i>	<u>\$ 69,041.30</u>	<u>\$ 72,026.57</u>

Professional Services

Staff Development	\$ 4,500.00	\$ 1,500.00
Travel Expenses	\$ 2,225.00	\$ 3,450.00
Supplies	\$ 9,843.00	\$ 7,987.50
Professional Dues & Fees	\$ 6,300.00	\$ 6,300.00
Postage, Advertising, etc	\$ 6,725.00	\$ 5,725.00
Equipment & Leases	\$ 32,260.00	\$ 37,180.00
Other	\$ 1,075.00	\$ 2,645.00
<i>Total</i>	<u>\$ 62,928.00</u>	<u>\$ 64,787.50</u>

Total School Administration **\$ 349,778.85** **\$ 361,904.37**

Debt Service

	<u>FY19</u>	<u>FY20</u>
Principal - RMG Rev. Loan	\$ -	\$ -
<i>Total</i>	<u>\$ -</u>	<u>\$ -</u>
Principal - Unsubsidized	\$ 117,200.00	\$ 30,000.00
<i>Total</i>	<u>\$ 117,200.00</u>	<u>\$ 30,000.00</u>
Total Debt	\$ 117,200.00	\$ 30,000.00
Total Maintenance & Debt	\$ 677,416.29	\$ 623,037.41
 <u>Undistributed</u>		
Food Service Software & Equip	\$ 36,187.00	\$ 46,187.00
Contingency	\$ 10,000.00	\$ 10,000.00
Total Undistributed	\$ 46,187.00	\$ 56,187.00
 Grand Total Expenditures	 \$ 5,142,624.25	 \$ 5,304,588.68

TOWN OF MACHIAS, MAINE

WARRANT

2019 ANNUAL TOWN MEETING

TO: LARRY ARMSTRONG, a resident of the Town of Machias, County of Washington, State of Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to warn and notify the Inhabitants of the Town of Machias, in said county and state, qualified by law to vote in town affairs, to meet at the Machias Town Office on Tuesday, the eleventh day of June, AD 2019, at 8 AM, then and there to act by secret ballot vote on Articles **1 and 2** (Polls will open at 8 AM and will close at 8 PM);

And to warn and notify said voters to reconvene at the Machias Memorial High School Gymnasium on Wednesday, the Twelfth day of June, AD 2019, at 7 PM, then and there to act on Articles numbered **3 through 49**, all of said articles being set out below, to wit:

ARTICLE 1: To elect a Moderator to preside at said meeting.

ARTICLE 2: To elect the following town officials: One Selectperson to serve until the 2022 Annual Town Meeting, One School Board Member to serve until the 2022 Annual Town Meeting, and One Budget Committee Member to serve until the 2022 Annual Town Meeting.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of **\$372,677.00** through taxation and to appropriate an additional **\$33,463.00** from the enterprise accounts listed below, for a total appropriation of **\$406,140.00** for the **Administration Account**. The Machias Board of Selectpeople and the Budget Committee recommend.

Administration	2018/2019	2019/2020
Personnel	Budget	Budget
Town Manager	\$64,262.00	\$66,062.00
Town Clerk	\$40,711.00	\$41,855.00
Finance Director	\$57,120.00	\$58,720.00
Administrative Assistant	\$27,509.00	\$29,575.00
PT/Per Diem	\$2,000.00	\$2,000.00
Public Health Officer	\$1,200.00	\$1,200.00
Northfield Stipend	\$1,040.00	\$1,125.00
Elections	\$1,200.00	\$1,200.00
BD of Selectmen Secretary	\$7,118.00	\$7,320.00
Board of Selectmen	<u>\$14,700.00</u>	<u>\$14,700.00</u>
Ttl: Personnel	\$216,860.00	\$223,757.00
Benefits		
FICA/Medicare	\$16,500.00	\$17,260.00
Health Insurance	\$67,964.00	\$67,655.00
Worker's Compensation	\$1,800.00	\$2,325.00
Unemployment Compensation	\$486.00	\$583.00
Retirement	<u>\$12,665.00</u>	<u>\$14,025.00</u>
Ttl: Benefits	\$99,415.00	\$101,848.00

