

**TOWN OF MACHIAS**  
**ANNUAL TOWN REPORT**  
*JULY 1, 2020 TO JUNE 30, 2021*

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*Then and Now*



## **About the cover: The changing face of Machias**

THE ORIGINAL BLACK AND WHITE PICTURE ON THIS YEAR'S COVER REPRESENTED MACHIAS IN 1951. THE MACHIAS BOARD OF SELECTMEN DECIDED TO HAVE AN UP-TO-DATE PICTURE TAKEN FROM THE SAME VANTAGE POINT TO SHOW HOW THE COMMUNITY HAS CHANGED YET REMAINED THE SAME FOR 50 YEARS.

CAN YOU SPOT THE DIFFERENCES BEYOND THE TREES?

**PICTURES BY:** *THE PICTURE 1951-1952 BY ROBERT WATTS (IRENE SMITH STUDIO, MACHIAS). RECENT PICTURE BY RYAN MALAGARA (DRONES EYEVIEW)*

**ANNUAL REPORT  
OF THE MUNICIPAL OFFICERS OF THE  
TOWN OF MACHIAS  
MAINE**

**FROM:**

**JULY 1, 2020 TO JUNE 30, 2021**

**CONTAINING:**

**THE MUNICIPAL OFFICERS' ANNUAL REPORT FOR  
2019-2020**

**THE SCHOOL AND MUNICIPAL WARRANTS FOR  
2020-2021**

**IN A COST SAVING EFFORT PLEASE  
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SUFFICIENT COPIES AVAILABLE FOR EVERYONE ATTENDING.**

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# DEDICATION

## MMHS Class of 2020

The Town of Machias would like to recognize the MMHS Class of 2020. The shutdown of the schools due to COVID-19 has cost you so much of your senior year. The Class of 2020 has endured the world of online classes, missing out on their last year of proms, sports and saying good bye to classmates. The world has certainly changed during this time but the community is so proud of you. Congratulations on your achievements and good luck in your new endeavors.



Skyler Albert



Reese Alley



Ayden Arthur



Blake Barabe



Zachary Brewer



Rebecca Burgess



Kennedy Cates



Sagelynn Downes



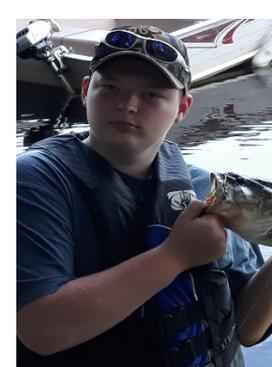
Destiny Floyd



Breckin Gooch



Brian Green



Ethan Harmon

## DEDICATION – Continued



McKenna Harriman



Logan Haskins



Abigail Hooper



Joseph Horvath



Timothy Jordan



Joshua LaFoe



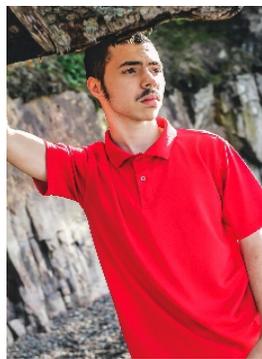
Alex Look



Austin Look



Destiny Look



Keegan Lowe



Tucker Mallar



Aric McCurdy



Destiny McLain



Marc Michaud



Joseph Moores



Makenzie Moores

## DEDICATION – Continued



Sadie Phillips



Grace Preston



Megan Preston



McCartney Prout



Kathie Reynolds



Logan Robicheau



Makayla Sadler



Ethan Seeley



Jacob Sinford



Nevaeh Skinner



Ivan Targon



Zachariah Thomas



Chance Walston



Skyler West

# TOWN OFFICIALS & BOARDS

(All terms of office expire as of the Town Meeting in the year stated)

## ELECTED OFFICIALS

### Board of Selectperson

Joshua Rolfe, Chairman	Term expires 2021
William Kitchen, Vice Chairman	Term expires 2020
Paula Johnson-Rolfe	Term expires 2020
James Whalen	Term expires 2021
James Jackson	Term expires 2022

### School Committee

Carolyn Nadeau	Term expires 2021
William Weaver	Term expires 2020
Teresa Saddler - Chairman	Term expires 2020
Richard Shaw	Term expires 2022
Joleen Nicely	Term expires 2021

### Budget Committee

Ann Marie Evans	Term expires 2021
Edward Pellon	Term expires 2022
Vacant	Term expires 2020

## APPOINTED OFFICIALS

### Planning Board

Bill Thompson, Chairman	Term expires 2020
David Barker	Term expires 2021
Edward Pellon	Term expires 2022
Arthur McCurdy	Term expires 2022
Glenn Davis	Term expires 2020
Julie Barker – Alternate	Term expires 2021

### Board of Appeals

Vacant  
Vacant  
Vacant  
Vacant

# **APPOINTED OFFICIALS**

**Town Manager, Tax Collector, Treasurer, Welfare Director, Harbormaster,  
Airport Manager, Road Commissioner**  
Christina Therrien

**Town Clerk, Registrar of Voters, Deputy Tax Collector, Municipal Vehicle Agent**  
Sandra N. Clifton

**Deputy Treasurer, Finance Director**  
Meghan G. Dennison

**Administrative Assistant, Deputy Town Clerk, Deputy Registrar of Voters**  
Jane C. Foss

**Tax Assessor**  
J. Douglas Guy III, CMA

**Code Enforcement Officer**  
Betsy Fitzgerald

**Licensed Plumbing Inspector**  
Betsy Fitzgerald

**Emergency Management Director**  
Joey Dennison

**Public Health Officer**  
Christina Therrien

**Municipal Physicians**  
Dr. David Rioux  
Dr. John Gaddis

**Animal Control Officer**  
Vacant

**Board of Selectperson Secretary, Planning Board Secretary**  
Catherine Lord

# Ambulance Service

Lois Libby, AEMT, Chief

**Sally Taylor – Paramedic**  
**Jessy Walker – Paramedic**  
**Kaylee Brown - Paramedic**

**Christy Verburgt - AEMT**  
**Kirsti Wright - AEMT**  
**Clifford Strout– AEMT**  
**Susan Tinker - AEMT**

**Tony Wood - EMT**  
**Bernard “Ted” Morse – EMT**  
**Ryan Maker – EMT**  
**Aimee Wagner – EMT**  
**Tom Simmons – EMT**

**Nate Brimmer – EMT**  
**Joe Thompson - EMT**  
**Stephen Simmons – EMT**  
**Jordyn Curtis – EMT**  
**Chelsea Petino - EMT**

**Leslie Haynes – Driver**  
**Brandon Merrill – Driver**

# Fire Department

Fire Chief:  
1<sup>st</sup> Assistant Chief:  
Captain:  
Captain:  
Lieutenant:  
Lieutenant:  
Firefighters:

Joey R. Dennison  
Joseph Thompson Sr.  
Andrew Mulholland  
Andrew McKenna  
Brandon Merrill  
Britney White  
Phil Roberts (**photos**), Donald Cole,  
Dennis Bowker, Colby Ross,  
Leslie Haynes, William Kitchen,  
Nick Cianciola, Cat Cannon,  
Grant Hanscom, Steve Simmons,  
Clifford Strout, Joe Thompson Jr.,  
Jacob Hanscom, Becky Lee, Vidar Zay,  
Daniel Bowker, Johnathan Montgomery

Driver/Dispatcher

Tyler Wagner  
Brandon Merrill

## **Police Department**

Todd Hand, Chief

### **Regular Officers**

Wade Walker, Sergeant  
Tyler Dunbar, Patrolman

### **Reserve Officers**

William Sternbergh  
Christy Verburgt  
Timothy Mace

Robert "Wayde" Carter  
Alan Curtis

## **Public Works Department**

Michael Schoppee, Director  
Barry Hartford  
Larry Armstrong  
Patrick Spencer – Split with Transfer Station

## **Machias Bay Area Transfer Station And Recycling Center**

Dalton "Denny" Farley, Transfer Station Director  
Dennis Cobb, Recycling Coordinator  
Patrick Spencer – Split with Public Works Dept

## **Wastewater Treatment Plant**

Olver Associates  
Charles Croan, Superintendent  
Dakota Norton, Mechanic/Assistant Operator  
Allen Duenas, Assistant Operator

# FEDERAL CONGRESSIONAL DELEGATION

## United States Senate

Senator Susan Collins  
413 Dirksen Senate Office Bldg.  
Washington, DC 20510-1904  
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Senator Angus S. King, Jr.  
359 Dirksen Senate Off. Bldg.  
Washington, DC 20510  
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P.O. Box 655  
Bangor, ME 04402  
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Scarborough, ME 04074  
(207) 883-1588

## CONGRESS OF THE UNITED STATES 2<sup>ND</sup> DISTRICT OF MAINE

Jared Golden  
6 State Street, Suite 101  
Bangor, ME 04401  
(207) 249-7400

## STATE LEGISLATIVE DELEGATION

### State Senate District 29

Senator Marianne Moore  
3 State House Station,  
Augusta, ME 04333-0003  
(207) 287-1505

[Marianne.Moore@legislature.maine.gov](mailto:Marianne.Moore@legislature.maine.gov)

### House of Representatives District 139

William R. Tuell  
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[Will.Tuell@legislature.maine.gov](mailto:Will.Tuell@legislature.maine.gov)

Year-Round Toll Free House of Representatives Message Center:  
1-800-423-2900

Year-Round Toll Free Senate Message Center: 1-800-423-6900

Maine Legislative Internet Web Site – <http://www.maine.gov/legis/house>



Janet T. Mills  
GOVERNOR

STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Dear Friends:

When I took the oath of office to become Maine’s 75th governor, I never imagined that we would face a global pandemic. But that is our current reality, and it is my solemn responsibility to guide our state through this unprecedented time to keep Maine people safe and healthy.

COVID-19 is wreaking havoc on our national economy, dealing heavy losses to businesses of all sizes, while millions of people find themselves newly unemployed. Here in Maine it has taken the lives of over 90 people and sickened many more. While we all dream of going back to the way things were, the fact is that our lives will not return to normal soon. Instead, we have to invent a new normal – a different way of doing business, shopping, traveling, and enjoying the Maine outdoors – one that keeps us all safe.

My Administration, in collaboration with public health experts and business leaders across the state, developed a plan to gradually and safely restart Maine’s economy, and we recently released a Rural Reopening Plan for those counties where no community transmission is present. My Administration has also formed an Economic Recovery Committee charged with assessing the economic impacts of the pandemic on Maine’s economy and providing recommendations for policy changes to deal with these impacts. Together, drawing on the hard work and resilience of Maine people, we will rebuild and strengthen our economy and rise from this unprecedented challenge a stronger state than ever.

I continue to be amazed by the strength and courage of the Maine people and businesses who have found different ways to do business and the brave first responders in your town and in our health care facilities. Thank you to the people of Maine who have demonstrated patience, kindness, and compassion during this difficult time.

Please take care,

Janet T. Mills  
Governor

P.S. For the latest information and guidance on Maine’s response to COVID-19, as well as resources for assistance during this time, please visit [www.maine.gov/covid19/](http://www.maine.gov/covid19/).



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ANGUS S. KING, JR.  
MAINE

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(202) 224-5344  
Website: <http://www.King.Senate.gov>

**United States Senate**  
WASHINGTON, DC 20510

COMMITTEES:  
ARMED SERVICES  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
INTELLIGENCE  
RULES AND ADMINISTRATION

January 1, 2020

Dear friends,

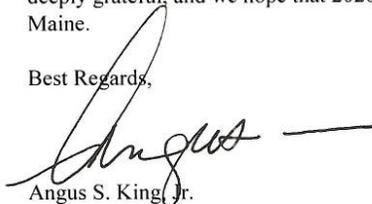
The beginning of a new year provides the opportunity to reflect on the progress of the past 12 months. If you've been watching cable TV, you might think that every waking moment of 2019 in Washington has been consumed by divisive, partisan issues – and while there's no shortage of those debates, there have also been opportunities for bipartisan cooperation. You sent me to the Senate to make the most of those opportunities, so as we enter into the New Year, I wanted to take a moment to update you on my efforts to work with members of both parties to make life better for the people of Maine.

One of my most important priorities this past year has been emphasizing preventive healthcare. Maine's distinction as the oldest state in the nation brings us wisdom, of course – but it also creates unique challenges, particularly relating to healthcare. The key to addressing these obstacles is being proactive, because the cheapest, safest medical procedure is the one that doesn't need to happen. That's why I've introduced legislation to incentivize healthier living, expand mental health screenings, and help more Americans access regular check-ups. We're making progress, but we've got a long way to go – and I'd like your help, because I know that the best ideas are the ones that come from families and communities on the front lines of these challenges. To strengthen this effort, I convened a policy forum on prevention in Bangor in October, which has already given me exciting new ideas that I'll carry with me into 2020. If you have additional thoughts on encouraging preventive healthcare, please share them with my office.

This year has also continued the growth of Maine's forest products industry – a key focus of my work to revitalize Maine's rural economy and communities. We've seen significant investment in mills across the state, creating good jobs to support rural Maine. I'm also pleased that the investments aren't just in our mills – the industry is thriving because of its commitment to innovation. We're fortunate to have the University of Maine's top-notch researchers exploring cutting-edge ways to use our forest resources, including capitalizing on the rise of 3D printing technology with the world's largest 3D printer. Combining this work with ongoing federal support, our vast forests, and Maine's dedicated workforce, I know that the future of this industry is bright, and I'll continue working to support it on all fronts.

I'm proud of all we've accomplished together this year, but even as I reflect on all that we've achieved, it is challenging to not think of the work left undone. It sometimes can be discouraging to watch these important priorities hang in limbo, but fortunately for me, encouragement is never far. After all, I get to live in Maine – which means I get to count Maine people as my neighbors and friends. I'm always struck by the kindness that our citizens show not only to me, but also to each other. This focus on collaboration and compassion is an inspiration, and it powers my efforts bring a little bit of Maine common sense to Washington. Thank you for all you do to for our state – Mary and I are deeply grateful, and we hope that 2020 will be a good year for you, your family, your community, and the State of Maine.

Best Regards,



Angus S. King Jr.  
United States Senator

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COMMITTEES:  
SPECIAL COMMITTEE  
ON AGING,  
CHAIRMAN  
APPROPRIATIONS  
HEALTH, EDUCATION,  
LABOR, AND PENSIONS  
SELECT COMMITTEE  
ON INTELLIGENCE

Dear Friends,

As 2019 ends and 2020 begins, I am pleased to report that Congress made progress on a number of issues important to Maine families despite the polarization in our country.

In a major win for surviving military and retiree spouses to whom we are deeply indebted, I was proud to co-lead the repeal of what is often referred to as the "Military Widow's Tax," an unfair offset of survivor benefits that has prevented as many as 67,000 surviving spouses—including more than 260 from Maine—from receiving the full benefits they deserve.

The high cost of health care and prescription drugs continues to be a top issue for families and seniors. To provide continued relief for more lower- and middle-income individuals, I led the charge to extend for another two years the medical expense tax deduction that I included in the 2017 tax law. Without this extension, nearly 20,000 Mainers and millions of Americans with high medical expenses, including many with preexisting conditions, would have faced an increased tax burden. In other good news, the CREATES Act I cosponsored became law. It will prevent pharmaceutical companies from blocking access to a sufficient supply of brand-name drugs needed for the studies that allow less expensive alternatives to enter the marketplace.

Improving people's health and wellbeing remains my priority. On a per capita basis, Maine has the highest incidence of Lyme disease in the country. In August, I held a Senate hearing at the University of Maine's Tick Lab on this growing public health crisis. A comprehensive public health strategy to combat this epidemic is needed, and the new law I authored will do just that.

In addition, I helped champion another \$2.6 billion increase for the National Institutes of Health, our nation's premiere biomedical research institution, including significant boosts for Alzheimer's disease and diabetes research. Last year, NIH funded more than \$111 million for research at 14 Maine institutions.

To help prepare the graduates of Maine Maritime Academy, I secured \$300 million for a new training ship, which will ensure rigorous instruction for MMA students for decades to come.

Significant federal funding was approved for work at Bath Iron Works and Portsmouth Naval Shipyard. Funding appropriated by Congress will pay for three new destroyers, make a down payment on an additional ship, and finance infrastructure improvements at PNSY.

As Chairman of the Transportation and Housing Appropriations Subcommittee, I have led efforts to improve our nation's crumbling infrastructure and ensure that Maine's housing needs are addressed. For Maine's roads, bridges, airports, and seaports, tens of millions in federal funding will help make urgently needed upgrades and improve safety. Funding will also support housing assistance to low-income families and seniors and aid communities in reducing homelessness among our youth. The Community Development Block Grant program will assist numerous towns and cities in our State.

The Aging Committee I chair has continued its focus on financial security for our seniors. A new law I authored will make it easier for small businesses to offer retirement plans to their employees. Our Aging Committee's Fraud Hotline fielded more than 1,200 calls this year. Congress passed a new law to crack down on robocallers who are often the perpetrators of these scams. And a new law I authored will expand the IRS' Identity Protection PIN program nationwide to prevent identity theft tax refund fraud.

At the end of 2019, I cast my 7,262nd consecutive vote. In the New Year, I will keep working to deliver bipartisan solutions to the challenges facing Maine and the nation. If ever I can be of assistance to you, please contact one of my state offices or visit my website at [www.collins.senate.gov](http://www.collins.senate.gov). May 2020 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins  
United States Senator



**Senator Marianne Moore**  
3 State House Station  
Augusta, ME 04333-0003  
(207) 287-1505

*Marianne.Moore@legislature.maine.gov*

**Health & Human Services Committee**  
Ranking Member

Dear Friends and Neighbors:

First, let me thank you for electing me to represent you in Augusta. I am honored to get to serve you in the Maine Senate. I am eager to get to work so that Maine becomes an even better place to live, work and raise a family.