Supplies & Maintenance		
Office Supplies	\$2,850.00	\$3,000.00
Equipment Maintenance	\$850.00	\$1,400.00
Equipment Rental/Supplies	<u>\$500.00</u>	<u>\$500.00</u>
Ttl: Supply & Maintenance	\$4,200.00	\$4,900.00
Technology		
Computer Equipment/Supplies	\$2,500.00	\$2,000.00
Computer Licensing	<u>\$9,500.00</u>	<u>\$9,660.00</u>
Ttl: Technology	\$12,000.00	\$11,660.00
Utilities		
Cleaning Supp.	\$400.00	\$400.00
Electricity	\$2,800.00	\$3,000.00
Heating Fuel	\$3,500.00	\$3,500.00
Sewer	\$525.00	\$525.00
Water	\$400.00	\$400.00
Telephone/Cell	\$2,800.00	\$2,800.00
Building Maint./Repairs	<u>\$500.00</u>	<u>\$750.00</u>
Ttl: Utilities	\$10,925.00	\$11,375.00
Other		
Audit	\$8,500.00	\$8,700.00
Advertising	\$800.00	\$800.00
Drug Testing	\$400.00	\$400.00
Bank Charges	\$5,500.00	\$0.00
Legal	\$2,000.00	\$2,000.00
Printing/Town Report	\$2,600.00	\$2,200.00
Tax/Sewer Bills	\$300.00	\$325.00
Professional Dues	\$4,000.00	\$6,625.00
Training	\$500.00	\$700.00
Postage	\$5,300.00	\$5,800.00
Town Manager Expense	<u>\$3,900.00</u>	<u>\$3,900.00</u>
Ttl: Other	\$33,800.00	\$31,450.00
Insurance		
Bldg./Gen Liability	\$4,510.00	\$4,510.00
Public Officials Liability	\$7,805.00	\$7,805.00
Blanket Bond	<u>\$385.00</u>	<u>\$385.00</u>
Ttl: Insurance	\$12,700.00	\$12,700.00
Contract Services		
Cleaning	\$5,450.00	\$5,450.00
Capital Projects		
Capital Projects	\$500.00	\$500.00
Computer/Software	<u>\$2,650.00</u>	<u>\$2,500.00</u>
	\$3,150.00	\$3,000.00
TOTAL ADMIN.	\$398,500.00	\$406,140.00

Enterprise Acct Fund Transfers

Tel-Center	\$12,250.00	\$12,500.00
Sewer Account	\$9,500.00	\$9,785.00
Ambulance	\$6,930.00	\$7,138.00
Transfer Station	<u>\$3,900.00</u>	<u>\$4,040.00</u>
Ttl: Enterprise Acct Fund Trans	\$32,580.00	\$33,463.00

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of **\$13,410.00** through taxation and to appropriate an additional **\$8,940.00** from the ambulance enterprise account for a total appropriation of **\$22,350.00** for the **Public Safety Building**. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
Utilities	Budget	Budget
Electricity	\$6,200.00	\$7,000.00
Heat	\$8,300.00	\$6,500.00
Sewer	\$1,600.00	\$1,600.00
Water	\$800.00	\$800.00
Building Maintenance	<u>\$5,500.00</u>	<u>\$5,500.00</u>
Ttl: Utilities	\$22,400.00	\$21,400.00
Insurance		
Building/General Liability	<u>\$600.00</u>	<u>\$950.00</u>
Ttl: Insurance	\$600.00	\$950.00
TOTAL PUBLIC SAFETY BUILD.	\$23,000.00	\$22,350.00

ARTICLE 5: To see if the Town will vote to raise and appropriate **\$181,725.00** through taxation and to appropriate an additional **\$78,090.00** from the Ambulance Enterprise Account for a total appropriation of **\$259,815.00** for the **Fire Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
Fire Department	Budget	Budget
Personnel		
Fire Chief	\$5,200.00	\$5,350.00
Part-time Personnel	\$14,000.00	\$14,000.00
Stipends for Volunteers	\$18,000.00	\$28,000.00
Dispatchers	<u>\$99,480.00</u>	<u>\$109,105.00</u>
Ttl: Personnel	\$136,680.00	\$156,455.00
Benefits		
FICA/Medicare	\$10,460.00	\$11,970.00
Health Insurance	\$36,415.00	\$36,180.00
Worker's Compensation	\$19,700.00	\$17,475.00
Unemployment Compensation	<u>\$300.00</u>	<u>\$300.00</u>
Ttl: Benefits	\$66,875.00	\$65,925.00
Supplies & Maintenance		
Office Supplies	\$400.00	\$400.00
Vehicle Maintenance	\$5,000.00	\$5,000.00
Equipment Maintenance	\$3,000.00	\$3,000.00
Gas	\$1,500.00	\$1,500.00
Equipment Rental/Supplies	\$9,500.00	\$9,500.00
Personal Protective Equip.	\$5,500.00	\$5,500.00
Airpacks	<u>\$2,000.00</u>	<u>\$2,000.00</u>
Ttl: Supply & Maintenance	\$26,900.00	\$26,900.00

Utilities	Budget	Budget
Telephone	\$800.00	\$700.00
Electricity	\$600.00	\$0.00
Heat	\$1,400.00	\$1,800.00
911 Lines	\$900.00	\$800.00