The 129<sup>th</sup> Legislature has many issues before it including funding our schools, providing property tax relief, tackling the opioid epidemic, and ensuring affordable access to healthcare regardless of where you live. I hope that others are just as willing as I am to get to work, collaborate, and find solutions for the Maine people.

Ensuring that our schools are funded adequately will be a top priority of mine. Many schools in Washington and Hancock Counties are struggling to provide the supplies necessary for our students to succeed. Countless hardworking and dedicated teachers are using their own money to make sure their students have basic school supplies. The lack of adequate funding also puts a burden on property tax payers, many who can't afford an increase. I will do everything I can to make sure the State picks up their share of education costs, and that revenue sharing is restored to 5%.

Continuing to fight against the heartbreaking opioid crisis is also imperative. Too many Maine families have been suffering because of addiction. I believe we must combat this by educating our young people regarding the dangers of substance abuse, ensuring our law enforcement officers have the tools they need to stop those trafficking illegal substances, and finally, providing treatment to those that are ready to seek it. Addiction does not discriminate. Folks from every corner of our great state have struggled with it, and we must use every tool in the toolbox to put an end to this health crisis.

Finally, addressing the lack of access to healthcare will be another focus of mine. Folks in Downeast Maine know better than anyone how difficult it can be to find a dentist, eye doctor or physician. Nobody should have to travel over an hour to seek medical treatment. I will work to find ways to increase the number of healthcare professionals here in Maine.

Thank you again for trusting me to represent you in Augusta. I hope the Legislature can come together to tackle the hard issues facing our state, and I am ready to help. Please feel free to contact me at 287-1505 or [Marianne.Moore@legislature.maine.gov](mailto:Marianne.Moore@legislature.maine.gov) if you have comments, questions or if you would like assistance in navigating our state's bureaucracy.

Sincerely,

Marianne Moore  
State Senator, District 6



HOUSE OF REPRESENTATIVES  
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TTY: (207) 287-4469

**William R. Tuell**  
431 Hadley Lake Road  
East Machias, ME 04630  
Residence: (207) 271-8521  
Will.Tuell@legislature.maine.gov

May 2020

Dear Friends & Neighbors:

How things have changed since last I submitted a letter for inclusion in this report! It is my hope that this communication finds you and your family in good health and good spirits.

So many of us have friends and/or family who are hurting right now, whether it be due to sickness, the loss of a loved one, a failing small business, lack of income, or some other unforeseen obstacle caused by this pandemic. Nonetheless, previous generations have suffered and endured similar periods of shortage and anxiety. Let us reflect upon their resiliency, allowing ourselves the opportunity to grow through this situation, not just go through it.

Similar to how Mainers and other Americans have responded in the past, now is the time to pull together and support our neighbors. I am proud to serve as your State Representative, and I want to assure you that I am here to lend my own support in areas where I can be of assistance. There are a vast amount of beneficial resources out there, which I continue to share and make available via my regular e-newsletter. If you have any interest in receiving this publication, please send me your e-mail address.

Thank you for the honor and privilege of being your voice in Augusta. I encourage you to not lose hope during these days of trial, for as Winston Churchill once said, "*Success is not final, failure is not fatal: it is the courage to continue that counts.*"

Best regards,

William R. Tuell  
State Representative

District 139 Cutler, East Machias, Eastport, Lubec, Machias, Machiasport, Roque Bluffs and Whiting, plus the unorganized territory of Trescott Township

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Committee on Armed Services  
Committee on Small Business  
Chairman, Subcommittee on Contracting  
and Infrastructure

**Jared Golden**  
Congress of the United States  
2nd District of Maine

Dear Friends,

I hope this letter finds you well. It is an immense honor to serve as your representative in Congress. I take very seriously the responsibility that has been placed on me, and I would like to take this opportunity to share with you some of what I've been working on in my first year in Congress.

At the beginning of this term, the House passed H.R. 1, a comprehensive package of reforms I cosponsored to get big money out of politics and fight corruption in Washington. And in December, I helped pass H.R. 3, the *Lower Drug Costs Now Act*, which would limit out-of-pocket prescription drug costs paid by seniors, fund the expansion of Medicare coverage to include dental, vision, and hearing, and lower prescription drug prices for thousands of Mainers. Additionally, as a member of the House Armed Services Committee, I worked to ensure our annual defense authorization bill supports America's national security and Maine's shipyard workers, National Guardsmen, manufacturers, and universities.

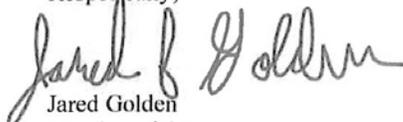
On top of working on this legislation, I have also been advocating for our district directly to administrative agencies. I have been fighting for Maine lobstermen to urge the president to intervene in proposed regulations by the National Oceanic and Atmospheric Administration (NOAA) that would hurt our lobster industry. I pressed government agencies to ground their regulations in sound science and data when crafting new regulations on Maine's lobstermen. I also persuaded the Army Corps of Engineers to hold a public hearing in Maine about the proposed Central Maine Power NECEC transmission line, which gave hundreds of people the opportunity to voice their opinions about the project.

Some of the most important work of members of Congress is rooted in on-the-ground constituent services. We have three offices in the district -- in Caribou, Bangor, and Lewiston -- and my staff work tirelessly to help Mainers solve problems they may face with federal government agencies. I urge you to stop by to talk to us in person and let us know how we can better serve you and your communities.

My favorite part of the job is coming home to the district and hearing about what matters to you. This year, I brought a hearing of the House Small Business Subcommittee on Contracting and Infrastructure to Maine to find ways to expand access to rural broadband. I've also held open town halls and coffee hours throughout the district to hear directly from Mainers veterans, as well as roundtables to find more ways to help small businesses in Maine grow and create jobs.

As always, please continue to reach out to me and my staff if you'd like to voice an opinion, let us know about a local event, or seek any assistance with federal agencies.

Respectfully,

  
Jared Golden  
Member of Congress

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---

# Washington County Sheriff's Office

**Barry Curtis**  
Sheriff

**Michael Crabtree**  
Chief Deputy

**Richard Rolfe**  
Jail Administrator

**Paula Johnson-Rolfe**  
Office Manager



83 Court Street  
Machias, Maine 04654  
Telephone: (207) 255-4422  
Fax: (207) 255-3641

To the Citizens of Washington County  
January 2020

The last year saw many successes in the Sheriff's Office, thanks to the hard work of all of our staff. There were too many achievements to list here, but I'd like to touch on the highlights.

May, 2019 saw the culmination of many months of work by an incredible team when we arrested and charged thirty people in one day for drug-related crimes. This effort was spearheaded by the drug enforcement division of the Sheriff's Office, but we had cooperation from an unprecedented number of others. Over 150 officers from local, county, state, and federal agencies joined together for this round-up to fight drugs being brought in from other states. Some of those arrested are being charged in-state, while others are being charged on the federal level.

To help inmates at the Washington County Jail who are fighting addiction, we have implemented a Medically Assisted Treatment program. In addition, a new camera system in the jail with more coverage has increased inmate and officer safety.

Two members of the Department traveled out of state this year for special purposes. A member of Patrol went to Arizona to train as a Drug Recognition Expert, while a member of Dispatch was invited by Dell to go to Texas to help them develop software essential for law enforcement in rural areas. We are very proud of both of these members of our department.

Dispatch received over 23,000 calls for service in 2019, which was an increase of over 11% from the previous year. Patrol increased traffic stops by almost 47% during the year, for a total of over 5,300 stops.

While we have done all of this great work on the street-level, we need to make sure that the courts are allowed to do their part in the flow of justice. To that end, we have proposed a bill that would allow Washington County to have its own District Attorney for the first time in forty-five years. We feel there is just too much going on here for a shared DA.

This coming year will have many important elections, all the way from town and county positions up to the Presidential election. I encourage all of you to take the opportunity to practice your civic duty. Please go out and vote at every election.

Respectfully Submitted,

A handwritten signature in black ink that reads "Barry Curtis". The signature is written in a cursive style.

Sheriff Barry Curtis

[www.washingtoncountymaine.com](http://www.washingtoncountymaine.com)

## Select-People's Report

The past year has been one of emerging opportunities and significant challenges. When evaluating operations and future growth of the community there were some incredibly positive accomplishments. Hours upon hours were required to write the Medical Marijuana Ordinance. The ordinance was approved by the voters and the Board feels confident it was well written. The Adult Use Marijuana Ordinance is still in the process of being finalized but the COVID-19 Pandemic has slowed the process for many public meeting discussions.

The Town finalized an agreement with Rising Tides Towers on the sale of a lot in the industrial park that has sat vacant for many years. The new cell tower stands on a hill outside of the residential area where it was first proposed to be constructed. This was a win for everyone.

The Machias Wastewater Treatment System has continued to correct deficiencies in water infiltration due to older pipe infrastructure and overflow. Pollution into the Machias Bay has been significantly reduced. On a less positive note facility operations are expensive and costs have risen due to having to truck our sewage sludge to Ellsworth instead of spreading it locally. That is a state mandated requirement caused by the presence of plastic residuals identified in the waste product. This is quite common and many communities in the State are experiencing this same challenge. A lot of money has been spent on our sewer system but with so much of it buried it is not seen. Olver Associates/employees have done a great job of managing the Wastewater Treatment Plant.

Police Chief, Todd Hand, came to us with experience and a good vision for the future. The Board without hesitation supported his recommendation to move the Police Station across the river to the Tele-Business Center.

Another positive development is rehabilitation to the Grove Street Recreation area. Planned for improvements currently are: the Skate Park surface, the installation of a new outdoor basketball court, and the addition of a playground area for children. The tennis court has been eliminated due to limited funds.

The Airport's progress has been steady and much has been completed for the Airport Improvement Plan. The Airport Committee recognizes a longer runway is necessary, but that requires lots of Federal approval and dollars. An expanded airport would help spur growth and provide economic benefits to the area. Such facilities are becoming essential to businesses especially in this new age of less travel and more people working from home.

The Machias Water Company has filed a request for a 25% rate increase with the Public Utility Commission. The Town has strongly objected to this proposal as the Board recognizes the inadequate water supply throughout much of Machias and the lack of a long-term asset maintenance repair and replacement plan. This issue is being addressed with the Public Utilities Commission and interested parties/citizens are encouraged to comment online on the proposal.

The Town knows that a restructuring of the Bay Area Transfer Station may be necessary to ensure long-term financial stability. The Board is investigating costs associated with both curbside pickup of residential trash and buying equipment to handle commercial waste. No decisions have been made and the Board recognizes there is room to improve the service of the Solid Waste Transfer Station.

Extra time has been spent this year on reviewing both the Municipal Budget and Machias School Department's annual budget requests. Much concern was expressed during the review process of the COVID-19 impacts and the inability of businesses and individual's ability to pay their taxes. The Board of Selectmen made several reductions in the municipal budget and requested the same of the Machias School Department.

Our Ambulance/First Responders continues its excellent service. Outstanding service doesn't just happen. Good people and good training. We are grateful for their unselfish service.

The Fire Dept has always been outstanding. We are blessed to have dedicated volunteers who make the best of the equipment on hand. This year an on-site laundry facility was added so that the toxins and soot from fires could be removed from the firefighter's protective gear.

Town Office Staff continues with outstanding service and effort as they have for so many years. They are appreciated and are not taken for granted. Our Town Clerk, Sandra Clifton, Deputy Clerk, Jane Foss and Finance Director, Meghan Dennison day in day out are competent, reliable, courteous to the public and professional.

The Budget Committee and the Planning Board are all citizen volunteers. They show up, do what should be done, and keep the train on the tracks. These individuals volunteer out of a sense of pride in what Machias stands for. We can always use more participants and welcome interested citizens to contact the Town office regarding opportunities to serve this community.

This Board has worked with the Town Manager to move projects forward within time constraints, limited financial resources, and sometimes significantly reduced staff due to COVID-19. The Town Manager position is not always an enviable job. After all, it can be difficult to have five bosses with different opinions and ideas. The Manager is but one person and overall has done well for the Town. The Board looks forward to continued growth of this working relationship to accomplish our goals and objectives.

The Board has set aside some issues that require further evaluation and have identified some deficiencies that need to be corrected to enhance operations. Nothing moves slower than the pace of local government. We ask Machias citizens to attend our meetings, to talk to us on the street and to share with us your observations.

Respectfully submitted.,

Joshua Rolfe, Chairman	26 Dupont Lane	271-4029
William Kitchen, Vice Chairman	50 Grove Street	271-0808
Paula Johnson-Rolfe	101 Kennebec Rd	255-6682
F. James Whalen	52 Center St	255-8658
James Jackson	164 Court St	520-780-0098

## 2019 Town Manager's Report

To the Residents of Machias:

What a challenging first half of a year 2020 has been. I look around this small community and I am hopeful COVID 19 stays far from Downeast Maine, that our small businesses survive this economic crisis, and that the citizens of Machias remain healthy and strong during the Pandemic. I would like to start out with the recognition of the emergency personnel working for Town of Machias during these incredibly challenging circumstances. Each of our workers and their immediate family members could be exposed to COVID 19 on each or any call for assistance. They proudly go and serve their neighbors in need without hesitation. These individuals are truly on the front lines during the Pandemic and I thank each of them on behalf of everyone in our Downeast community.

The Machias Budget Committee worked extremely hard this year to put forth a budget representing a zero-dollar tax increase. Their actual goal was to see a decrease through spending reductions while limiting the depletion of all Town reserve and fund balance accounts. The Budget Committee expressed concern over what may happen with State revenues in the future year. The Board of Selectpeople agreed and committed to scrutinizing the proposed budget to find potential areas to cut. The proposed Municipal Budget ends up with a \$37,891.00. in total increases from the prior year's budget. This year the Town had to budget for a proposed rate hike of 25% for our water hydrant rental bill amounting to \$31,500.00. The Machias Water Company requested this increase with the Maine PUC. Although there is no finalizes decision in the case yet, the Town must budget the expense just in case the request is approved. Projected revenue increases and the use of an additional \$50,000 from the Undesignated Fund Balance allows the final municipal budget to come in at -\$129,109.00 or -9.67%. The school budget has not been finalized as of the writing of this letter.

The Town of Machias successfully completed the installation of the extractor washer and a dryer unit to clean turnout gear. Turnout gear is fireproof clothing worn during firefighting operations. Unfortunately, the material can absorb carcinogens from the smoke that are known cancer causing elements. This equipment allows the turnout gear to be efficiently washed and dried, removing the toxic particles. Thank you to our area partners who help contribute to the project: Marshfield Volunteer Firefighters, Town of Jonesboro, the Jonesboro Volunteer Firefighters, Town of Machiasport, and Dr James Whalen.

The Town was successful in obtaining a FEMA Pre-mitigation Grant in the amount of \$200,000.00 with the help of Baker Design Consultants, Judy East at the WCCOG, and Tora Johnson GIS Lab at UMM and is now beginning Phase 2 of the Riverfront Resiliency Study/ Flood Protection Project. This project will build upon the work completed during Phase I through a sampling of ground borings and sediments taken from the riverbank area, to research property rights-of-way and easements, analysis of shoreline habitats and wildlife, coordination and public meetings amongst the Stakeholders and property owners leading to a proposed final design. Phase III of the project will seek funding for actual construction.

The sewer construction project on Elm Street/Grove Street was completed in June. The Town has since successfully obtained financing through the USDA for a grant of \$1.5 million dollars and an additional \$200,000 in grant funds from the Maine Community Development Block Grant (CDBG) Program to replace the siphon chambers under the river with a new pump station and

holding tank. This is the last significant project to complete the town's consent agreement with the Maine Department of Environmental Protection and should eliminate raw sewer discharges at the siphon during high rainfall events. The Town is extremely fortunate to have Olver Associates, Inc. operating the Town's Wastewater Treatment Facility and providing technical assistance in obtaining grant funding to corrected deficiencies within the system.

The Town approved a contract with Hanscom Construction to begin sidewalk replacements in the Broadway and Court Street area. The upper Court Street sidewalks have been in place over 40 years and consists of uneven concrete pavers. These sidewalks not only create a barrier to accessibility for everyone but pose a hazard to everyone. It will be wonderful to have this project move forward. The Town continues to search for funding mechanisms to address the downtown sidewalk area, curb cuts, and lighting.

Work has begun to update both the Machias Downtown Plan and the Town's Comprehensive Plan. Meetings are definitely harder to schedule with the COVID 19 protection standards and social distancing protocols. Most committee members have been flexible in their meeting schedules and have been participating via zoom or email. Thank you for your participation in outlining goals which will shape the community during the next ten years.

The Machias Tele-business Center will now be home to the Machias Police Department. This move allows the appropriate space for the Police Department to function appropriately. In addition, the movement of the Police Station frees up space at the Public Safety Building which is desperately needed for our Fire and Ambulance Departments. It also eliminates the need for a building addition at the existing Public Safety Building.

The Tel-Center continues to offer modern office rental space on the second floor. Please contact me at 255-6621 if you are looking for affordable and convenient office space for your business in Machias. I would be happy to give you a tour. The Town will also consider selling the building to a company creating employment opportunities or providing a community benefit.

Finally, I would like to express my appreciation to all Town employees for their hard work and dedication to this community.

Sincerely,  
Christina M Therrien

Christina M. Therrien  
Town Manager

## MACHIAS AMBULANCE ANNUAL REPORT

As I write this we all find ourselves in the midst of a health crisis that we haven't seen before. I would like to thank the members of the service who have stepped forward, putting themselves on the front lines, to help the people of our community in their time of need. I also want to thank their families who understand their role at this time and support them. I want to thank the members of the community who have come to our aid by donating masks, making gowns and donating hats to be used for head coverings. All of you are vital in our ability to protect ourselves and you.

Over the past year, Machias Ambulance has responded to approximately 900 to 1000 calls including emergency calls in our local communities, mutual aid to surrounding towns, as well as emergent and non-emergent transfers to higher level and specialty facilities.

All members continue to attend training throughout the year, as EMTs need 52 hours, AEMTs need 56 hours, and paramedics need 72 hours of education every 3 years to remain licensed through Maine EMS. This training is obtained through both in-house and off-site classes. In the upcoming year, the licensing cycle will change to 2 years, with the same amount of education required.

There are currently two members of the service enrolled in the A-EMT program at Washington County Community College, and upon successful completion, will enter the Paramedic program.

Our members continue to provide coverage for the ambulance service 24/7 and extra coverage as needed for multiple calls and out of town transfers.

I would like to thank all the members for their dedication to Machias Ambulance and the communities it serves.

Respectfully Submitted,  
Lois A Libby, AEMT  
Chief, Machias Ambulance

### **Our current members are:**

#### *ALS Providers*

Sally Taylor- Paramedic  
Jessy Walker- Paramedic  
Kaylee Brown- Paramedic  
Lois Libby- AEMT  
Christy Verburgt- AEMT  
Susan Tinker- AEMT  
Clifford Strout- AEMT  
Kirsti Wright- AEMT

#### *BLS Providers*

Tony Wood- EMT  
Aimee Wagner- EMT  
Nathan Brimmer- EMT  
Ted Morse- EMT  
Joe Thompson- EMT  
Stephen Simmons- EMT  
Ryan Maker- EMT  
Tom Simmons- EMT  
Jordyn Curtis- EMT  
Chelsea Petino- EMT

#### *Drivers:*

Leslie Haynes  
Brandon Merrill

## **BAY AREA TRANSFER STATION AND RECYCLING REPORT 2019-2020**

Greetings:

It's hard to believe another year has passed, time sure flies by. In 2019 we installed gates in front of the MSW and demo containers for safety purposes.

Recycling is still at a low. The Transfer Station is accepting corrugated cardboard and newspaper, tin cans go into the metal container.

The contract with Southwest New Brunswick Service Commission, St. Stephen, N.B. Canada and the contract with Mark Wright to do the hauling of our MSW and Demo to that facility are going very well.

I would like to thank Patrick Spencer and Dennis Cobb for their hard work and dedication. I would also like to thank the Public Works Department for all of their help in the past year to keep our facility looking good.

Respectfully submitted,  
Dalton Farley (Denny)

**Transfer Station opened Saturday, Sunday, Wednesday and Thursday 8:00 am to 4:00 pm**

**Scales are closed from 11:00 AM to Noon daily.**

## ASSESSOR'S REPORT FOR 2019 - 2020

This is my 26<sup>th</sup> annual report to the citizens of Machias.

In past years I have discussed real estate market trends. Such discussions would be speculative at this point. The trend of the last few years has shown a stable real estate market around Machias. It is hard to say whether current economic and social events will increase or decrease the demand for property in our special location.

Most home owning residents of Maine are eligible for a Homestead Exemption. If you are receiving a Homestead Exemption now the benefit for your 2020 tax bill will be around \$540. You must apply to get it. You only need to apply once. Applications are available at the Town Office or online. Veterans who served in the Armed Forces of the United States during a federally recognized war time period who are 62 years old or older or totally disabled should determine if they are eligible for a Veteran's Exemption. Spouses of deceased eligible veterans who have not remarried may also be eligible. The deadline for applications for exemptions for 2020 has been extended until July 1, 2020.

As a part-time contracted Assessor, I am available at the Town Office by appointment. Town Office staff will take messages, make appointments and, if necessary, relay urgent information. Please feel free to contact me at 207-263-6824 or [dougguay@myfairpoint.net](mailto:dougguay@myfairpoint.net) with any questions concerning the assessed value of property in Machias and other property tax related issues.

Respectfully submitted,

J. Douglas Guy III  
Certified Maine Assessor  
[dougguay@myfairpoint.net](mailto:dougguay@myfairpoint.net)

## MACHIAS FIRE DEPARTMENT ANNUAL REPORT

The members of the Machias Fire Department take pride in protecting the life and property of the Town of Machias and providing mutual aid to the surrounding communities of Marshfield, Machiasport, Jonesboro/Roque Bluffs and East Machias. The Machias Fire Department also provides contractual services aid and assistance to the towns of Northfield and Whitneyville. Our department handled over 900 complaints, issued 198 burn permits and responded to 121 emergencies.

This year our department teamed up with the Marshfield Volunteer Fire Department and was able to purchase a Washer/Dryer Extractor System to clean our turnout gear and help keep our members safe from cancer causing carcinogens. We want to say thank you to the tax payers, individuals and all other departments by donating towards this cause and making it possible for us to purchase these vital pieces of equipment.

Our fire department is in need like all other volunteer fire departments in our area for dedicated and hardworking individuals who would like to give back to their community. You can stop by our station anytime to pick up and drop off an application.

The following is the active roster of the Machias Fire Department:

Fire Chief Joey R. Dennison, 1<sup>st</sup> Assistant Chief Joe Thompson, Capt. Andy McKenna, Capt. Andrew Mulholland, Lt. Brandon Merrill, Lt. Britney White, Photo Phil Roberts, FF Donald Cole, FF Dennis Bowker, FF Colby Ross, FF Leslie Haynes, FF Bill Kitchen, FF Nick Cianciola, FF Cat Cannon, FF Grant Hanscom, FF Steve Simmons, FF Clifford Strout, FF Joe Thompson Jr., FF Jacob Hanscom, FF Becky Lee, FF Vidar Zay, FF Daniel Bowker, FF Justin Farnsworth, FF John Montgomery and Driver/Dispatcher Tyler Wagner.

As well as responding to emergencies and receiving training, the members of our department also find time to provide training to the community. Our volunteers are active in our local school system giving fire safety lectures to our school children, and demonstrating fire safety equipment. Volunteers are also available to give tours of the fire station to any resident. For more information and to make arrangements, please contact Fire Chief Joey R. Dennison at 255-4424 or e-mail [chiefdennison@hotmail.com](mailto:chiefdennison@hotmail.com)

I would like to thank the Residents, Selectmen, Town Manager and the members of the Machias Fire Department for their continued support and giving me the opportunity to continue to serve as Fire Chief for the Town of Machias, and assisting the surrounding communities.

Respectfully Submitted,

Joey R. Dennison  
Machias Fire Chief

**Calls for the fiscal year of 2019-2020:  
Total: 121 calls for year**

28 Fire Alarms  
10 MVA  
11 Grass/Woods  
3 Vehicle Fires  
6 Structure Fires  
2 Electrical Fire  
3 Smoke Smell  
1 Traffic Control  
1 Chimney Fire  
5 CPR/Medical  
31 Lift Assist  
5 Propane Leaks  
3 Calls for service  
1 Fuel Spill/Hazmat  
11 Mutual Aid

# Machias Police Department

## Annual Town Report

Phone: 207-255-8558 Fax : 207-255-0779

Email: [thand@machiaspd.org](mailto:thand@machiaspd.org)

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Greetings:

The Machias Police Department (MPD) has gone through a significant change over the past year. Since the beginning of 2020, MPD has hired a second full-time police officer, initiated the move to a larger and more accessible police department building at 17 Stackpole Drive, increased police officer communications with the citizens, replenished supplies and equipment, and began initiating new and relevant standard operating procedures.

Community policing strategies using social media, community outreach, and working to improve the quality of life in Machias by incorporating other stakeholders have been improving. Although the Covid-19 pandemic has altered some of these initiatives, MPD will continue to move forward in conveying these principles in our policing operations.

Future expectations for MPD are relevant to staffing concerns to provide policing services to the citizens of Machias. Efforts to employ a full-time school resource officer for the town schools, in combination with the University of Maine have been proposed and awaiting approval. These tentative plans are intended to provide safety, security, and the implementation of community policing principles to serve the youth and faculty of our school system. Evidence-based research has demonstrated that policing presence in schools builds stronger communities through relationships with youth.

The Town of Machias and its surrounding areas continue to be overrepresented in the presence of illegal drugs. Many factors contribute to these issues such as socioeconomic, cultural, and geographic conditions. To mitigate these concerns, the proper staffing of law enforcement in the Town of Machias is imperative. Opioid addiction destroys communities and can significantly increase the incidence of subsequent crimes such as thefts, burglaries, domestic and assault violence, child abuse and neglect, and many other criminal offenses. Illegal drugs, particularly opioids, are the overarching problems in this community, and the MPD sincerely works to make Machias a safe community.

Sincerely,  
Todd Hand, Chief of Police

# Machias Public Works Yearly Report

The Machias Public Works Crew had a very productive year with sweeping sidewalks, parking lots, roadways, spring cleanup, trash removal, flower and tree care.

The Machias Public Works painted crosswalks, striped parking lots and along side roadways throughout town. Public Works continues to provide lawn care to the town owned lawns including cemeteries, school grounds and airport mowing.

The Machias Public Works is responsible for plowing snow, sanding and snow removal. Costs were up due to the high number of storms with a lot of ice in 2019-2020. Crews worked long hours to keep streets, parking lots and the airport in safe travel condition.

This was the Town's second year snow plowing and ice removal on route 1A through a contract with the State of Maine. This contract helps pay for the new trucks.

Machias Public Works operating hours are Monday thru Friday 7:00 am to 3:30 pm. Our contact info remains the same, telephone number is 255-8533. We welcome any questions or concerns. Our department wants to thank the citizens and businesses for their continued support.

Respectfully Submitted,  
Michael Schoppee  
Machias Public Works Director

## **MACHIAS WASTEWATER TREATMENT FACILITY 2019-2020 ANNUAL REPORT**

The Town of Machias' Wastewater Treatment Facility consists of eight miles of sewer collection system piping, one inverted siphon station, two pumping stations and a treatment facility with the capacity to treat an average of 900,000 gallons of wastewater per day. As we reflect on the past year, we want to personally thank the residents of the Town for all they have done, not only by supporting wastewater personnel in their jobs, but also by giving us the tools we need to do our job effectively. Through your actions, you have proven your commitment and respect for the environment. We would invite anyone interested in touring the facility to please call us at the Machias Treatment Facility, and we would gladly show you around, as well as explain how the process works.

### **2019 WASTEWATER TREATMENT FACILITY REVIEW**

#### **Process treatment summary:**

85,200,000 gallons of wastewater was treated at the facility.  
Effluent Biochemical Oxygen Demand (BOD) averaged 6.5 mg/l with a removal rate of 97%.  
Effluent Total Suspended Solids (TSS) levels averaged 5.3 mg/l with a removal rate of 98%.  
The licensed TSS and BOD monthly average limitations are 30 mg/l with a minimum removal rate of 85%.

#### **Collection system progress:**

A lot of work was completed within the collection system over the past year.

We inspected cross-country lines from West Street to Water Street and Cooper Street to the treatment facility. The siphon station was cleaned twice and the three lines that run under the Machias River were flushed twice.

- Implemented new “Fats, Oils and Grease” program and started inspecting food service establishments for grease traps.

#### **Wastewater Treatment Facility:**

The wastewater staff spent a lot of time in 2019 completing housekeeping and maintenance to improve the overall appearance of the plant. This work included the following key items:

- All three clarifiers were drained and cleaned and pressure washed.
- The contact chamber was drained, cleaned and pressure washed.
- Installed new water meters for customers without public water.
- Replaced directional valve to digester.
- Replaced lab refrigerator that is used for an incubator.
- Purchase new water bath and drying oven for laboratory testing.
- Replaced leaking pipe in headworks.

- Replaced blower #6 motor.
- Cleaned grit tank.
- Replaced faulty flow sensor at the siphon station.
- Vapor sealed lab and office area from aeration room and maintenance area.

The Town of Machias Wastewater Staff is requesting your assistance to prevent blockages in sewage infrastructure, pipes and pump stations, resulting from improper disposal of consumer products. Examples of the consumer materials that can cause sewer blockages when disposed of in sewers include the following: - Baby/disinfecting wipes - Disposable toilet cleaning pads - Moist towelettes - Makeup removal pads - Disposable mop heads - Dental floss - Surface cleaning wipes - Candy wrappers - Towels. While many of these products are marketed as “flushable”, several studies, and the experience of utilities across the country, have shown that they do not break down after disposal like common toilet tissue. The synthetic fibers that make the wipes and other products strong and effective can cause them to form clumps that easily entangle in pumps without ripping. Sewage can back up behind these clogs, sometimes causing wastewater to discharge into homeowner basements. These products should be disposed of in the trash. The wastewater treatment industry is working with the manufacturers of these products to provide more accurate labeling, to define the term “flushable”, and to ensure that products are disposed of in a responsible way. Additional consumer items that may be labeled as “disposable”- such as diapers, feminine hygiene products, bladder control undergarments, plastic bags, and fabric cloths- should never be flushed. None of the products listed above should be disposed of in sewer or storm drain systems. Your cooperation in disposing of these wastes properly will protect not only your local surface waters but also the bottom line by reducing the need for cost increases to fund expanding maintenance requirements.

In closing, we would like to thank the Board of Selectmen, Town Manager and the Highway crew for helping to keep the wastewater infrastructure in top condition. Again, we would also like to thank the taxpayers for their support, because without your help, it would be extremely difficult to keep our Town and the environment the way we all expect it to be.

Respectfully Submitted,  
Charles Croan, Superintendent

Charles Croan, Superintendent  
Dakota Norton, Mechanic/Assistant Operator  
Allen Duenas, Assistant Operator

## TOWN CLERK'S REPORT

**FEES COLLECTED:**

July 1, 2019 through June 5, 2020

Motor Vehicle Agent Fees	\$ 6,747.00
Vital Record Fees	\$ 7,259.60
Vital Records Disposition Filing Fees	\$ 1,920.00
Hunting & Fishing Agent Fees	\$ 87.00
Boat Agent Fees	\$ 145.00
Snowmobile Agent Fees	\$ 41.00
ATV Agent Fees	\$ 144.00
Animal Control Agent Fees	\$ 82.00
<b>Total Fees Collected</b>	<b>\$ 16,425.60</b>

### **EXCISE TAX COLLECTED**

Motor Vehicle Excise	\$ 268,823.42
Boat Excise	\$ 854.10
Airplane Excise	\$ 134.79
<b>Total Excise Tax Collected</b>	<b>\$ 269,812.31</b>

**Vital Statistics:**

Resident Births	9	Non-resident Birth	149
Resident Deaths	37	Non-resident Deaths	43
Marriages	22		

Respectfully submitted,

Sandra N. Clifton  
Town Clerk

**Outstanding Real Estate Taxes**  
**as of May 28, 2020**  
**(total amount due including lien charges and interest)**

Acct	Name	Older		2017	2018	2019
419	LOOK, DALE W & PATRICIA			* \$ 987.97	\$ 885.62	
436	16 BEAL STREET LLC				* \$ 17,811.42	
157	2 SHAKES LLC				\$ 1,470.82	
656	ALBEE, WAYNE E (L/E)				\$ 2,591.86	
936	ALCYON INC				\$ 1,224.18	
1145	ATWOOD, STEWART & BETH			\$ 2,594.93	\$ 2,403.52	
866	BAUMAN, MATTHEW & FAYE MACK			\$ 2,481.01	\$ 2,295.90	
1007	BEAL, TONYA L & HERMENA BEAL				\$ 2,365.41	
1096	BEEHIVE DESIGN COLLECTIVE			* \$ 3,365.67	\$ 3,134.45	
518	BORNEMAN, KENNETH			\$ 1,968.39	\$ 1,811.61	
627	BRAGG, KATHLEEN L & JUDD			* \$ 4,634.89	\$ 4,345.17	
341	CARVER, GRETA & WILLARD				\$ 1,506.69	
821	CHAUSSE, ROSEMARY A			* \$ 1,341.52	\$ 3,053.73	
1009	CLAY, BROOKE T & TYLER PROUT				\$ 2,078.42	
834	DAVIS, GLENN S & DAWN			* \$ 504.73	\$ 1,656.91	
727	DENNISON, KISHA R			\$ 1,773.79	\$ 1,627.76	
757	DONOVAN JR, MALCOLM R & MARLA				* \$ 446.86	
867	DOWN EAST CREDIT UNION			* \$ 1,658.87	\$ 1,524.62	
702	DRIENSKY PADDOCK, JANET E				\$ 2,338.50	
47	EDWARDS, BENJAMIN C			\$ 162.34	\$ 105.38	
390	EDWARDS, BENJAMIN C			\$ 5,020.40	\$ 4,694.94	
695	EDWARDS, BENJAMIN C			\$ 316.60	\$ 251.11	
811	EDWARDS, BENJAMIN C			\$ 129.11	\$ 73.99	
1227	EDWARDS, BENJAMIN C			\$ 862.46	\$ 730.92	
106	EDWARDS, GERALD & SANDRA				* \$ 498.38	
638	EDWARDS, GERALD & SANDRA				* \$ 1,720.06	
579	EDWARDS, SANDRA S				* \$ 1,340.76	
725	EVANS, LLEWELLYN L & ELLEN KELLOGG				\$ 2,201.73	
1059	EVANS, SHERRI L				* \$ 205.10	
126	FARMER, KIM			* \$ 246.85	\$ 230.93	
178	FISHER, NORMA J & WILLIAM COVINO				* \$ 178.62	
1308	FLETCHER, DOUGLAS H			\$ 4,455.57	\$ 4,161.33	
706	FLOOD, DAVID			* \$ 42.32	\$ 22.42	
169	FLYNN, JENNIFER BRYANT BRYANT-COURVILLE, DEVIN & BRYANT, BAILEY A			\$ 634.62		
169	**FLYNN, JENNIFER BRYANT & VINCE ROBERTS				\$ 551.55	
786	FRANCIS, WYNONNAH & DANNY GARDINER			\$ 152.64	\$ 425.99	
728	FRANZ, GUDRUN J				\$ 2,329.54	
313	FRAZIER, JESSE			* \$ 381.60	\$ 937.20	
476	GALLEY, BRADLEY N N			* \$ 1,442.31	\$ 1,600.86	
139	GALLIGHER, TRAVIS PAUL				\$ 204.03	
945	GARNER, WHITNEY & DAVID			* \$ 1,043.28	\$ 1,098.62	
427	GLG PROPERTIES LLC			* \$ 1,184.44	\$ 1,340.78	
1345	GRAHAM, WESLEY A				\$ 2,334.02	
349	**GRAY, ASHLEY J & HILLERY TRICKETT				\$ 1,905.78	
148	GRIER, KIMBERLY E			* \$ 2,035.15	\$ 1,876.63	
614	HALLISSEY, DANIEL			\$ 318.98	\$ 253.36	
1372	HANSCOM, BARRY				\$ 329.59	
397	HARDEN, DOROTHY			\$ 477.99	\$ 403.58	
172	HATT, BERNARD			\$ 2,654.26	\$ 2,459.58	
1217	HATT, BERNARD			\$ 665.47	\$ 580.70	
645	HEYL, LESLEY P & TAYLOR MURIC HEYL				* \$ 1,251.14	
556	HILL, MARY (L/E) & KIM FARMER			\$ 1,510.36	\$ 1,378.88	
1137	HILL, MARY E (L/E) & KIM FARMER			\$ 3,209.61	\$ 2,984.23	
527	HODGDON, RHODA				* \$ 550.21	
343	HOLM, ERIC				\$ 1,643.45	
266	HOOPER, BRENT W			\$ 1,756.52	\$ 2,320.57	
1132	HORVATH, RICHARD S & ANTOINETTE			* \$ 1,521.72	\$ 2,659.12	
774	HUNTLEY, GARY				\$ 982.04	
963	HUNTLEY, GARY				\$ 248.87	
493	HUNTLEY, GARY J			* \$ 8,169.31	\$ 5,782.35	