Utilities		
Building Appropriations	<u>\$9,200.00</u>	<u>\$8,940.00</u>
Ttl: Utilities	\$12,900.00	\$12,240.00

Other		
Training/Travel	\$1,500.00	\$1,500.00
Boot Allowance	\$300.00	\$300.00
Uniforms/Clothing	<u>\$800.00</u>	<u>\$600.00</u>
Ttl: Other	\$2,600.00	\$2,400.00

Insurance		
General Liability	\$780.00	\$820.00
Fleet	\$3,990.00	\$3,900.00
Building	<u>\$155.00</u>	<u>\$115.00</u>
Ttl: Insurance	\$4,925.00	\$4,835.00

TOTAL FIRE DEPARTMENT **\$250,880.00** **\$268,755.00**

NOTE: The total Fire Department Appropriation is decreased by the **\$8,940.00** which is raised under the Public Safety Building Budget and decreased by **\$78,090.00** that is appropriated from the Ambulance Enterprise Budget for dispatching services.

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of **\$331,787.00** through taxation for the **Police Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

Police Department	2018/2019	2019/2020
Personnel	Budget	Budget
Police Chief	\$53,255.00	\$54,747.00
Officers	\$127,365.00	\$119,500.00
Reserve Officers	\$20,400.00	\$18,000.00
Court Time	\$2,000.00	\$500.00
Overtime	<u>\$6,000.00</u>	<u>\$6,000.00</u>
Ttl: Personnel	\$209,020.00	\$198,747.00

Benefits		
FICA/Medicare	\$16,000.00	\$15,250.00
Health Insurance	\$51,180.00	\$51,471.00
Worker's Compensation	\$9,800.00	\$9,957.00
Unemployment Compensation	\$800.00	\$570.00
Retirement	<u>\$5,500.00</u>	<u>\$8,482.00</u>
Ttl: Benefits	\$83,280.00	\$85,730.00

Police Department - continued	2018/2019	2019/2020
Supplies & Maintenance	Budget	Budget
Office Supplies	\$1,800.00	\$1,800.00
Vehicle Maintenance	\$3,000.00	\$3,400.00
Gas	\$11,000.00	\$10,000.00
Equip & Supply	\$750.00	\$750.00
Equipment Maintenance	\$0.00	\$200.00
Tires	<u>\$1,100.00</u>	<u>\$1,500.00</u>
Ttl: Supply & Maintenance	\$17,650.00	\$17,650.00
Technology		
Computer Equip/Supplies	\$500.00	\$500.00
Software Licensing	\$3,410.00	\$3,410.00
Software Purchase	<u>\$500.00</u>	<u>\$500.00</u>
Ttl: Technology	\$4,410.00	\$4,410.00
Utility		
Telephone	\$2,300.00	\$2,500.00
Building Repairs	\$500.00	\$500.00
Building Appropriations	<u>\$4,600.00</u>	<u>\$4,470.00</u>
Ttl: Utilities	\$7,400.00	\$7,470.00
Other		
Advertising	\$200.00	\$1,000.00
Community Policing	\$1,000.00	\$1,000.00
Legal	\$1,000.00	\$1,000.00
Prof Dues	\$1,500.00	\$1,000.00
Training/Travel	\$1,800.00	\$2,000.00
Special Training	\$7,500.00	\$0.00
Testing Supplies	\$1,000.00	\$500.00
Evidence Collection Kits	\$1,250.00	\$1,250.00
Uniforms	\$2,000.00	\$2,000.00
Spec Items	<u>\$1,400.00</u>	<u>\$0.00</u>
Ttl: Other	\$18,650.00	\$9,750.00
Contract Services		
Cleaning	\$2,600.00	\$2,600.00
Insurance		
General Liability	\$7,625.00	\$8,000.00
Fleet	<u>\$1,900.00</u>	<u>\$1,900.00</u>
Ttl: Insurance	\$9,525.00	\$9,900.00
TOTAL POLICE DEPARTMENT	\$352,535.00	\$336,257.00

NOTE: The total Police Department Budget is decreased by **\$4,470.00** which is raised under the Public Safety Building Budget.