Acct	Name	Older	2017	2018	2019
647	HUNTLEY, GARY L			\$ 895.68	\$ 798.19
1167	KELLEY SR, TRUSTEE WILLARD M WMK TRUST F/B/O J L P KELLEY				* \$ 10.48
1094	KILTON, SETH				\$ 1,266.78
320	LEAVITT, ARTHUR & ROBERTA		*	\$ 1,866.68	\$ 2,325.05
349	LEAVITT, CASEY (now owned by Gray)			\$ 2,571.20	
268	LENTZ, AMY/JORDAN (**TYLOR WANDS)				* \$ 1,340.76
817	LUND, MICHAEL L				\$ 1,739.87
1057	MACHIAS RIVER PARTNERS				* \$ 130.70
792	MAKER, TIMOTHY J				* \$ 2,373.90
587	MALLAR, JEANINE				* \$ 1,244.36
56	MANFORD DURKEE JR				\$ 73.99
1124	MANK, WILLIAM & CHRIS PARSONS MANK				* \$ 1,295.90
385	MARSHALL, MATTHEW P & MARIANNE				* \$ 1,223.89
1232	MARTIN, HEIRS OF GALEN D			\$ 1,325.50	\$ 2,080.66
1375	MCCLURE, JONATHAN				\$ 112.10
170	MCLAUGHLIN, DEBORA A			\$ 786.51	\$ 695.05
1373	MERCHANT, HELEN				\$ 154.70
78	METCALF, BERNARD H		*	\$ 2,188.77	\$ 1,526.87
192	MOORE, JAMES R & AURA			\$ 1,961.28	\$ 1,804.89
1053	MORANG, CHERYL E			\$ 314.23	\$ 248.87
1173	MOUNTCASTLE, JODY (** PATRICK/CHELSEA THIBODEAU)				\$ 1,132.26
751	MUBANG, VICTOR			\$ 2,590.18	\$ 2,399.04
51	MURDICK, J AUSTIN				\$ 2,775.71
1259	MURDICK, JADE A				\$ 1,273.51
1131	MURPHY, TIM		*	\$ 30.09	\$ 80.71
1176	MURPHY, TIM		*	\$ 30.09	\$ 80.71
779	NNE DIST COUNCIL ASSEMBLIE OF GOD (**FRANK WESTON)				* \$ 557.92
1306	OOST, RICHARD A & AUDREY			\$ 1,439.16	\$ 1,311.63
84	PACITA COUNTRY SUITES LLC				* \$ 66.05
325	PARKER, JOHN M			\$ 4,310.79	\$ 4,024.55
957	PARKER, JOHN M			\$ 3,933.44	\$ 3,668.07
417	PEABODY, BRADLEY SR				\$ 1,773.49
204	PETERSON, JOHN W & JENNIFER B & PETERSON LIVING TRUSTS				* \$ 879.88
1099	PETERSON, JOHN W & JENNIFER B & PETERSON LIVING TRUSTS				* \$ 987.93
688	PHILLIPS, HEIRS OF PAMELA				* \$ 345.11
1144	PRESTON, STEPHEN T II				* \$ 1,181.78
610	PRUDENTE, MEGAN			\$ 1,605.29	\$ 1,468.57
832	PRUSSKI, JEFFREY J & CYNTHIA				* \$ 8.51
193	PURINGTON, TODD R			\$ 530.20	\$ 452.91
1020	RAYMOND, JAMES G & JANE CUMMINGS			\$ 1,365.59	\$ 1,242.12
665	REYNOLDS, MICHELLE L			\$ 1,484.25	\$ 1,354.22
135	REYNOLDS, MILDRED HELEN				\$ 553.34
572	ROBERTS, AUSTIN & BRYAN SHAW GAINES				* \$ 574.45
132	ROBERTS, DARRELL A			\$ 290.50	\$ 226.45
1187	ROBERTS, DARRELL A			\$ 890.93	\$ 793.70
1371	ROBINSON, DEREK			\$ 116.75	\$ 62.78
278	ROMANO, ANNA M				\$ 1,885.60
1169	SCOTT, DANIEL & JANET				* \$ 254.70
1336	SCOTT, JANET				* \$ 11.03
835	SCOTT, JANET M				* \$ 109.15
506	SKILLIN, FRANCES F		*	\$ 624.38	\$ 1,096.39
96	SMITH, BARBARA L			\$ 496.97	\$ 421.51
238	SMITH, BARBARA L			\$ 779.39	\$ 688.32
298	SMITH, BARBARA L			\$ 1,059.43	\$ 952.89
423	SMITH, BARBARA L			\$ 2,708.85	\$ 1,869.91
1184	SMITH, BARBARA L			\$ 7,282.11	\$ 6,831.65
1231	SMITH, BARBARA L			\$ 430.53	\$ 358.74
164	SMITH, RICHARD & MAUREEN		*	\$ 896.62	\$ 903.56
539	SMITH, RONALD & CORRINE			\$ 1,104.53	\$ 995.48
558	SMITH, RONALD & CORRINE			\$ 2,269.79	\$ 2,096.36
525	SMITH, RONALD E & CORRINE			\$ 100.64	\$ 47.08
360	SORRENTI, MARY K & NICHOLAS		*	\$ 1,260.16	\$ 3,017.86
724	SPOLIDORO, MAXENE R				\$ 900.82
593	SPRAGUE, EZZETTA				\$ 647.97
632	SQUIRE, JORG TAZ				* \$ 483.38
74	ST PIERRE, TED R			\$ 482.74	\$ 408.06

Acct	Name	Older		2017	2018	2019
1327	ST PIERRE, YUN OUK					\$ 511.19
938	STEVENS, ROBERT				\$ 1,996.86	\$ 1,838.51
1018	TEER, CYNTHIA C /MACHIAS ANIMAL HOSPITAL					\$ 6,549.15
69	THOMAS, MEGAN					\$ 1,557.33
<b>48</b>	<b>UNKNOWN OWNER</b>	<b>\$ 312.11</b>	<b>\$ 312.28</b>	<b>\$ 259.21</b>	<b>\$ 246.63</b>	
18	W900 LIMITED PARTNERSHIP				*	\$ 4.65
150	W900 LIMITED PARTNERSHIP				*	\$ 8.89
1103	W900 LIMITED PARTNERSHIP				*	\$ 3.62
1141	WALSTON ET AL, GREGORY L			*	\$ 1,562.62	\$ 1,721.93
543	WALSTON, GREGORY & DAWN			*	\$ 1,463.10	\$ 1,921.47
603	WARNER, BRITT/DAVID (** CHRISTINA PATTERSON)					\$ 6,235.26
1149	WEAVER, WILLIAM R /DONNA				*	\$ 1,227.39
715	WOOD, CRAIG			*	\$ 62.16	\$ 280.26
907	WRIGHT SR, DEVISEES OF FRANKLIN J				\$ 1,788.02	\$ 1,641.21
1031	WRIGHT, JEFFREY & FLOYD JOSTEN JR (**DYLAN WRIGHT)				\$ 727.18	\$ 639.00
1301	WRIGHT, JEFFREY J					\$ 302.69
<b>Total</b>		<b>\$ 312.11</b>	<b>\$ 312.28</b>	<b>\$ 117,588.08</b>	<b>\$ 207,813.84</b>	

\* PARTIAL PAYMENT HAS BEEN MADE ON ACCOUNT, AMOUNT SHOWN IS CURRENT AMOUNT DUE AS OF MAY 28, 2020

\*\* CURRENT OWNER AS OF MAY 28, 2020

**Personal Property Taxes Outstanding  
as of May 28, 2020  
including interest**

<b>Acct</b>	<b>Name</b>	<b>Older</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
285	ADT LLC				46.13
8	AUTOMATIC VENDING AND GAMES	1586.41	189.47	99.79	98.65
34	DOWLING, GARY				1143.47
106	EASTLAND REALTY LLC				70.28
359	FRANZ, GUDRUN "JOHANNA"			6.78	33.63
338	HUNTLEY, GARY J			493.75	470.84
374	JOY, CHRISTOPHER & SARAH				627.79
205	MACHIAS ANIMAL HOSPITAL				417.03
98	MARSHALL HEALTHCARE FACILITY				8.82
31	PROFILE CRANBERRY MOTORS LLC	2706.21	1738.35	0.00	0.00
129	SMITH, STEPHEN				11.21
214	SPENCER, JAKE & JENNIFER				156.94
<b>Total</b>		<b>4292.62</b>	<b>1927.82</b>	<b>600.32</b>	<b>3084.79</b>

Outstanding Sewer Accounts  
as of 06/16/2020

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
438 ALBEE, LESLIE A		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>191.00</b>	<b>(7.73)</b>	<b>198.73</b>	<b>191.00</b>	<b>7.73</b>	<b>-</b>
389 BEAL, SHERRY		01/13/2020	126.30	-1.58	127.88	126.30	1.58	0.00
		<b>Total</b>	<b>126.30</b>	<b>- 1.58</b>	<b>127.88</b>	<b>126.30</b>	<b>1.58</b>	<b>0.00</b>
380 BEEHIVE COLLECTIVE	*	02/08/2019	542.58	-70.49	613.07	463.60	54.77	94.70
	*	12/06/2019	434.28	-14.97	449.25	355.80	32.05	61.40
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>1,032.36</b>	<b>(88.20)</b>	<b>1,120.56</b>	<b>874.90</b>	<b>89.56</b>	<b>156.10</b>
712 BLACK BEAR FIREWORKS & WESLEY GRAHAM		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>209.50</b>	<b>- 8.98</b>	<b>218.48</b>	<b>209.50</b>	<b>8.98</b>	<b>0.00</b>
264 COOK, ANNA M		07/13/2019	164.80	-10.73	175.53	164.80	10.73	0.00
		10/11/2019	187.90	-10.10	198.00	187.90	10.10	0.00
		01/13/2020	164.80	-4.48	169.28	164.80	4.48	0.00
		<b>Total</b>	<b>517.50</b>	<b>- 25.31</b>	<b>542.81</b>	<b>517.50</b>	<b>25.31</b>	<b>0.00</b>
603 CURTIS, ALAN L		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>18.50</b>	<b>- 0.50</b>	<b>19.00</b>	<b>18.50</b>	<b>0.50</b>	<b>0.00</b>
170 DILL, PAULA		07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>286.50</b>	<b>- 14.18</b>	<b>300.68</b>	<b>286.50</b>	<b>14.18</b>	<b>0.00</b>
556 DONOVAN, JR, MALCOLM		07/13/2019	187.90	9.96	177.94	169.97	7.97	0.00
		10/11/2019	203.30	-10.93	214.23	203.30	10.93	0.00
		01/13/2020	226.40	-6.15	232.55	226.40	6.15	0.00
		<b>Total</b>	<b>617.60</b>	<b>- 7.12</b>	<b>624.72</b>	<b>599.67</b>	<b>25.05</b>	<b>0.00</b>
493 DRIENSKY, JANET		07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>286.50</b>	<b>- 14.18</b>	<b>300.68</b>	<b>286.50</b>	<b>14.18</b>	<b>0.00</b>
416 FRAZIER, JESSE		10/11/2019	95.50	94.69	0.81	0.80	0.01	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>191.00</b>	<b>92.09</b>	<b>98.91</b>	<b>96.30</b>	<b>2.61</b>	<b>0.00</b>
184 GALLIGHER, TRAVIS		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>37.00</b>	<b>- 1.49</b>	<b>38.49</b>	<b>37.00</b>	<b>1.49</b>	<b>0.00</b>
4 GARNER, DAVID	*	12/06/2019	542.33	493.62	48.71	47.22	1.49	0.00
		07/13/2019	155.00	-10.46	165.46	155.00	10.46	0.00
		10/11/2019	155.00	-8.33	163.33	155.00	8.33	0.00
		01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>	<b>1,007.33</b>	<b>470.62</b>	<b>536.71</b>	<b>512.22</b>	<b>24.49</b>	<b>-</b>
233 GLG PROPERTIES, LLC C/O BRAD GALLEY	*	12/06/2019	583.09	581.44	1.65	1.60	0.05	0.00
		07/13/2019	686.90	-46.37	733.27	686.90	46.37	0.00
		10/11/2019	429.70	-23.10	452.80	429.70	23.10	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>1,795.19</b>	<b>509.37</b>	<b>1,285.82</b>	<b>1,213.70</b>	<b>72.12</b>	<b>-</b>
160 GRAY, ASHLEY & HILLERY TRICKETT	*	02/08/2019	351.89	177.17	174.72	174.12	0.60	0.00
	*	12/06/2019	427.37	-14.97	442.34	355.80	31.94	54.60
		07/13/2019	157.10	-10.61	167.71	157.10	10.61	0.00
		10/11/2019	172.50	-9.27	181.77	172.50	9.27	0.00
		01/13/2020	180.20	-4.90	185.10	180.20	4.90	0.00
		<b>Total</b>	<b>1,289.06</b>	<b>137.42</b>	<b>1,151.64</b>	<b>1,039.72</b>	<b>57.32</b>	<b>54.60</b>

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
520 GRAY, MAXWELL E II	*	12/06/2019	268.57	-8.82	277.39	209.50	20.09	47.80
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>324.07</b>	<b>(11.56)</b>	<b>335.63</b>	<b>265.00</b>	<b>22.83</b>	<b>47.80</b>
531 GRIER, KIMBERLY	*	02/08/2019	125.72	-44.38	170.10	55.50	6.30	108.30
	*	12/06/2019	126.41	-2.34	128.75	55.50	5.05	68.20
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>307.63</b>	<b>(49.46)</b>	<b>357.09</b>	<b>166.50</b>	<b>14.09</b>	<b>176.50</b>
126 GUERRA, ELSON C & PENNY	158	07/13/2019	95.50	-6.34	101.84	95.40	6.44	0.00
	159	10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
	161	01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>209.50</b>	<b>- 11.97</b>	<b>221.47</b>	<b>209.40</b>	<b>12.07</b>	<b>0.00</b>
177 HUGHES, NELSON & JENNIFER	*	02/08/2019	586.93	578.05	8.88	0.00	0.00	0.00
		01/13/2020	172.50	85.12	87.38	86.98	0.40	0.00
		<b>Total</b>	<b>759.43</b>	<b>663.17</b>	<b>96.26</b>	<b>86.98</b>	<b>0.40</b>	<b>0.00</b>
164 INTERNITY C/O ALFRED/RUTH MOORE		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>37.00</b>	<b>- 1.49</b>	<b>38.49</b>	<b>37.00</b>	<b>1.49</b>	<b>0.00</b>
77 JOHNSON, THOMAS		10/11/2019	203.30	9.62	193.68	184.71	8.97	0.00
		01/13/2020	203.30	-5.53	208.83	203.30	5.53	0.00
		<b>Total</b>	<b>406.60</b>	<b>4.09</b>	<b>402.51</b>	<b>388.01</b>	<b>14.50</b>	<b>0.00</b>
156 KELLOGG, ELLEN P		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>95.50</b>	<b>- 2.60</b>	<b>98.10</b>	<b>95.50</b>	<b>2.60</b>	<b>0.00</b>
223 KILTON, SETH		01/13/2020	103.20	-2.80	106.00	103.20	2.80	0.00
		<b>Total</b>	<b>103.20</b>	<b>- 2.80</b>	<b>106.00</b>	<b>103.20</b>	<b>2.80</b>	<b>0.00</b>
108 KYNAST, SUSANNE	*	12/06/2019	268.57	-8.82	277.39	209.50	20.09	47.70
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>478.07</b>	<b>(17.80)</b>	<b>495.87</b>	<b>419.00</b>	<b>29.07</b>	<b>47.70</b>
392 LOOK, PATRICIA ESTATE OF DALE LOOK	*	02/08/2019	260.92	51.38	209.54	202.32	7.22	0.00
	*	12/06/2019	106.01	-2.34	108.35	55.50	5.05	47.80
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>422.43</b>	<b>46.30</b>	<b>376.13</b>	<b>313.32</b>	<b>15.01</b>	<b>47.80</b>
9 LUND, MICHAEL		10/11/2019	155.00	-8.33	163.33	155.00	8.33	0.00
		01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>	<b>310.00</b>	<b>-12.54</b>	<b>322.54</b>	<b>310.00</b>	<b>12.54</b>	<b>0.00</b>
218 MACK, FAYE & MATTHEW BAUMAN	*	12/06/2019	382.30	-12.06	394.36	286.50	26.06	81.80
		07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>668.80</b>	<b>(26.24)</b>	<b>695.04</b>	<b>573.00</b>	<b>40.24</b>	<b>81.80</b>
704 MAKER, TIMOTHY	*	12/06/2019	535.53	51.41	484.12	465.00	14.68	4.44
		07/13/2019	155.00	-10.46	165.46	155.00	10.46	0.00
		10/11/2019	155.00	-8.33	163.33	155.00	8.33	0.00
		01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>	<b>1,000.53</b>	<b>28.41</b>	<b>972.12</b>	<b>930.00</b>	<b>37.68</b>	<b>4.44</b>
179 MATHEWS, LEE J & LINDA	*	12/06/2019	371.36	-12.70	384.06	301.90	27.56	54.60
		07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>657.86</b>	<b>(26.88)</b>	<b>684.74</b>	<b>588.40</b>	<b>41.74</b>	<b>54.60</b>