ARTICLE 7: To see if the Town will vote to carry forward and to expend any remaining balances under the 2018-2019 **Police Department** budget from the following accounts: Special School Details, Special Training Funds and Specialty Items to be used toward attendance at the Criminal Justice Academy. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of **\$349,900.00** through taxation for the **Public Works Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

Public Works Department	2018/2019	2019/2020
Personnel	Budget	Budget
Director	\$47,500.00	\$48,830.00
Fulltime	\$73,400.00	\$74,446.00
Overtime	\$5,000.00	\$7,000.00
Part-time	<u>\$6,000.00</u>	<u>\$6,000.00</u>
Ttl: Personnel	\$131,900.00	\$136,276.00
 Benefits		
FICA/Medicare	\$9,750.00	\$10,426.00
Health Insurance	\$56,350.00	\$56,867.00
Worker's Compensation	\$12,000.00	\$16,400.00
Unemployment Compensation	\$530.00	\$500.00
Retirement	<u>\$3,000.00</u>	<u>\$3,556.00</u>
Ttl: Benefits	\$81,630.00	\$87,749.00
 Supplies & Maintenance		
Office Supplies	\$50.00	\$50.00
Vehicle Maintenance	\$23,500.00	\$23,500.00
Fuel & Oil	\$11,500.00	\$13,000.00
Antique Street Lights	\$1,500.00	\$1,500.00
Equip Rental/Supplies	\$5,700.00	\$6,500.00
Tires	<u>\$2,000.00</u>	<u>\$2,800.00</u>
Ttl: Supply & Maintenance	\$44,250.00	\$47,350.00
 Other		
Contract Services	\$10,000.00	\$10,000.00
Advertising	\$225.00	\$250.00
Training/Travel	\$500.00	\$500.00
Boot Allowance	\$525.00	\$525.00
Clothing Allowance	<u>\$1,400.00</u>	<u>\$1,400.00</u>
Ttl: Other	\$12,650.00	\$12,675.00
 Utilities		
Electricity	\$1,750.00	\$2,250.00
Heat	\$3,500.00	\$3,000.00
Telephone	\$1,500.00	\$1,500.00
Building Maintenance	<u>\$500.00</u>	<u>\$500.00</u>
Ttl: Utilities	\$7,250.00	\$7,250.00
 Insurance		
Liability	\$2,000.00	\$1,500.00
Public Official Liability	\$795.00	\$1,000.00
Fleet	<u>\$5,500.00</u>	<u>\$6,500.00</u>
Ttl: Insurance	\$8,295.00	\$9,000.00
 Technology		
Computer Supplies	<u>\$100.00</u>	<u>\$100.00</u>
Ttl: Technology	\$100.00	\$100.00

Highway Maintenance		
Culverts	\$3,000.00	\$3,000.00
Cold Patch	\$1,500.00	\$1,500.00
Sand/Salt	\$39,000.00	\$42,000.00
Sewer & Storm Drain R&M	<u>\$2,000.00</u>	<u>\$2,000.00</u>
Ttl: Highway Maintenance	\$45,500.00	\$48,500.00
Capital Projects	\$1,000.00	\$1,000.00
TOTAL PUBLIC WORKS DEPT.	\$332,575.00	\$349,900.00

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of **\$24,100.00** through taxation for the **Assessing Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

Tax Assessing Department	2018/2019	2019/2020
Personnel	Budget	Budget
Assessor	<u>\$22,200.00</u>	<u>\$22,200.00</u>
Ttl: Personnel	\$22,200.00	\$22,200.00
Supplies & Maintenance		
Office Supplies	\$250.00	\$250.00
Equip Maintenance	<u>\$300.00</u>	<u>\$300.00</u>
Ttl: Supply & Maintenance	\$550.00	\$550.00
Other		
Professional Dues	\$700.00	\$700.00
Postage	\$650.00	\$650.00
Tax Maps	<u>\$0.00</u>	<u>\$0.00</u>
Ttl: Other	\$1,350.00	\$1,350.00
TOTAL ASSESSING DEPART.	\$24,100.00	\$24,100.00

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of **\$12,700.00** through taxation for the **Machias Valley Airport**. The Machias Board of Selectpeople and the Budget Committee recommend.

Machias Valley Airport	2018/2019	2019/2020
Supplies & Maintenance	Budget	Budget
Supplies/Lights	\$200.00	\$200.00
Land Maintenance	\$500.00	\$500.00
Equip Maintenance - Beacon	<u>\$500.00</u>	<u>\$500.00</u>
Ttl: Supply & Maintenance	\$1,200.00	\$1,200.00
Utilities		
Electricity	\$2,200.00	\$2,200.00
Heat	\$0.00	\$800.00
Telephone	\$500.00	\$500.00
Apron Maintenance	<u>\$2,000.00</u>	<u>\$1,500.00</u>
Ttl: Utilities	\$4,700.00	\$5,000.00
Insurance		
Bldg/Gen Liability	<u>\$1,100.00</u>	<u>\$2,000.00</u>
Ttl: Insurance	\$1,100.00	\$2,000.00

Machias Valley Airport	2018/2019	2019/2020
Other	Budget	Budget
Bush Hogging	<u>\$2,000.00</u>	<u>\$2,000.00</u>
	\$2,000.00	\$2,000.00
Capital Projects		
Capital Improve	\$500.00	\$500.00
FAA Grant Match	<u>\$9,000.00</u>	<u>\$2,000.00</u>
Ttl: Capital Projects	\$9,500.00	\$2,500.00
TOTAL MACHIAS VALLEY AIRPORT	\$18,500.00	\$12,700.00