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
163 METCALF, BERNARD H	*	02/08/2019	449.04	-51.13	500.17	386.60	46.07	67.50
	*	12/06/2019	510.24	-18.54	528.78	440.50	40.48	47.80
		07/13/2019	118.60	-8.01	126.61	118.60	8.01	0.00
		10/11/2019	149.40	-8.03	157.43	149.40	8.03	0.00
		01/13/2020	126.30	-3.43	129.73	126.30	3.43	0.00
		<b>Total</b>	<b>1,353.58</b>	<b>(89.14)</b>	<b>1,442.72</b>	<b>1,221.40</b>	<b>106.02</b>	<b>115.30</b>
589 MUBANG, VICTOR	*	12/06/2019	160.28	-4.02	164.30	95.50	7.40	61.40
		07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>446.78</b>	<b>(18.20)</b>	<b>464.98</b>	<b>382.00</b>	<b>21.58</b>	<b>61.40</b>
593 PARKER, JOHN	*	12/06/2019	886.31	-33.25	919.56	790.10	74.86	54.60
		07/13/2019	306.50	-20.69	327.19	306.50	20.69	0.00
		10/11/2019	314.20	-16.89	331.09	314.20	16.89	0.00
		01/13/2020	157.10	-4.27	161.37	157.10	4.27	0.00
		<b>Total</b>	<b>1,664.11</b>	<b>(75.10)</b>	<b>1,739.21</b>	<b>1,567.90</b>	<b>116.71</b>	<b>54.60</b>
607 PARKER, JOHN	*	12/06/2019	1,607.22	-62.02	1,669.24	1,473.90	140.74	54.60
		07/13/2019	360.40	-24.33	384.73	360.40	24.33	0.00
		10/11/2019	429.70	-23.10	452.80	429.70	23.10	0.00
		01/13/2020	352.70	-9.59	362.29	352.70	9.59	0.00
		<b>Total</b>	<b>2,750.02</b>	<b>(119.04)</b>	<b>2,869.06</b>	<b>2,616.70</b>	<b>197.76</b>	<b>54.60</b>
510 PELLON, HOLLY		01/13/2020	134.00	-3.64	137.64	134.00	3.64	0.00
		<b>Total</b>	<b>134.00</b>	<b>- 3.64</b>	<b>137.64</b>	<b>134.00</b>	<b>3.64</b>	<b>0.00</b>
17 PENTECOSTAL LIGHTHOUSE OF MACHIAS		07/13/2019	155.00	-10.46	165.46	155.00	10.46	0.00
		10/11/2019	155.00	-8.33	163.33	155.00	8.33	0.00
		01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>	<b>465.00</b>	<b>- 23.00</b>	<b>488.00</b>	<b>465.00</b>	<b>23.00</b>	<b>0.00</b>
173 PEREZ-ROBICHEAU, JESSE		07/13/2019	234.10	218.00	16.10	15.35	0.75	0.00
		10/11/2019	126.30	-6.79	133.09	126.30	6.79	0.00
		01/13/2020	103.20	-2.80	106.00	103.20	2.80	0.00
		<b>Total</b>	<b>463.60</b>	<b>208.41</b>	<b>255.19</b>	<b>244.85</b>	<b>10.34</b>	<b>0.00</b>
11 PROUT, TYLER M & BROOKE CLAY		10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>191.00</b>	<b>- 7.73</b>	<b>198.73</b>	<b>191.00</b>	<b>7.73</b>	<b>0.00</b>
174 PRUDENTE, MEGAN	*	02/08/2019	105.32	-14.89	120.21	55.50	1.34	63.37
	*	12/06/2019	106.01	-2.34	108.35	55.50	5.05	47.80
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>266.83</b>	<b>(19.97)</b>	<b>286.80</b>	<b>166.50</b>	<b>9.13</b>	<b>111.17</b>
562 REECE, MICHAEL & SHANNON	*	12/06/2019	493.16	-18.09	511.25	429.87	33.58	47.80
		07/13/2019	226.40	-15.28	241.68	226.40	15.28	0.00
		10/11/2019	211.00	-11.34	222.34	211.00	11.34	0.00
		01/13/2020	241.80	-6.57	248.37	241.80	6.57	0.00
		<b>Total</b>	<b>1,172.36</b>	<b>(51.28)</b>	<b>1,223.64</b>	<b>1,109.07</b>	<b>66.77</b>	<b>47.80</b>
15 REYNOLDS, MILDRED	*	12/06/2019	86.36	-1.56	87.92	37.00	3.12	47.80
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>141.86</b>	<b>(4.30)</b>	<b>146.16</b>	<b>92.50</b>	<b>5.86</b>	<b>47.80</b>
402 REYNOLDS, RHONDA		01/13/2020	141.70	34.79	106.91	104.08	2.83	0.00
		<b>Total</b>	<b>141.70</b>	<b>34.79</b>	<b>106.91</b>	<b>104.08</b>	<b>2.83</b>	<b>0.00</b>
125 ROBERTS, DONNA	*	12/06/2019	452.23	-15.94	468.17	378.90	34.67	54.60
		07/13/2019	118.60	-8.01	126.61	118.60	8.01	0.00
		10/11/2019	103.20	-5.55	108.75	103.20	5.55	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>769.53</b>	<b>(32.10)</b>	<b>801.63</b>	<b>696.20</b>	<b>50.83</b>	<b>54.60</b>

Acct	Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
231	SADLER, DOUGLAS	*	02/08/2019	192.86	-36.99	229.85	132.50	16.25	81.10
		*	12/06/2019	355.10	-12.06	367.16	286.50	26.06	54.60
			07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
			10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
			01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>			<b>834.46</b>	<b>(63.23)</b>	<b>897.69</b>	<b>705.50</b>	<b>56.49</b>
521	SCOTT, JANET		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>		<b>18.50</b>	<b>- 0.50</b>	<b>19.00</b>	<b>18.50</b>	<b>0.50</b>	<b>0.00</b>
331	SKILLIN, FRANCES	*	12/06/2019	237.49	-7.40	244.89	175.86	14.43	54.60
			07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
			10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
			01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>		<b>292.99</b>	<b>(10.14)</b>	<b>303.13</b>	<b>231.36</b>	<b>17.17</b>	<b>54.60</b>
8	SMITH KEITH (ESTATE OF)	*	02/08/2019	105.32	-4.50	109.82	55.50	6.62	47.70
		*	12/06/2019	106.01	-2.34	108.35	55.50	5.05	47.80
			07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
			10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
			01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>		<b>266.83</b>	<b>(9.58)</b>	<b>276.41</b>	<b>166.50</b>	<b>14.41</b>	<b>95.50</b>
2	SMITH, BARBARA	*	02/08/2019	530.39	-37.68	568.07	465.00	55.37	47.70
		*	12/06/2019	535.53	-19.57	555.10	465.00	42.30	47.80
			07/13/2019	155.00	-10.46	165.46	155.00	10.46	0.00
			10/11/2019	155.00	-8.33	163.33	155.00	8.33	0.00
			01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>		<b>1,530.92</b>	<b>(80.25)</b>	<b>1,611.17</b>	<b>1,395.00</b>	<b>120.67</b>	<b>95.50</b>
53	SMITH, CORRINE		10/11/2019	18.50	18.47	0.03	0.03	0.00	0.00
			01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>		<b>37.00</b>	<b>17.97</b>	<b>19.03</b>	<b>18.53</b>	<b>0.50</b>	<b>0.00</b>
141	SMITH, JASON & JENNIFER WENDT		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>		<b>95.50</b>	<b>- 2.60</b>	<b>98.10</b>	<b>95.50</b>	<b>2.60</b>	<b>0.00</b>
705	SMITH, JASON		01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>		<b>155.00</b>	<b>- 4.21</b>	<b>159.21</b>	<b>155.00</b>	<b>4.21</b>	<b>0.00</b>
58	SMITH, KEITH (ESTATE OF)	*	02/08/2019	345.09	-43.07	388.16	286.50	34.16	67.50
		*	12/06/2019	348.30	-12.06	360.36	286.50	26.06	47.80
			07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
			10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
			01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>		<b>979.89</b>	<b>(69.31)</b>	<b>1,049.20</b>	<b>859.50</b>	<b>74.40</b>	<b>115.30</b>
62	SMITH, KEITH (ESTATE OF)	*	02/08/2019	530.39	-57.56	587.95	465.00	55.45	67.50
		*	12/06/2019	535.53	-19.57	555.10	465.00	42.30	47.80
			07/13/2019	155.00	-10.46	165.46	155.00	10.46	0.00
			10/11/2019	155.00	-8.33	163.33	155.00	8.33	0.00
			01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>		<b>1,530.92</b>	<b>(100.13)</b>	<b>1,631.05</b>	<b>1,395.00</b>	<b>120.75</b>	<b>115.30</b>
555	SMITH, RICHARD W & MAUREEN	*	02/08/2019	345.09	-43.07	388.16	286.50	34.16	67.50
		*	12/06/2019	355.10	-12.06	367.16	286.50	26.06	54.60
			07/13/2019	95.50	-6.45	101.95	95.50	6.45	0.00
			10/11/2019	95.50	-5.13	100.63	95.50	5.13	0.00
			01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>		<b>986.69</b>	<b>(69.31)</b>	<b>1,056.00</b>	<b>859.50</b>	<b>74.40</b>	<b>122.10</b>
80	SPENCER, GLENN		07/13/2019	118.60	-8.01	126.61	118.60	8.01	0.00
			10/11/2019	141.70	-7.62	149.32	141.70	7.62	0.00
			01/13/2020	110.90	-3.01	113.91	110.90	3.01	0.00
		<b>Total</b>		<b>371.20</b>	<b>- 18.64</b>	<b>389.84</b>	<b>371.20</b>	<b>18.64</b>	<b>0.00</b>
585	SWEIKERT, JAMES		07/13/2019	149.40	-8.56	157.96	147.97	9.99	0.00
			10/11/2019	134.00	-7.20	141.20	134.00	7.20	0.00
			01/13/2020	110.90	-3.01	113.91	110.90	3.01	0.00
		<b>Total</b>		<b>394.30</b>	<b>- 18.77</b>	<b>413.07</b>	<b>392.87</b>	<b>20.20</b>	<b>0.00</b>

Acct Name	Lien	Bill Date	Original Amount Due	Payment / Adjustments	Total Due	Principal	Interest	Costs
238 SYLVIA, CONNIE		10/11/2019	149.40	36.47	112.93	108.49	4.44	0.00
		01/13/2020	141.70	-3.85	145.55	141.70	3.85	0.00
		<b>Total</b>	<b>291.10</b>	<b>32.62</b>	<b>258.48</b>	<b>250.19</b>	<b>8.29</b>	<b>0.00</b>
709 TEER, CYNTHIA MACHIAS ANIMAL HOSPITAL	*	12/06/2019	542.30	-19.57	561.87	465.00	42.27	54.60
		07/13/2019	155.00	-10.46	165.46	155.00	10.46	0.00
		10/11/2019	155.00	-8.33	163.33	155.00	8.33	0.00
		01/13/2020	155.00	-4.21	159.21	155.00	4.21	0.00
		<b>Total</b>	<b>1,007.30</b>	<b>(42.57)</b>	<b>1,049.87</b>	<b>930.00</b>	<b>65.27</b>	<b>54.60</b>
497 TERRILL, BARRY & MATHY		10/11/2019	95.50	78.49	17.01	16.82	0.19	0.00
		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>191.00</b>	<b>75.89</b>	<b>115.11</b>	<b>112.32</b>	<b>2.79</b>	<b>0.00</b>
113 VANE, JASON & REBECCA		10/11/2019	149.40	81.75	67.65	66.78	0.87	0.00
		01/13/2020	134.00	-3.64	137.64	134.00	3.64	0.00
		<b>Total</b>	<b>283.40</b>	<b>78.11</b>	<b>205.29</b>	<b>200.78</b>	<b>4.51</b>	<b>0.00</b>
106 WILCOX, MARY		10/11/2019	164.80	43.99	120.81	120.57	0.24	0.00
		01/13/2020	157.10	-4.27	161.37	157.10	4.27	0.00
		<b>Total</b>	<b>321.90</b>	<b>39.72</b>	<b>282.18</b>	<b>277.67</b>	<b>4.51</b>	<b>0.00</b>
356 WRIGHT, DYLAN		01/13/2020	95.50	-2.60	98.10	95.50	2.60	0.00
		<b>Total</b>	<b>95.50</b>	<b>- 2.60</b>	<b>98.10</b>	<b>95.50</b>	<b>2.60</b>	<b>0.00</b>
115 WRIGHT, FRANKLIN J (ESTATE OF) SR	*	02/08/2019	92.72	-3.00	95.72	37.00	4.22	54.50
	*	12/06/2019	112.81	-2.34	115.15	55.50	5.05	54.60
		07/13/2019	18.50	-1.25	19.75	18.50	1.25	0.00
		10/11/2019	18.50	-0.99	19.49	18.50	0.99	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>261.03</b>	<b>(8.08)</b>	<b>269.11</b>	<b>148.00</b>	<b>12.01</b>	<b>109.10</b>
94 WRIGHT, SUSAN R		07/13/2019	195.60	23.13	172.47	164.12	8.35	0.00
		10/11/2019	103.20	-5.55	108.75	103.20	5.55	0.00
		01/13/2020	18.50	-0.50	19.00	18.50	0.50	0.00
		<b>Total</b>	<b>317.30</b>	<b>17.08</b>	<b>300.22</b>	<b>285.82</b>	<b>14.40</b>	<b>0.00</b>
<b>Grand Total</b>			<b>33,609.06</b>	<b>1,180.03</b>	<b>32,429.03</b>	<b>28,450.06</b>	<b>1,853.68</b>	<b>2,116.31</b>

## **Superintendent of Schools Annual Report**

### **To: The Machias Board of Selectmen, Machias School Committee and the Citizens of Machias:**

Everyone has been impacted by the COVID-19 pandemic. Our schools closed in the middle of March and will not reopen for the remainder of the school year. Even though students are not occupying our buildings, teachers are educating all of our students through distance learning. As I talk to teachers about the effort it takes to educate students through sending packets home and by using on-line resources they have come to the conclusion that distance learning is more work for them than teaching on-site in our buildings. I thank the administrators for their leadership through this crisis and the dedication of our teachers and support staff. I also thank our school lunch staff for serving thousands of meals throughout our school closure period.

I know the current pandemic has been difficult for our students and parents. I'm sure all of the students miss their classmates and teachers. I know it is especially difficult for those graduating from Rose M. Gaffney and Machias Memorial High School. There are so many important end of the year activities that will be missed, although we will do our best to have graduation ceremonies that are allowable under the Governor's Reopening Plan.

I have enjoyed another year working with our Machias Administrators. Joyce Fragale, Principal of the Rose M. Gaffney School, works diligently every day to meet the needs of her students and staff members. Mr. Leavitt, Principal of Machias Memorial High School has enjoyed having the largest student enrollment in many years. There are forty-two students in the senior class. I thank Mr. Leavitt for his years of service in the Machias School System and I wish him the best in his new position as Career and Technical Education Director in the Dexter School System. Mr. Leavitt will be greatly missed by his staff and students.

In regard to the upcoming 2020/2021 school budget, it is unclear at this time, due to the pandemic, when school budgets will go to a vote. Our AOS 96 central office is working diligently to have all budgets ready when the budget meetings are scheduled. The 2020/2021 school budget will look much different than prior years due to the additional state subsidy for the new Career and Technical Education programs (CTE). This fall there will be five new CTE programs in Western Washington County. The following programs will be located at the Four Corners building in Columbia: Automotive, Diesel Technology, Welding and an Early Childhood program. Aquaculture will be located in Jonesport. The state subsidy for these programs, as well as, two MSAD 37 programs that were already in place will be part of the total subsidy for Machias. The amount of subsidy for these programs totals \$464,400.00.

As I worked with our administrators and School Committee to develop the 2020/2021 budget I kept the current pandemic economic conditions in mind. My goal was to keep the tax commitment flat. To do this the Machias administrators made over \$340,000.00 in cuts and we used \$305,320.83 in fund balance to offset the tax commitment. In the end, the School Committee cut an additional \$65,000.00. As a result of various cuts the tax commitment for education will decrease \$65,000.00 compared to last year.

The Machias School Department is supported by the efforts of the AOS 96 central office team. The AOS 96 team members are the following: Mary Maker, Special Education Director, Donna

Michaud, Administrative Assistant, Laurie Schoppee, Administrative Assistant, Mitchell Look, Federal Programs Manager/Curriculum Coordinator, Amanda Sprague, Business Manager, Administrative Assistant, Lisa Nicely, Carol Geel, Bookkeeper, Heather Wood, Bookkeeper and Shannon Demarest, Bookkeeper. I thank each of them for their dedication to provide support services for the 11 AOS 96 towns.

It has always been a pleasure to work with the members of the Machias School Committee. Teresa Saddler, Richard Shaw, Joleen Nicely, Carolyn Nadeau and Will Weaver are always committed to provide the necessary resources to meet the needs of the students that attend our schools.

I thank the citizens of Machias for supporting the Machias School Department. Please contact me anytime if you have questions or concerns.

Respectfully Submitted,

Scott K. Porter  
Superintendent of Schools

## MACHIAS MEMORIAL HIGH SCHOOL PRINCIPAL'S – ANNUAL REPORT

Dear Machias Selectmen and Residents,

Thank you for supporting Machias Memorial High School! Our school continues to meet the diverse needs of our students including academic, social, and emotional. Emphasizing the needs of the whole-child makes our school a special place for students, teachers, and staff.

In November, Machias Memorial High School underwent a school accreditation review. The review was administered by the New England Association of Schools and Colleges (NEASC). In the months leading up to the review teachers and staff worked tirelessly on a self-assessment and improvement plan. I am proud to report that the review team found our school to be safe, welcoming, academically rigorous and relevant, and student-centered. As a result of the review our accreditation was extended, suggestions for areas of improvement were given, and a school improvement plan was created and implemented.

New Career and Technical Education programs will begin in September 2020. Automotive Technology, Welding, Early Childhood Education, and Diesel Technology will be added to Culinary Arts, Building Trades, Health Occupations, and Criminal Justice/Law Enforcement to bring the total program offerings to nine. The addition of these programs will provide additional skilled training and economic benefits to our region.

Closing schools due to the CORONA-19 pandemic has been unprecedented and historic. In my educational career I have never seen anything affect schools, communities, or our world like this outbreak. A bright spot during this crisis has been the way educators have adapted to meet the needs of their students. Everyone in Machias Schools pulled together, in roughly two days, to transition to online learning. Over the following two weeks teachers worked out the kinks and students settled into their learning plans. The continuation of school has been uninterrupted. This is a testament to the caring, effort, and professionalism of teachers, staff, and administrators in our schools. In addition, food services have provided essential meals to students and community members. I'm very proud and grateful for everyone's effort during the closure.

Machias Memorial High School continues to focus on what is best for students. Continuous improvement is a mindset at our school and part of our culture.

Please feel free to visit your school anytime. We can always improve and welcome your questions, suggestions, and comments. I can be reached at the school by calling 207-255-3812 or by email at [bleavitt@mmhsbulldogs.org](mailto:bleavitt@mmhsbulldogs.org). You can also visit our Facebook page, "The Official Machias Memorial High School Facebook" page, to stay updated on the happenings at school.

Respectfully Submitted,



Mr. Brian Leavitt

# Rose M. Gaffney – Principal’s Report

Superintendent Porter, Machias School Committee, and Citizens of Machias,

I am honored to report to you as Principal of Rose M. Gaffney Elementary School. The teachers and staff of RMG take great pride in partnering with parents and community members to provide our children with an outstanding PK-8 educational experience. Our current enrollment is 356.

As I write this report we find ourselves in unusual times. The Covid-19 pandemic has changed almost everything about our lives, including education. On Friday March 13<sup>th</sup>, a workshop day, we received word that instead of following our planned agenda, we were to prepare for the potential of eventually teaching our students remotely. That eventuality took place sooner than we anticipated. Although we didn’t know it at the time, the day before was the last day our students were to enter RMG Elementary to this date.

In two days’ time our teachers and support staff were prepared to educate our students through distance teaching. In order to comply with orders from our governor, as well as best practices set forth by the CDC, we have changed our operation several times since that day in March. We have also changed the way that we provide education. Our distance teaching methods and strategies have evolved. Teachers and support staff teach and support students remotely through “Zoom” and “Facebook Live”. Google classroom allows for paperless assignment, completion, correction, and submission of school work. Students are able to read books, view lessons, and practice, through various software programs. Teachers assign virtual field trips and enrichment activities that can be found through student friendly websites.

Our priorities continue to include providing our children with an outstanding education, and positive learning experience, within which they can meet their highest potential. We continue to evaluate and modify daily operations, the physical plant, and policies and procedures, to ensure employee safety as well as provide our students with engaging learning opportunities.

I am extremely proud of our faculty and staff who have pulled together and climbed this steep learning curve in order to provide our students with an outstanding education in unusual times. Our community is fortunate to have a teaching and support staff that in my opinion are unmatched in their hard work, dedication, and overall professionalism

Members of our custodial staff are working hard as part of our team to ensure the safety of our staff as we manage the physical plant in a way that allows for appropriate distancing when individuals are in the building, and the cleaning of high touch areas daily. Our kitchen staff, along with faculty and staff volunteers, prepare and distribute over 2300 meals weekly.

We are greatly appreciative of the commitment of the School Board, Town of Machias Selectmen, and Citizens of Machias, for providing the resources needed to support a school representative of the great community that it serves. Your support makes it possible for us to continue to provide our students with an outstanding education that we as a community can be proud of. The administration, staff, and students of Rose M. Gaffney Elementary School are proud to represent our community and are greatly appreciative of your support.

Sincerely,

Mrs. Fragale (Joyce)

## **REPORT OF THE DIRECTOR OF SPECIAL EDUCATION ANNUAL REPORT**

### **To the Machias Board of Selectmen, Machias School Committee, and the Citizens of the Town of Machias:**

The Special Education Department in Machias received notification prior to the beginning of the 2019-2020 school year that it had been found compliant in all areas of the Maine Department of Education State Review Process. As the responsibilities and numbers of students with special education needs has grown since the last State review, the accomplishment of being 100% compliant is something to be celebrated. The Machias School Department has dedicated special education teachers; specialists, such as an Occupational Therapist, a Speech Clinician; and Evaluator, as well as several educational technicians. In addition, this school year we also have an IEP Coordinator who has the responsibility of attending IEP Meetings and assisting special education teachers with completing paperwork involved in the IEP process.

The school year also started out very busy due to the fact we had several students transfer into both Rose M. Gaffney and Machias Memorial High School. When a student transfers into a new school we are required to hold a meeting to discuss their transfer IEP and how that may need to change in a new school. These transfer meetings must be held within 30 school days, which meant September and October were extremely inundated with meetings. The school year continued at a fast-paced tempo, then came mid March. I cannot express how impressed I have been the Special Education Department. Within 1-2 days, the staff had packets ready to go and had developed a plan for reaching out to students and families. As it became apparent tele-education was going to continue for more than a couple of weeks, the staff adjusted and learned how to reach out to families and students via ZOOM, Google Hangout, Facetime, etc. Students have been able to see the staff that works with them as well as having been able to receive lessons and instructions over these various platforms.

The Ventures Gifted and Talented Program continues to identify students who are performing significantly above their same age peers. An exciting development for the 2019-2020 school year was the number of Ventures Students at Rose M. Gaffney who attended honors classes at Machias Memorial High School. Traditionally, strong 8th grade math students have had the opportunity to take Honors Algebra at MMHS. This year, we were able to expand this opportunity and offer Honors Science to students as well, with approximately 25% of RMG 8th Graders taking part in the honors program. Many thanks go to MMHS teachers Mrs. Getchell (Honors Algebra) and Mr. Lenke (Honors Science) for working with, and challenging, our students.

The Ventures Program has continued to have a strong relationship with the University of Maine at Machias over the course of the 2019-2020 school year. UMM Professor Christopher Abbandonato has visited Rose M. Gaffney numerous times, giving presentations on rockets, launch angles, physics, and static electricity. Our Ventures students are extremely fortunate to have these opportunities and have enjoyed them immensely. We owe many thanks to the UMM and Professor Abbandonato.

Ventures students often take part in enrichment opportunities, which are provided for all students. This integration positively impacts our entire student body. Examples of enrichment activities include: Destination Imagination, Robotics, Math Team, Books N' Bagels, School

Newspapers, Concerts, Music Festivals, and Art Clubs. Mr. Lenke has also started a CubeSat program which meets once a week at MMHS and educates students interested in space and technology.

I would like to thank the Machias Selectmen and members of the Machias School Board. I appreciate the support I have received from Mr. Porter, the building administrators, and the staff members of Rose M. Gaffney and Machias Memorial High School. I would also like to thank the parents of our students for their continued support and participation in planning appropriate programming for their children.

Respectfully submitted,  
Mary E. Maker  
Director of Special Education

## ADULT & COMMUNITY EDUCATION ANNUAL REPORT

Adult Ed, Adult Basic Ed Services, College Transitions Digital Literacy AOS 96	7/1/19 to 3/31/20	Adult Ed, Adult Basic Ed Services, College Transitions, Digital Literacy AOS 96	7/1/18 to 6/30/19	Adult Ed, Adult Basic Ed Services, College Transitions, Digital Literacy AOS 96	1/1/14 to 6/30/17	Total Students per Town
Cutler	1	Cutler	3	Cutler	36	40
East Machias	1	East Machias	7	East Machias	277	285
Jonesboro	1	Jonesboro	5	Jonesboro	201	207
Machias	19	Machias	32	Machias	624	675
Machiasport	2	Machiasport	4	Machiasport	129	135
Marshfield	0	Marshfield	0	Marshfield	72	72
Northfield	0	Northfield	0	Northfield	6	6
Roque Bluffs	1	Roque Bluffs	0	Roque Bluffs	68	69
Wesley	0	Wesley	0	Wesley	20	21
Whiting	4	Whiting	6	Whiting	74	84
Whitneyville	1	Whitneyville	1	Whitneyville	18	20
	<b>30</b>		<b>58</b>		<b>1526</b>	<b>1614</b>

Effective July 1, 2014, the Axiom Education & Training Center (AETC) began providing management and support to the Machias Adult and Community Education program. AETC is a 501 (c)(3) non-profit organization that provides Adult Education, Digital Literacy, Enrichment and Workforce Skills classes and training and is a designated STEM Hub through the Maine Math & Science Alliance for students 10-18 years old.

Effective July 1, 2015, the program was renamed “Washington County Adult & Community Education”. AETC is committed to expanding Adult Education and WorkReady skills training services to every town and territory in Washington County and recruiting and providing services to populations traditionally underserved by higher education. In this endeavor, expanding innovation and technology throughout Washington County and other regions plays a key role.

A state-of-the-art Adult Education Program has been developed that educates students in the latest technology through Distance-Learning Education (DLE) opportunities; offers community-requested courses, and utilizes technology to provide access to training through videoconferencing.

The instructor of the class may be on-or-off site depending on the course offered. The instructors may originate within Washington County or outside the region, depending on the curriculum offered. If the instructor presents the class via DLE (videoconference), the site may have a tutor or assistant to facilitate and assist the instructor and students. Classes are held at various times to accommodate the needs of the adult learners, with the goal of decreasing and eliminating the barriers to adult education and increasing the educational attainment of our workforce.

**Axiom Education & Training Center Programs include the following:**

- **Washington County Adult Education** -- Adult High School Diploma, HiSET Preparation and Testing, Adult Transitions Services, College Transitions, WorkReady, Workforce Development Training, Adult Literacy, Basic Skills, and English Language Learner.
- **WorkReady State Certification** - AETC works with employers and offers a 60-hour WorkReady program.
- **Employers' Initiative Program (EIP)** - EIP provides customized technology and educational needs assessments, tailored technical assistance, digital literacy, as well as the education and workforce skills training.
- **Family Futures Downeast** - Partnering with Sunrise County Economic Council, Community Caring Collaborative, University of Maine at Machias, Washington County Community College, Downeast Collaborative Partners and numerous community, state and tribal agencies, to deliver a two-generational educational program for parents and their children in Washington County, Maine.
- **National Digital Equity Center (NDEC)** launched in the fall of 2018, and is committed to closing the Digital Divide in Maine and across the United States. In addition to advocating for Affordable Broadband, Affordable Equipment and Public Computer Access, NDEC is focused on creating digitally literate citizens across Maine and beyond, providing communities with the expertise to mobilize broadband technologies through digital inclusion and literacy efforts.

## **Independent Auditor's Report**

Board of Selectmen  
Town of Machias, Maine

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Machias, Maine as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Machias, Maine as of June 30, 2019 and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion, analysis, budgetary comparison information, pension, and OPEB information on pages 7 through 16 and 59 through 66 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Town of Machias Maine's basic financial statements. The other supplementary information on Schedules 1 through 6 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements. The reconciliation of audit adjustments to annual financial data submitted to Maine Education Financial System is presented as required by the laws of the State of Maine and is also not a required part of the basic financial statements.

The other supplementary information on Schedules 1 through 6, the schedule of expenditures of federal awards, and the reconciliation of audit adjustments to annual financial data submitted to Maine Education Financial System are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules 1 through 6, the schedule of expenditures of federal awards, and the reconciliation of audit adjustments to annual financial data submitted to Maine Education Financial System are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 17, 2020, on our consideration of the Town of Machias, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Machias, Maine's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Machias, Maine's internal control over financial reporting and compliance.

*Brantley Hibbard & Associates*

April 17, 2020

**Town of Machias, Maine**  
**Statement of Net Position**  
**June 30, 2019**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and equivalents	\$ 4,103,787	\$ -	\$ 4,103,787
Investments	548,243	741,935	1,290,178
Taxes receivable	367,684	-	367,684
Accounts receivable	-	375,880	375,880
Internal balances	60,433	(60,433)	-
Due from other governmental agencies	961,648	7,861	969,509
Other receivables	120,285	-	120,285
Inventories	8,144	-	8,144
Other assets	7,782	-	7,782
Capital assets not being depreciated	3,826,067	1,212,108	5,038,175
Capital assets being depreciated, net of accumulated depreciation	4,823,092	10,662,653	15,485,745
Total assets	<u>14,827,165</u>	<u>12,940,004</u>	<u>27,767,169</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows related to OPEB	61,963	-	61,963
Deferred outflows related to pensions	181,126	-	181,126
Total deferred outflows of resources	<u>243,089</u>	<u>-</u>	<u>243,089</u>
<b>LIABILITIES</b>			
Accounts payable and accrued expenses	268,525	25,025	293,550
Due to other governmental agencies	8,393	22,987	31,380
Unearned revenues	14,042	1,850	15,892
Accrued summer teacher pay	516,224	-	516,224
Bond anticipation note payable	-	670,962	670,962
Long-term liabilities			
Due within one year			
Bonds and notes payable	394,422	60,445	454,867
Capital leases payable	4,443	-	4,443
Due in more than one year			
Bonds and notes payable	1,076,808	655,051	1,731,859
Capital leases payable	16,243	-	16,243
Net pension liability	262,534	-	262,534
Net OPEB liability	1,529,373	-	1,529,373
Compensated absences	100,673	2,573	103,246
Total liabilities	<u>4,191,680</u>	<u>1,438,893</u>	<u>5,630,573</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows related to pensions	34,132	-	34,132
Deferred inflows related to OPEB	58,685	-	58,685
Prepaid taxes	7,501	-	7,501
Total deferred inflows of resources	<u>100,318</u>	<u>-</u>	<u>100,318</u>
<b>NET POSITION</b>			
Net investment in capital assets	7,157,243	10,488,303	17,645,546
Restricted for			
Education	1,753,722	-	1,753,722
Capital projects	21,735	-	21,735
Machias Water Co.	-	617,816	617,816
Other purposes	374,918	228,076	602,994
Unrestricted	1,470,638	166,916	1,637,554
Total net position	<u>\$ 10,778,256</u>	<u>\$ 11,501,111</u>	<u>\$ 22,279,367</u>

See accompanying notes to basic financial statements.

Town of Machias, Maine  
Statement of Activities  
For the Year Ended June 30, 2019

Functions/Programs	Program Revenue				Net (Expense) Revenues and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Governmental activities</b>							
General government	\$ 438,726	\$ 60,299	\$ 721	\$ -	\$ (377,706)	\$ -	\$ (377,706)
Police department	263,791	20,583	555	-	(242,658)	-	(242,658)
Fire department	379,034	84,552	-	-	(294,482)	-	(294,482)
Public safety building	8,361	-	-	-	(8,361)	-	(8,361)
Public works	536,395	1,273	71,068	-	(464,054)	-	(464,054)
Education	5,236,487	-	4,286,174	-	(950,313)	-	(950,313)
Adult education	65,769	-	35,669	-	(30,100)	-	(30,100)
On-behalf payments - State of Maine	243,651	-	243,651	-	-	-	-
Culture and recreation	50,210	1,335	5,499	-	(43,376)	-	(43,376)
General assistance	1,227	-	859	-	(368)	-	(368)
Airport	12,915	-	1,805	-	(11,110)	-	(11,110)
County tax	245,445	-	-	-	(245,445)	-	(245,445)
Tax incremental financing	11,515	707	-	-	(10,808)	-	(10,808)
Other	14,321	-	-	-	(14,321)	-	(14,321)
Grants and other contributions	572,845	-	562,333	-	(10,312)	-	(10,312)
School food service program	326,673	51,889	194,244	-	(80,540)	-	(80,540)
Interest on long-term debt	12,576	-	-	-	(12,576)	-	(12,576)
Capital outlay	24,575	-	-	-	2,499,262	-	2,499,262
Total governmental activities	8,444,316	220,638	5,402,578	2,523,837	(297,263)	-	(297,263)
<b>Business-type activities</b>							
Sewer fund	850,247	589,526	-	701,679	-	440,958	440,958
Solid waste	207,140	144,847	-	-	-	(62,293)	(62,293)
Ambulance fund	459,975	382,927	-	-	-	(77,048)	(77,048)
Telcenter	68,055	26,795	-	-	-	(41,260)	(41,260)
Total business-type activities	1,585,417	1,144,095	-	701,679	-	260,357	260,357
Total government	\$ 10,029,733	\$ 1,364,733	\$ 5,402,578	\$ 3,225,516	\$ (297,263)	\$ 260,357	\$ (36,906)
<b>General revenues</b>							
<b>Taxes</b>							
Property taxes					2,868,266	-	2,868,266
Excise taxes, licenses, permits and fees					301,172	-	301,172
Interest and lien charges					16,964	-	16,964
Grants and contributions not restricted to specific programs					393,626	-	393,626
Unrestricted investment and interest earnings					59,807	(1,390)	58,417
Miscellaneous					13,104	600	13,704
<b>Transfers</b>					(128,383)	128,383	-
Total general revenues and transfers					3,524,556	127,593	3,652,149
Change in net position					3,227,293	387,950	3,615,243
<b>NET POSITION - BEGINNING</b>					9,010,066	11,113,161	20,123,227
Restatement for OPEB reporting (Note 22)					(1,459,103)	-	(1,459,103)
<b>NET POSITION - BEGINNING, RESTATED</b>					7,550,963	11,113,161	18,664,124
<b>NET POSITION - ENDING</b>					\$ 10,778,256	\$ 11,501,111	\$ 22,279,367

See accompanying notes to basic financial statements.