ARTICLE 11: To see if the Town will vote to carry forward any remaining funds from the 2018-2019 **Airport** budget to the **Capital Projects - Airport Improvements Reserve** account and to authorize the Board of Selectpeople to expend the funds for airport improvements. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of **\$16,830.00** through taxation for the **Town Activities and Facilities**. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
Activities	Budget	Budget
Town Planters	\$800.00	\$800.00
Christmas Lighting	\$1,200.00	\$1,200.00
Fall Festival	\$250.00	\$250.00
Fireworks	\$4,000.00	\$4,000.00
4th of July	<u>\$500.00</u>	<u>\$500.00</u>
Ttl: Activities	\$6,750.00	\$6,750.00
Facilities		
Bad Little Falls	\$1,650.00	\$6,650.00
Basketball Court	\$100.00	\$100.00
Boat Dock	\$300.00	\$300.00
Cemetery	\$1,500.00	\$1,500.00
South Side Field	\$1,000.00	\$1,000.00
Tennis Courts	<u>\$300.00</u>	<u>\$300.00</u>
Ttl: Facilities	\$4,850.00	\$9,850.00
Insurance		
Bldg/Gen. Liability	<u>\$200.00</u>	<u>\$230.00</u>
Ttl: Insurance	\$200.00	\$230.00
TOTAL TOWN ACT. & FACILITIES	\$11,800.00	\$16,830.00

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of **\$163,775.00** for the operation and maintenance of **Town Utilities**. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
Town Utilities	Budget	Budget
Fire Hydrants	\$126,000.00	\$126,000.00
Street Lighting	\$37,000.00	\$37,000.00
Antique Lights Insurance	\$525.00	\$525.00
E-911 Signs	<u>\$250.00</u>	<u>\$250.00</u>
TOTAL TOWN UTILITIES	\$163,775.00	\$163,775.00

NOTIFICATION TO TAXPAYERS

To notify the residents of the Town of Machias that the sum of **\$235,394.00** will be required to be raised in order to pay the **Washington County Tax Assessment**.

	2018/2019 Budget	2019/2020 Budget
County Tax Budget		
WC Tax	<u>\$245,445.00</u>	<u>\$235,394.00</u>
TOTAL COUNTY TAX ASSESS.	\$245,445.00	\$235,394.00

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of **\$5,450.00** for the **General Assistance Program**. State law mandates the Town assist individuals who meet the eligibility guidelines and income limits. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019 Budget	2019/2020 Budget
Utilities		
Heat/Electric	\$2,000.00	\$2,000.00
Food	\$600.00	\$600.00
Rent	\$1,600.00	\$1,600.00
Funerals	<u>\$1,000.00</u>	<u>\$1,000.00</u>
Ttl: Utilities	\$5,200.00	\$5,200.00
 Other		
Other Services	<u>\$250.00</u>	<u>\$250.00</u>
Ttl: Other	\$250.00	\$250.00
 TOTAL GENERAL ASSISTANCE	\$5,450.00	\$5,450.00

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of **\$300.00** for a **Third Party Request** for the **Burnham Tavern**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of **\$1,200.00** for a **Third Party Request** for **WIC - Nutrition Program**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of **\$4,000.00** for a **Third Party Request** for **Downeast Community Partners**, formerly the **Washington Hancock Community Agency**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of **\$500.00** for a **Third Party Request** for **Machias Area Little League**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 19: To see if the Town will vote to raise and appropriate the sum of **\$24,000.00** for a **Third Party Request** for **Porter Memorial Library**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of **\$200.00** for a **Third Party Request** for **Veteran's Graves**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of **\$400.00** for a **Third Party Request** for **Washington County Children's Dental Program**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 22: To see if the Town will vote to raise and appropriate the sum of **\$1,500.00** for a **Third Party Request** for **Arise Addiction Recovery, Inc.** The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 23: To see if the Town will vote to raise and appropriate the sum of **\$555.00** for a **Third Party Request** for **Life Flight**. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
Third Party Requests	Budget	Budget
Burnham Tavern	\$300.00	\$300.00
Chamber of Commerce	\$500.00	\$0.00
Child and Family Opportunities	\$200.00	\$0.00
WIC - Nutrition Program	\$1,000.00	\$1,200.00
Downeast Community Partners	\$4,000.00	\$4,000.00
Machias Area Little League	\$500.00	\$500.00
Porter Memorial Library	\$20,000.00	\$24,000.00
Veteran's Graves	\$200.00	\$200.00
Washington County Children's Dental Prog	\$400.00	\$400.00
Eastern Area Agency on Aging	\$500.00	\$0.00
Washington Cnty Council of Government	\$1,611.00	\$0.00
Arise Addiction Recovery, Inc.	\$1,500.00	\$1,500.00
Life Flight	<u>\$0.00</u>	<u>\$555.00</u>
TOTAL THIRD PARTY	\$30,711.00	\$32,655.00