**Town of Machias, Maine  
Balance Sheet  
Governmental Funds  
June 30, 2019**

	<u>General Fund</u>	<u>Special Revenue Fund - School Categorical Grants</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>					
Cash and cash equivalents	\$ 3,926,389	\$ -	\$ -	\$ 177,398	\$ 4,103,787
Investments	291,745	-	-	256,498	548,243
Taxes receivable, net	367,684	-	-	-	367,684
Due from other funds	540,380	-	767,786	35,857	1,344,023
Receivable from other governments	399,367	288,197	244,122	29,962	961,648
Other receivables	-	-	110,000	10,285	120,285
Inventories	-	-	-	8,144	8,144
Prepaid expenses	7,782	-	-	-	7,782
Total assets	<u>\$ 5,533,347</u>	<u>\$ 288,197</u>	<u>\$ 1,121,908</u>	<u>\$ 518,144</u>	<u>\$ 7,461,596</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>					
<b>Liabilities</b>					
Accounts payable	\$ 57,593	\$ -	\$ 206,188	\$ 120	\$ 263,901
Due to other funds	777,606	209,920	-	296,064	1,283,590
Payable to other governments	8,393	-	-	-	8,393
Unearned grant revenue	-	14,042	-	-	14,042
Accrued teacher pay	460,339	50,664	-	5,221	516,224
Other payables	4,624	-	-	-	4,624
Total liabilities	<u>1,308,555</u>	<u>274,626</u>	<u>206,188</u>	<u>301,405</u>	<u>2,090,774</u>
<b>Deferred inflows of resources</b>					
Prepaid property taxes	7,501	-	-	-	7,501
Unavailable property taxes	242,522	-	-	-	242,522
Total deferred inflows of resources	<u>250,023</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,023</u>
<b>Fund balances</b>					
<b>Nonspendable for</b>					
Inventories	-	-	-	8,144	8,144
Prepaid expenses- education	7,782	-	-	-	7,782
<b>Restricted for</b>					
Education	1,732,369	13,571	-	-	1,745,940
Capital projects	-	-	21,735	-	21,735
Town grants and other purposes	79,943	-	-	294,975	374,918
<b>Committed for</b>					
Other purposes	85,055	-	-	-	85,055
Capital projects	-	-	893,985	-	893,985
Unassigned (deficit)	2,069,620	-	-	(86,380)	1,983,240
Total fund balances	<u>3,974,769</u>	<u>13,571</u>	<u>915,720</u>	<u>216,739</u>	<u>5,120,799</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 5,533,347</u>	<u>\$ 288,197</u>	<u>\$ 1,121,908</u>	<u>\$ 518,144</u>	<u>\$ 7,461,596</u>

**Town of Machias, Maine**  
**Statement of Revenues, Expenditures and Changes**  
**In Fund Balances of Governmental Funds**  
**For the Year Ended June 30, 2019**

	General Fund	Special Revenue Fund - School Categorical Grants	Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Property taxes	\$ 2,869,099	\$ -	\$ -	\$ -	\$ 2,869,099
Excise taxes	293,802	-	-	-	293,802
Interest and lien charges	16,964	-	-	-	16,964
Licenses, permits and fees	21,016	-	-	-	21,016
Intergovernmental					
Town	460,992	-	2,332,843	257,672	3,051,507
Education	4,142,687	562,333	-	-	4,705,020
On-behalf payments - State of Maine	239,445	-	-	-	239,445
Charges for services	47,372	-	5,250	51,889	104,511
Interfund charges for services	92,025	-	-	-	92,025
Investment and interest earnings	56,025	-	-	3,781	59,806
Donations	-	-	125,000	-	125,000
Miscellaneous	28,814	-	-	-	28,814
Total revenues	<u>8,268,241</u>	<u>562,333</u>	<u>2,463,093</u>	<u>313,342</u>	<u>11,607,009</u>
<b>EXPENDITURES</b>					
Current					
General government	420,253	-	-	-	420,253
Police department	247,255	-	-	-	247,255
Fire department	365,350	-	-	-	365,350
Public works	380,456	-	-	-	380,456
Education	4,833,948	-	-	-	4,833,948
Adult education	65,769	-	-	-	65,769
On-behalf payments - State of Maine	239,445	-	-	-	239,445
Recreation and social services	44,430	-	-	-	44,430
General assistance	1,227	-	-	-	1,227
Airport	8,124	-	-	-	8,124
County tax	245,445	-	-	-	245,445
Tax increment financing	11,515	-	-	-	11,515
Other services	14,321	-	-	-	14,321
Federal, state and local grants	-	563,613	-	-	563,613
School food service program	-	-	-	326,673	326,673
Debt service					
Principal	312,919	-	-	-	312,919
Interest and other charges	31,015	-	-	-	31,015
Capital outlay	86,000	-	2,692,369	65,852	2,844,221
Total expenditures	<u>7,307,472</u>	<u>563,613</u>	<u>2,692,369</u>	<u>392,525</u>	<u>10,955,979</u>
Excess (deficiency) of revenues over expenditures	<u>960,769</u>	<u>(1,280)</u>	<u>(229,276)</u>	<u>(79,183)</u>	<u>651,030</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Proceeds from long term debt	86,000	-	557,254	-	643,254
Transfers in	-	-	27,750	36,187	63,937
Transfers out	(192,320)	-	-	-	(192,320)
Total other financing sources (uses)	<u>(106,320)</u>	<u>-</u>	<u>585,004</u>	<u>36,187</u>	<u>514,871</u>
Net change in fund balances	854,449	(1,280)	355,728	(42,996)	1,165,901
<b>FUND BALANCES - BEGINNING</b>	<u>3,120,320</u>	<u>14,851</u>	<u>559,992</u>	<u>259,735</u>	<u>3,954,898</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 3,974,769</u>	<u>\$ 13,571</u>	<u>\$ 915,720</u>	<u>\$ 216,739</u>	<u>\$ 5,120,799</u>

See accompanying notes to basic financial statements.

**Town of Machias, Maine  
Statement of Net Position  
Proprietary Funds  
June 30, 2019**

	Enterprise Funds				Total
	Sewer Fund	Solid Waste Facility	Ambulance Fund	Other Proprietary Fund - Telcenter	
<b>ASSETS</b>					
Current assets					
Investments	\$ 741,935	\$ -	\$ -	\$ -	\$ 741,935
Accounts receivable, net	180,866	-	195,014	-	375,880
Due from other funds	9,512	-	230,728	36,412	276,652
Receivables from other governments	6,870	991	-	-	7,861
Total current assets	<u>939,183</u>	<u>991</u>	<u>425,742</u>	<u>36,412</u>	<u>1,402,328</u>
Non-current assets					
Capital assets not being depreciated	1,212,108	-	-	-	1,212,108
Capital assets being depreciated, net of accumulated depreciation	10,326,585	113,118	90,945	132,005	10,662,653
Total non-current assets	<u>11,538,693</u>	<u>113,118</u>	<u>90,945</u>	<u>132,005</u>	<u>11,874,761</u>
Total assets	<u>12,477,876</u>	<u>114,109</u>	<u>516,687</u>	<u>168,417</u>	<u>13,277,089</u>
<b>LIABILITIES</b>					
Current liabilities					
Accounts payable	14,503	10,522	-	-	25,025
Due to other funds	13,860	276,225	47,000	-	337,085
Payable to other governments	22,987	-	-	-	22,987
Other accrued expenses	-	-	-	1,850	1,850
Short term bond anticipation note payable	670,962	-	-	-	670,962
Bonds and notes payable	46,786	-	-	13,659	60,445
Total current liabilities	<u>769,098</u>	<u>286,747</u>	<u>47,000</u>	<u>15,509</u>	<u>1,118,354</u>
Non-current liabilities					
Compensated absences	-	2,573	-	-	2,573
Bonds and notes payable	595,732	-	-	59,319	655,051
Total non-current liabilities	<u>595,732</u>	<u>2,573</u>	<u>-</u>	<u>59,319</u>	<u>657,624</u>
Total liabilities	<u>1,364,830</u>	<u>289,320</u>	<u>47,000</u>	<u>74,828</u>	<u>1,775,978</u>
<b>NET POSITION</b>					
Net investment in capital assets	10,225,213	113,117	90,946	59,027	10,488,303
Restricted capital replacement	184,459	-	-	43,617	228,076
Restricted for Machias Water Co.	617,816	-	-	-	617,816
Unrestricted (deficit)	85,558	(288,328)	378,741	(9,055)	166,916
Total net position (deficit)	<u>\$ 11,113,046</u>	<u>\$ (175,211)</u>	<u>\$ 469,687</u>	<u>\$ 93,589</u>	<u>\$ 11,501,111</u>

See accompanying notes to basic financial statements.

**Town of Machias, Maine**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Proprietary Funds**  
**For the Year Ended June 30, 2019**

	Enterprise Funds				Total
	Sewer Fund	Solid Waste Facility	Ambulance Fund	Other Proprietary Fund - Telcenter	
<b>REVENUES</b>					
Charges for services and interest	\$ 589,526	\$ 144,847	\$ 382,927	\$ 26,795	\$ 1,144,095
<b>OPERATING EXPENSES</b>					
Personal services	20,854	99,528	328,305	12,256	460,943
Contractual services	208,128	58,674	14,116	3,021	283,939
Utilities	106,944	7,418	9,100	11,579	135,041
Repairs and maintenance	111,009	16,493	8,598	4,163	140,263
Other supplies and expenses	68,629	7,434	22,767	390	99,220
Insurance claims and expenses	13,805	1,795	7,121	1,323	24,044
Bad debt	-	-	28,995	-	28,995
Depreciation	306,099	15,798	40,973	35,323	398,193
Total operating expenses	<u>835,468</u>	<u>207,140</u>	<u>459,975</u>	<u>68,055</u>	<u>1,570,638</u>
Operating income (loss)	<u>(245,942)</u>	<u>(62,293)</u>	<u>(77,048)</u>	<u>(41,260)</u>	<u>(426,543)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>					
Interest and investment revenue (loss)	(1,834)	444	-	-	(1,390)
Miscellaneous revenue	-	-	10	590	600
Capital grants and contributions	701,679	-	-	-	701,679
Interest expense	(14,779)	-	-	-	(14,779)
Total non-operating revenues (expenses)	<u>685,066</u>	<u>444</u>	<u>10</u>	<u>590</u>	<u>686,110</u>
Income (loss) before transfers	<u>439,124</u>	<u>(61,849)</u>	<u>(77,038)</u>	<u>(40,670)</u>	<u>259,567</u>
Transfers in	90,383	50,000	-	-	140,383
Transfers out	-	-	(12,000)	-	(12,000)
Total transfers and special items	<u>90,383</u>	<u>50,000</u>	<u>(12,000)</u>	<u>-</u>	<u>128,383</u>
Change in net position	529,507	(11,849)	(89,038)	(40,670)	387,950
Total net position (deficit) - beginning	<u>10,583,539</u>	<u>(163,362)</u>	<u>558,725</u>	<u>134,259</u>	<u>11,113,161</u>
Total net position (deficit) - ending	<u>\$ 11,113,046</u>	<u>\$ (175,211)</u>	<u>\$ 469,687</u>	<u>\$ 93,589</u>	<u>\$ 11,501,111</u>

See accompanying notes to basic financial statements.

**Town of Machias, Maine**  
**Statement of Cash Flows - Proprietary Funds**  
**For the Year Ended June 30, 2019**

	Proprietary Fund Types - Enterprise				Totals
	Sewer	Solid Waste Facility	Ambulance Fund	Other Proprietary Fund-Telcenter	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Received from user charges and tenants	\$ 589,302	\$ 147,821	\$ 367,653	\$ 26,795	\$ 1,131,571
Payments for administrative services	(34,659)	(102,888)	(335,326)	(13,579)	(486,452)
Payments to suppliers for goods and services	(486,077)	(90,239)	(83,676)	(19,803)	(679,795)
Interfund activity	(110,569)	(40,027)	63,339	19,657	(67,600)
Net cash provided (used) by operating activities	(42,003)	(85,333)	11,990	13,070	(102,276)
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>					
Interest paid	(14,548)	-	-	-	(14,548)
Interest income (loss)	-	444	-	-	444
Donation and other	-	-	10	590	600
Transfers in (out)	90,383	50,000	(12,000)	-	128,383
Net cash provided (used) by noncapital financing activities	75,835	50,444	(11,990)	590	114,879
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Principal paid on bonds and leases	(45,835)	-	-	(13,660)	(59,495)
Bond and short term note proceeds	509,429	-	-	-	509,429
Capital grants and contributions	921,120	-	-	-	921,120
Acquisition and construction of capital assets	(1,418,546)	(40,896)	-	-	(1,459,442)
Net cash (used) by capital and related financial activities	(33,832)	(40,896)	-	(13,660)	(88,388)
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	-	(75,785)	-	-	(75,785)
<b>CASH AND CASH EQUIVALENTS, BEGINNING</b>	-	75,785	-	-	75,785
<b>CASH AND CASH EQUIVALENTS, ENDING</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Reconciliation of operating income to net cash used by operating activities</b>					
Operating income (loss)	\$ (245,942)	\$ (62,293)	\$ (77,048)	\$ (41,260)	\$ (426,543)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities					
Depreciation	306,099	15,798	40,973	35,323	398,193
(Increase) decrease in the following assets					
Accounts receivable	(222)	2,974	(15,275)	-	(12,523)
Interfund receivables	-	-	51,340	19,657	70,997
Increase (decrease) in the following liabilities					
Compensated absences payable	-	(1,565)	-	-	(1,565)
Interfund payables	(110,571)	(40,027)	12,000	-	(138,598)
Accounts payable and other accrued liabilities	8,633	(220)	-	(650)	7,763
Net cash provided (used) by operating activities	\$ (42,003)	\$ (85,333)	\$ 11,990	\$ 13,070	\$ (102,276)

See accompanying notes to basic financial statements.

**Town of Machias, Maine**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**June 30, 2019**

	<b>Private Purpose Trust Funds</b>	<b>Agency Funds</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 1,396,448	\$ 76,995
<b>LIABILITIES</b>		
Due to student groups	-	76,995
<b>NET POSITION</b>		
Held in trust for scholarships and other purposes	\$ 1,396,448	\$ -

See accompanying notes to basic financial statements.

**Town of Machias, Maine**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended June 30, 2019**

	<u>Private Purpose Trust Funds</u>
<b>ADDITIONS</b>	
Interest	\$ 26,409
Contributions	17,182
Total additions	<u>43,591</u>
<b>DEDUCTIONS</b>	
Scholarships	<u>25,369</u>
Change in net position	18,222
<b>NET POSITION - BEGINNING</b>	<u>1,378,226</u>
<b>NET POSITION - ENDING</b>	<u>\$ 1,396,448</u>

See accompanying notes to basic financial statements.

**MAINE MODERATOR'S MANUAL  
RULES OF PROCEDURE  
(Revised 2005)**

<b>TYPE/MOTION</b>	<b>SECOND REQUIRED</b>	<b>DEBATABLE</b>	<b>AMENDABLE</b>	<b>VOTE REQUIRED</b>	<b>RECONSID- ERABLE</b>	<b>RANK/NOTES</b>
<b>PRIVILEGED</b>						
Adjourn ( <i>sine die</i> )	Y	N	N	M	N	1
Recess or Adjourn to Time Certain	Y	Y	Y	M	N	2
<b>SUBSIDIARY</b>						
Previous Question	Y	N	N	2/3	N	3
Limit Debate	Y	N	Y	2/3	Y	4
Postpone to Time Certain	Y	Y	Y	M	Y	5
Amend	Y	Y	Y	M	Y	6
<b>INCIDENTAL</b>						
Appeal	Y	Y	N	M	Y	A, B, D
Fix the Method of Voting	Y	N	N	M	N	B
Withdraw a Motion	N	N	N	M	See Notes	B, C, D
<b>MAIN</b>						
Main Motion	Y	Y	Y	M	Y	
Reconsider	Y	See Notes	N	M	N	A, D, E
Take up Out of Order	Y	Y	N	2/3	N	

Y – Yes, this action is required or permitted.

N – No, this action cannot be taken or is unnecessary.

M – Majority vote required

A – This motion may be made when another motion has the floor.

B – Same rank as motion out of which it arises.

C – Only a prevailing negative vote on this motion may be reconsidered.

D – This motion has the same rank, and is debatable to the same extent, as the motion being reconsidered.

E – Only a person who voted on the prevailing *si de* may make this motion.

None of the motions in the table should interrupt a speaker.

This table does not include the statutory procedure for challenge (to question a vote), mentioned in the "Notes for Voters" and discussed in the *Maine Moderator's Manual*.