ARTICLE 24: To see if the Town will vote to raise and appropriate the sum of **\$16,926.00** for all **Other Departments**. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
All Other Town Departments	Budget	Budget
Plumbing Insp.	\$1,076.00	\$1,154.00
Code Enforcement	\$4,134.00	\$4,302.00
Planning Board	\$2,442.00	\$2,520.00
Animal Control	<u>\$8,950.00</u>	<u>\$8,950.00</u>
TOTAL OTHER DEPARTMENTS	\$16,602.00	\$16,926.00

ARTICLE 25: To see if the Town will vote to raise and appropriate the sum of **\$308,540.00** for the **Debt Service Account**. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
	Budget	Budget
Debt Service		
Grove Street Repair	\$3,000.00	\$3,000.00
Sewer Route 1	\$15,610.00	\$15,650.00
Public Works 445K (2019)	\$0.00	\$92,740.00
Phase III Sewer Project	\$20,515.00	\$20,515.00
2016 GMC/Tractor	\$14,500.00	\$0.00
Sewer Elm/Grove (2019)	\$0.00	\$25,000.00
MVA Improvement - 250K (2019)	\$0.00	\$54,800.00
Sewer Improve	\$24,265.00	\$24,265.00
JD Loader/Backhoe (2017)	\$25,050.00	\$0.00
Public Safety Building (2016)	\$22,890.00	\$22,890.00
Road Loan - \$400K (2012)	\$63,300.00	\$0.00
Road Loan - \$110K (2015)	\$23,245.00	\$23,245.00
Road Loan - \$231K (2016)	<u>\$26,435.00</u>	<u>\$26,435.00</u>
TOTAL DEBT SERVICE	\$238,810.00	\$308,540.00

ARTICLE 26: To see if the Town will vote to raise and appropriate a sum of **\$15,000.00** for a **Contingency Account**, and to authorize the Selectmen to expend funds from this account as deemed necessary . The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 27: To see if the Town will vote to raise and appropriate a sum not to exceed **\$3,000.00** for **Downtown Revitalization** work and to carry forward any and all unexpended funds from the 2018/2019 appropriation and authorize the Board of Selectpeople to expend said funds in the 2019/2020 Budget. The Machias Board of Selectpeople and Budget Committee recommend.

ARTICLE 28: To see if the Town will vote to raise and appropriate a sum not to exceed **\$3,000.00** for **sidewalks repair and maintenance** and to carry forward any and all unexpended funds from the 2018/2019 Sidewalk Repair Account and to authorize the Board of Selectpeople to expend said funds in the 2019/2020 Budget. The Machias Board of Selectpeople and Budget Committee recommend.

	2018/2019	2019/2020
	Budget	Budget
Capital Projects Summary		
Contingency	\$15,000.00	\$15,000.00
Downtown Revitalization	\$3,000.00	\$3,000.00
Sidewalks Maintenance	\$3,000.00	\$3,000.00
TOTAL CAPITAL PROJECTS	\$21,000.00	\$21,000.00

ARTICLE 29: To see if the Town will vote to accept and expend the monies received in the categories of funds listed below as provided by the Maine State Legislature. The Machias Board of Selectpeople and the Budget Committee recommend.

	2018/2019	2019/2020
	Budget	Budget
Revenues		
Categories		
Gen Asst. Reimbursement	\$3,815.00	\$3,815.00
Local Road Assistance	\$17,300.00	\$17,000.00

Snowmobile Fees	\$275.00	\$250.00
State Revenue Sharing	\$150,500.00	\$150,000.00
State BETE Reimbursement	<u>\$142,786.00</u>	<u>\$130,772.00</u>
TOTAL STATE REVENUES	\$314,676.00	\$301,837.00

ARTICLE 30: To see if the Town will vote to apply the anticipated revenues in the amount of **\$430,490.00** from the **General Fund Appropriations** to offset taxes. The Machias Board of Selectpersons and the Budget Committee recommend.

Revenues	2018/2019	2019/2020
Categories	Budget	Budget
Airport Income	\$800.00	\$5,000.00
Automobile Excise Tax	\$245,000.00	\$275,000.00
Bank Interest	\$8,000.00	\$30,000.00
Boat Excise	\$1,100.00	\$1,500.00
Building Permits	\$1,000.00	\$1,000.00
Clerk Fees	\$11,030.00	\$10,915.00
Animal Control	\$350.00	\$300.00
Fire Department Revenues	\$12,500.00	\$14,500.00
Northfield Excise Contract	\$1,530.00	\$1,575.00
Police Department Revenues	\$1,050.00	\$650.00
Public Works	\$48,250.00	\$49,650.00
Registration Fees	\$7,500.00	\$7,500.00
Rental Income	\$6,600.00	\$6,600.00
Tax Interest	\$25,000.00	\$20,000.00
In Lieu of Tax	<u>\$5,300.00</u>	<u>\$6,000.00</u>
TOTAL LOCAL REVENUES	\$375,010.00	\$430,190.00

ARTICLE 31: To see if the Town will vote to accept any and all funds received from the State of Maine (**approximately \$125,000.00**) as reimbursement from the Homestead Exemption Program (**approximately \$117,000.00**), Tree Growth Reimbursement (**approximately \$5,000.00**), and Veteran's Exemption Reimbursement (**approximately \$3,000.00**). The Machias Board of Selectpeople and Budget Committee recommend.

ARTICLE 32: To see if the Town will vote to raise and appropriate a sum not to exceed **\$60,000.00** to offset the Machias share of the **Bay Area Transfer Station** operating budget. The Machias Board of Selectpeople and Budget Committee recommend.

ARTICLE 33: To see if the Town will vote to raise and appropriate a sum not to exceed **\$10,000.00** to offset the **Wastewater Treatment Facility** operating budget. The Machias Board of Selectpeople and Budget Committee recommend.

ARTICLE 34: To see if the Town will vote to authorize the following interfund transfers to offset taxes. The Machias Board of Selectpeople and Budget Committee recommend.

Interfunds	2018/2019	2019/2020
	Budget	Budget
Ambulance Department	\$75,575.00	\$94,168.00
Sewer Department	\$9,500.00	\$9,785.00
Telecommunications Department	\$12,250.00	\$12,500.00
Transfer Station	<u>\$3,900.00</u>	<u>\$4,040.00</u>
TOTAL INTERFUNDS	\$101,225.00	\$120,493.00

ARTICLE 35: To see if the Town will vote to appropriate from the **Undesignated Fund Balance** the sum of **\$90,000.00** to offset the amount to be raised through taxation for the 2019/2020 fiscal year. The Machias Board of Selectpeople and Budget Committee recommend.

ARTICLE 35: To see if the Town will vote to have the fiscal year 2019/2020 taxes due in two increments: **one-half to be due on or before October 15, 2019, and one-half on or before March 16, 2020;** and to have interest charges at the annual rate of **8%** on any taxes paid after the due dates. Any amounts unpaid as of April 15, 2020 will be included in the annual report. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 36: To see if the Town will vote to grant a **2% discount** on any taxpayer's annual tax obligation when said taxpayer remits payment of his/her entire 2019 annual tax obligation with cash or check only (not available with credit card) by October 15, 2019 and to raise and appropriate a sufficient amount to cover the discount amount, which was **\$33,596.75** last year. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 37: To see if the Town will authorize the Tax Collector to accept prepayment (i.e. prior to the date of commitment) of taxes and to vote to pay **0%** interest on said payments. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 38: To see if the Town will authorize the Tax Collector to pay interest to any taxpayer who makes an overpayment of taxes, pursuant to 36 M.R.S.A. Chapter 105 Section 506-A, at a rate of **4%** per annum. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 39: To see if the Town will vote to charge interest at a rate of **8%** per annum, on all unpaid non-property tax accounts (i.e. sewer bills, airport tie-downs, miscellaneous fees, legally binding contract agreements, etc.) owed to the Town of Machias; **9%** interest representing the "highest conventional interest rate allowed to be charged" as currently determined by the Treasurer of the State of Maine for the forthcoming fiscal year. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 40: To see if the Town will vote to authorize the Board of Selectpersons to accept, on behalf of the Town, for the general account, and any and all enterprise accounts, unconditional gifts of property, money, and/or donations, which they feel, are in the Town's best interest to accept. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 41: To see if the Town will vote to authorize the Board of Selectpersons, on behalf of the Town, to sell, lease, or otherwise dispose of real estate acquired by the Town for non-payment of taxes thereon, on such terms as they deem advisable, unless state law determines the disposal process, and to execute quit-claim deeds for such property. The proceeds of the sale shall be applied to all back taxes, interest, lien fees, and costs involved in the sale; and the balance unless specified by law shall be placed in a general Capital Projects Fund to be established for future municipal projects. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 42: To see if the Town will vote to authorize the Board of Selectpersons to dispose of Town owned personal property on such terms they deem advisable. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 43: To see if the Town will vote to authorize the Board of Selectpersons to close streets/roads or to post streets/roads, when appropriate or necessary. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 44: To see if the Town will vote to raise and appropriate the sum of approximately **\$3,900** for the Machias Savings Bank Municipal Development Tax Increment Financing District, as agreed on at the Special Town Meeting held on **June 28, 2004**. The Machias Board of Selectpeople and the Budget Committee recommend.

ARTICLE 45: To see if the Town will vote to authorize the Selectpeople to expend available funds of approximately **\$77,000.00** from **Fund Balance Restricted for Tax Increment Financing** account for economic development activities in accordance with the approval of special town meeting on June 28, 2004. The Board of Selectpeople recommend.

ARTICLE 46: To see if the Town will vote to authorize the expenditure of an amount not to exceed **\$14,671.00** from **the Downtown Revitalization Reserve Fund** for the completion of an updated Downtown Plan. An updated and adopted plan helps the Town receive additional scoring points on downtown grant applications. The Board of Selectpeople recommend.

ARTICLE 47: To see if the Town will vote to authorize the expenditure of an amount not to exceed **\$7,820.00** from **the Comprehensive Plan Reserve Fund** and additional **\$13,000.00** from the **Economic Development Reserve Account** for the completion of an updated Comprehensive Plan. An updated and adopted plan helps the Town receive additional scoring points on most state and federal grant applications. The Board of Selectpeople recommend.

ARTICLE 48: To see if the Town will vote to authorize the expenditure of the remaining funds in the Economic Development Reserve Account (**\$75,733.00**) and the Sidewalk Reserve Account not to exceed (**\$15,540.00**) for the repair or replacement of sidewalks in the Broadway and Court Street areas. The Board of Selectpeople recommend.

ARTICLE 49: To see if the Town will vote to raise and appropriate a sum not to exceed **\$3,225.00** for the Downtown Municipal Development Tax Increment Financing District, as agreed on at the Special Town Meeting held on February 7, 2019.

JOSHUA ROLFE /s/

WILLIAM KITCHEN /s/

PAULA JOHNSON-ROLFE /s/

JAMES WHALEN /s/

GLENN DAVIS /s/

A majority of the municipal officers of the Town of Machias.

Officer's Return

Pursuant to the above warrant directed to me, I have warned and notified the inhabitants of the Town of Machias, qualified herein expressed, to meet at said time and place, for the purposes therein named, by posting one attested copy of the warrant on the front of the Town Office Building and one attested copy at the Machias Bay Area Transfer Station, in said town, being a conspicuous place, on the 10th day of May 2019.

DATED: May 10, 2019

**LARRY ARMSTRONG /s/
Resident**

Treasurer's Debt Statement

	June 30, 2019	Proposed New Debt	Balance with Proposed New Debt
Governmental Debt			
General Obligation Bonds and Notes			
Town of Machias	\$ 1,071,004.94		\$ 1,071,004.94
Machias School Department	326,073.83	89,300.00	415,373.83
Total General bonds and notes	\$ 1,397,078.77	\$ 89,300.00	\$ 1,486,378.77
Business-Type Debt			
Proprietary Funds Bonds and Notes			
Sewer bonds and Notes	642,905.60		642,905.60
Telebusiness bonds and Notes	72,978.34		72,978.34
Total proprietary bonds and notes	\$ 715,883.94	\$ -	\$ 715,883.94
Total General and Proprietary	\$ 2,112,962.71	\$ 89,300.00	\$ 2,202,262.71
Authorized and Outstanding			
Sewer DEP Fine	22,987.00		22,987.00
Sewer Improvements 2017	483,170.00		483,170.00
School Roof	105,000.00		105,000.00
Total Debt	\$ 2,135,949.71	\$ 89,300.00	\$ 2,225,249.71

NOTES

NOTES

NOTES

IMPORTANT INFORMATION

TOWN OFFICE HOURS: Monday through Friday 9AM to 4PM

The Town Office is closed on the following days:

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Columbus Day
President's Day	Veteran's Day
Patriot's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

IF YOU HAVE AN EMERGENCY

- ** To report at fire, dial: 911**
- ** To call an ambulance, dial: 911**
- ** To call a Police Officer, dial: 911**

NON-EMERGENCY PHONE NUMBERS

Ambulance Service	255-4424
Animal Control Officer	255-8308
Burn Permits	255-4424
Code Enforcement Officer	255-3127
Downeast Community Hospital	255-3356
Machias District Court	255-3044
Fire Department	255-4424
Machias Memorial High School	255-3812
Plumbing Inspector	255-3127
Police Department	255-8558
Porter Memorial Library	255-3933
Public Works Garage	255-8533
Registry of Deeds	255-6512
Rose M. Gaffney School	255-3411
Town Manager	255-6621
Town Office	255-6621
Transfer Station	255-8292
Wastewater Treatment Plant	255-3295
Water Company	255-3011