## Budget Summaries

	2019/2020 Budget	2020/2021 Budget	Monetary Change	% Change
<b>Municipal General</b>				
<b>Fund Revenues</b>				
Excise Taxes	\$276,500.00	\$276,500.00	\$0.00	0.00%
Interest Income	\$50,000.00	\$53,000.00	\$3,000.00	6.00%
Fees & Charges	\$103,690.00	\$130,287.00	\$26,597.00	25.65%
State/Fed Revenue	<u>\$301,837.00</u>	<u>\$429,240.00</u>	<u>\$127,403.00</u>	<u>42.21%</u>
<b>TOTAL:</b>	<b>\$732,027.00</b>	<b>\$889,027.00</b>	<b>\$157,000.00</b>	<b>21.45%</b>
<b>Municipal General Fund Expenditures</b>				
Administration	\$372,677.00	\$382,299.00	\$9,622.00	2.58%
Public Safety Building	\$13,410.00	\$11,150.00	-\$2,260.00	-16.85%
Fire Department	\$181,725.00	\$199,219.00	\$17,494.00	9.63%
Police Department	\$331,787.00	\$362,353.00	\$30,566.00	9.21%
Public Works	\$349,900.00	\$359,294.00	\$9,394.00	2.68%
Tax Assessing	\$24,100.00	\$24,100.00	\$0.00	0.00%
Town Utilities	\$163,775.00	\$183,302.00	\$19,527.00	11.92%
Committees & Services	\$16,926.00	\$11,007.00	-\$5,919.00	-34.97%
Town Activities & Facilities	\$16,830.00	\$17,012.00	\$182.00	1.08%
Airport	\$12,700.00	\$19,800.00	\$7,100.00	55.91%
General Assistance	<u>\$5,450.00</u>	<u>\$5,950.00</u>	<u>\$500.00</u>	<u>9.17%</u>
<b>TOTAL:</b>	<b>\$1,489,280.00</b>	<b>\$1,575,486.00</b>	<b>\$86,206.00</b>	<b>5.79%</b>
<b>Other Municipal Expenditures</b>				
3rd Party Requests	\$32,655.00	\$33,655.00	\$1,000.00	3.06%
Contingency	\$15,000.00	\$9,000.00	-\$6,000.00	-40.00%
W.C. Taxes	\$235,394.00	\$240,318.00	\$4,924.00	2.09%
Debt Service	\$308,540.00	\$259,874.00	-\$48,666.00	-15.77%
Downtown Revitalization	\$3,000.00	\$3,000.00	\$0.00	0.00%
Solid Waste Appropriation	\$60,000.00	\$60,000.00	\$0.00	0.00%
Sidewalks Repair/Maint	\$3,000.00	\$3,000.00	\$0.00	0.00%
Ambulance Dept	\$0.00	\$24,277.00	\$24,277.00	100.00%
Wastewater Treatment Approp	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<b>TOTAL:</b>	<b>\$667,589.00</b>	<b>\$643,124.00</b>	<b>-\$24,465.00</b>	<b>-3.66%</b>
<b>Total Expenditures</b>	<b>\$2,156,869.00</b>	<b>\$2,218,610.00</b>	<b>\$61,741.00</b>	<b>2.86%</b>
Minus Revenues	\$732,027.00	\$889,027.00	\$157,000.00	21.45%
Minus Surplus	<u>\$90,000.00</u>	<u>\$100,000.00</u>	<u>\$10,000.00</u>	<u>11.11%</u>
	<b>\$822,027.00</b>	<b>\$989,027.00</b>	<b>\$167,000.00</b>	<b>20.32%</b>
<b>Municipal</b>				
<b>Net From Taxation</b>	<b>\$1,334,842.00</b>	<b>\$1,229,583.00</b>	<b>-\$105,259.00</b>	<b>-7.89%</b>

## Budget Summaries - Continued

	2019/2020 Budget	2020/2021 Budget	Monetary Change	% Change
<b>Education Revenues</b>				
Subsidy	\$2,090,708.57	\$2,685,093.06	\$594,384.49	28.43%
Tuition	\$1,301,838.00	\$1,277,004.00	-\$24,834.00	-1.91%
Spec. Education Reimburse.	\$61,000.00	\$76,400.00	\$15,400.00	25.25%
Minimum Teacher Sal State Reirr	\$0.00	\$17,918.00	\$17,918.00	
Misc.	<u>\$4,000.00</u>	<u>\$4,000.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<b>TOTAL:</b>	<b>\$3,457,546.57</b>	<b>\$4,060,415.06</b>	<b>\$602,868.49</b>	<b>17.44%</b>
<b>Education Expenditures</b>				
Elementary	\$2,127,625.68	\$2,186,596.00	\$58,970.32	2.77%
Secondary	\$1,498,031.43	\$1,962,759.00	\$464,727.57	31.02%
Spec. Education	\$694,350.36	\$756,322.00	\$61,971.64	8.93%
Trans/Maintenance	\$793,752.12	\$810,627.00	\$16,874.88	2.13%
School Committee	\$25,140.25	\$28,540.00	\$3,399.75	13.52%
General Administration	\$125,688.84	\$137,934.00	\$12,245.16	9.74%
Debt. Service/Conting.	\$40,000.00	\$40,000.00	\$0.00	0.00%
Adult Education	\$20,000.00	\$20,000.00	\$0.00	0.00%
Adult Basic Education	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<b>TOTAL:</b>	<b>\$5,334,588.68</b>	<b>\$5,952,778.00</b>	<b>\$618,189.32</b>	<b>11.59%</b>
<b>Carry Forward Balance</b>	<b>\$225,000.00</b>	<b>\$305,320.83</b>	<b>\$80,320.83</b>	<b>35.70%</b>
<b>Education Taxation</b>	<b>\$1,652,042.11</b>	<b>\$1,587,042.11</b>	<b>-\$65,000.00</b>	<b>-3.93%</b>
<b>Tax Increment Financing</b>				
Revitalization Omnibus	\$0.00	\$28,720.00	\$28,720.00	
Machias Savings Bank	\$7,125.00	\$0.00	-\$7,125.00	
<b>Net Raised Through Taxation</b>	<b>\$2,994,009.11</b>	<b>\$2,845,345.11</b>	<b>-\$170,259.00</b>	<b>-5.69%</b>

## AMBULANCE DEPARTMENT

	<b>2019/2020</b>	<b>2020/2021</b>
	<b>Budget</b>	<b>Budget</b>
<b>PERSONNEL</b>		
Ambulance Chief	\$5,350.00	\$5,484.00
Part Time	\$40,000.00	\$41,500.00
Volunteers	<u>\$225,000.00</u>	<u>\$225,000.00</u>
<b>Total Personnel:</b>	<b>\$270,350.00</b>	<b>\$271,984.00</b>
<b>BENEFITS</b>		
FICA/Medicare	\$20,682.00	\$20,807.00
Worker's Comp	\$33,893.00	\$34,139.00
Unemployment Comp	<u>\$1,180.00</u>	<u>\$1,386.00</u>
<b>Total Benefits:</b>	<b>\$55,755.00</b>	<b>\$56,332.00</b>
<b>SUPPLIES AND MAINTENANCE</b>		
Office Supplies	\$600.00	\$600.00
Medical Supplies	\$28,000.00	\$28,000.00
Gas and Oil	\$7,000.00	\$7,000.00
Tires	\$1,000.00	\$1,000.00
Billing	\$16,000.00	\$16,000.00
Vehicle Maintenance	\$3,000.00	\$3,000.00
Licensing	\$2,500.00	\$2,800.00
OSHA	<u>\$250.00</u>	<u>\$250.00</u>
<b>Total Supplies and Maintenance:</b>	<b>\$58,350.00</b>	<b>\$58,650.00</b>
<b>UTILITIES</b>		
Telephone	\$1,200.00	\$1,200.00
Building Appropriations	<u>\$8,940.00</u>	<u>\$11,150.00</u>
<b>Total Utilities:</b>	<b>\$10,140.00</b>	<b>\$12,350.00</b>
<b>OTHER</b>		
Audit	\$1,500.00	\$1,500.00
Training/Travel	\$1,500.00	\$1,500.00
Postage	<u>\$500.00</u>	<u>\$500.00</u>
<b>Total Other:</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>
<b>INSURANCE</b>		
General Liability	\$1,725.00	\$2,100.00
Public Official Liability	\$3,350.00	\$1,961.00
Fleet	<u>\$3,500.00</u>	<u>\$3,200.00</u>
<b>Total Insurance:</b>	<b>\$8,575.00</b>	<b>\$7,261.00</b>
<b>CAPITAL PROJECTS</b>		
Pager Replacement	\$1,200.00	\$1,200.00
Vehicle Replacement	\$12,000.00	\$12,000.00
Special Training	<u>\$2,500.00</u>	<u>\$2,500.00</u>
<b>Total Capital Projects:</b>	<b>\$15,700.00</b>	<b>\$15,700.00</b>
<b>FUND TRANSFERS</b>		
Dispatch	\$78,090.00	\$92,375.00
Administration	<u>\$7,138.00</u>	<u>\$9,383.00</u>
<b>Total Fund Transfers</b>	<b>\$85,228.00</b>	<b>\$101,758.00</b>
<b>TOTAL AMBULANCE:</b>	<b>\$507,598.00</b>	<b>\$527,535.00</b>

## AMBULANCE CONTINUED

Note 1: There is \$11,150.00 raised under this budget to offset the operating costs of the Public Safety Building.

Note 2: There is \$92,375.00 raised under this budget to offset the Driver/Dispatch Service in the Fire Department Budget.

Note 3: There is 9,383.00 raised under this budget to offset the management costs for the Administrative Department Budget.

## SEWER DEPARTMENT

	2019/2020	2020/2021
<b>PERSONNEL</b>	<b>Budget</b>	<b>Budget</b>
Part-Time	<u>\$600.00</u>	<u>\$600.00</u>
<b>Total Personnel:</b>	<b>\$600.00</b>	<b>\$600.00</b>
<b>BENEFITS</b>		
FICA/Medicare	\$50.00	\$50.00
Worker's Compensation	<u>\$0.00</u>	<u>\$50.00</u>
<b>Total Benefits:</b>	<b>\$50.00</b>	<b>\$100.00</b>
<b>SUPPLIES AND MAINTENANCE</b>		
Office Supplies	\$500.00	\$500.00
Vehicle Maintenance	\$500.00	\$500.00
Equipment Maintenance	\$15,000.00	\$15,000.00
Gas	\$1,300.00	\$1,300.00
Equipment Supply	\$1,500.00	\$1,500.00
Sewer Maintenance	\$4,000.00	\$3,500.00
Furniture/Fixtures	\$200.00	\$200.00
Billing Supplies	<u>\$400.00</u>	<u>\$500.00</u>
<b>Total Supplies and Maintenance:</b>	<b>\$23,400.00</b>	<b>\$23,000.00</b>
<b>UTILITIES</b>		
Heat	\$11,000.00	\$11,000.00
Electricity	\$83,500.00	\$83,500.00
Garbage Disposal	\$600.00	\$1,000.00
Sewer	\$2,300.00	\$0.00
Water	\$0.00	\$1,800.00
Telephone	\$500.00	\$500.00
Alarm Monitoring	\$2,300.00	\$2,300.00
Building Maintenance	<u>\$1,000.00</u>	<u>\$1,000.00</u>
<b>Total Utilities:</b>	<b>\$101,200.00</b>	<b>\$101,100.00</b>
<b>OTHER</b>		
Advertising	\$250.00	\$250.00
Audit	\$2,200.00	\$2,200.00
Legal	\$500.00	\$500.00
Postage	\$2,500.00	\$3,000.00
Chemicals	\$48,000.00	\$41,000.00
Lab Supplies	\$5,000.00	\$6,500.00
OSHA Equipment	\$1,000.00	\$1,000.00
Tools	<u>\$500.00</u>	<u>\$500.00</u>
<b>Total Other:</b>	<b>\$59,950.00</b>	<b>\$54,950.00</b>

<b>SEWER DEPARTMENT CONTINUED</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>CONTRACTED SERVICES</b>	<b>Budget</b>	<b>Budget</b>
C/S EPA Testing	\$3,500.00	\$3,500.00
C/S Sludge	\$600.00	\$3,300.00
C/S DEP	\$1,500.00	\$2,100.00
Meter Reading	\$1,600.00	\$1,800.00
Land Site Approval	\$2,500.00	\$2,500.00
Sewer Maintenance	\$18,000.00	\$15,000.00
Sludge Removal	\$65,000.00	\$75,000.00
Olver Associates	<u>\$208,800.00</u>	<u>\$208,800.00</u>
<b>Total Contracted Services:</b>	<b>\$301,500.00</b>	<b>\$312,000.00</b>
<b>INSURANCE</b>		
Building/General Liability	\$13,000.00	\$13,600.00
Public Official Liability	\$1,450.00	\$1,525.00
Fleet	<u>\$1,300.00</u>	<u>\$1,365.00</u>
<b>Total Insurance:</b>	<b>\$15,750.00</b>	<b>\$16,490.00</b>
<b>CAPITAL PROJECTS</b>		
Repay Debt	<u>\$16,100.00</u>	<u>\$16,100.00</u>
<b>Total Capital Projects:</b>	<b>\$16,100.00</b>	<b>\$16,100.00</b>
<b>FUND TRANSFERS</b>		
Administration	<u>\$9,785.00</u>	<u>\$13,235.00</u>
	<b>\$9,785.00</b>	<b>\$13,235.00</b>
<b>Debt Service</b>	<b>\$3,000.00</b>	<b>\$2,540.00</b>
<b>TOTAL SEWER:</b>	<b>\$531,335.00</b>	<b>\$540,115.00</b>

**Note 1: There is \$13,235.00 raised under this budget to offset the management costs for the Administrative Department Budget.**

### TRANSFER STATION

	<b>2019/2020</b>	<b>2020/2021</b>
<b>PERSONNEL</b>	<b>Budget</b>	<b>Budget</b>
Director	\$37,078.00	\$37,993.00
Full-Time	\$13,520.00	\$13,858.00
Part-Time	\$16,744.00	\$17,909.00
Overtime	<u>\$500.00</u>	<u>\$500.00</u>
<b>Total Personnel:</b>	<b>\$67,842.00</b>	<b>\$70,260.00</b>
<b>BENEFITS</b>		
FICA/Medicare	\$5,190.00	\$5,375.00
Health Insurance	\$29,400.00	\$31,905.00
Worker's Comp	\$4,565.00	\$3,890.00
Unemployment Comp	\$370.00	\$185.00
Retirement	<u>\$4,520.00</u>	<u>\$3,800.00</u>
<b>Total Benefits:</b>	<b>\$44,045.00</b>	<b>\$45,155.00</b>

<b>TRANSFER STATION CONTINUED SUPPLIES AND MAINTENANCE</b>	<b>2019/2020 Budget</b>	<b>2020/2021 Budget</b>
Office Supplies	\$1,000.00	\$1,000.00
Forklift Maintenance	\$1,800.00	\$1,800.00
Propane - Forklift	\$700.00	\$700.00
Rental - 50 yard can	\$2,600.00	\$2,000.00
Equipment Rental/Supplies	\$200.00	\$200.00
Equipment Maintenance	\$3,500.00	\$3,500.00
Land Maintenance	<u>\$1,500.00</u>	<u>\$1,500.00</u>
<b>Total Supplies and Maintenance:</b>	<b>\$11,300.00</b>	<b>\$10,700.00</b>
 <b>UTILITIES</b>		
Electric	\$3,000.00	\$2,500.00
Heat	\$4,200.00	\$4,200.00
Telephone	\$800.00	\$600.00
Structure Repairs	\$2,000.00	\$2,000.00
Building Maintenance and Supplies	<u>\$500.00</u>	<u>\$500.00</u>
<b>Total Utilities:</b>	<b>\$10,500.00</b>	<b>\$9,800.00</b>
 <b>OTHER</b>		
Audit	\$1,100.00	\$1,100.00
Licensing	\$400.00	\$400.00
Training/Travel	\$500.00	\$500.00
Ads/Notices	\$150.00	\$150.00
Dues/Subscriptions	\$300.00	\$300.00
Trash Bags	\$6,000.00	\$6,000.00
Boot Allowance	\$375.00	\$375.00
Uniforms/Clothing	<u>\$750.00</u>	<u>\$750.00</u>
<b>Total Other:</b>	<b>\$9,575.00</b>	<b>\$9,575.00</b>
 <b>DISPOSAL COSTS</b>		
Transporting Solid Waste	\$25,000.00	\$20,000.00
MSW Tipping	\$35,000.00	\$28,000.00
Transporting Demo	\$5,000.00	\$5,000.00
Marion/Demo Debris	\$5,000.00	\$5,000.00
Metal Hauling	\$2,000.00	\$2,000.00
Ash Removal/Testing	<u>\$2,000.00</u>	<u>\$1,000.00</u>
<b>Total Disposal Costs:</b>	<b>\$74,000.00</b>	<b>\$61,000.00</b>
 <b>INSURANCE</b>		
Building/General Liability	\$1,900.00	\$1,995.00
Fleet	<u>\$200.00</u>	<u>\$2,100.00</u>
<b>Total Insurance:</b>	<b>\$2,100.00</b>	<b>\$4,095.00</b>
 <b>CAPITAL PROJECTS</b>		
Capital	\$8,000.00	\$8,000.00
Reserve	<u>\$20,000.00</u>	<u>\$20,000.00</u>
<b>Total Capital Projects:</b>	<b>\$28,000.00</b>	<b>\$28,000.00</b>
 <b>FUND TRANSFER</b>		
Administration	<b>\$4,040.00</b>	<b>\$4,141.00</b>
 <b>TOTAL TRANSFER STATION:</b>	<b>\$251,402.00</b>	<b>\$242,726.00</b>

**TRANSFER STATION CONTINUED****Note 1:**

There is \$4,141.00 raised under this budget to offset the management costs for the Administrative Department Budget.

**TELECOMMUNICATIONS BUILDING**

	<b>2019/2020</b>	<b>2020/2021</b>
	<b>Budget</b>	<b>Budget</b>
<b>SUPPLIES AND MAINTENANCE</b>		
Office Supplies	\$50.00	\$50.00
Equipment Maintenance	<u>\$500.00</u>	<u>\$400.00</u>
<b>Total Supplies and Maintenance:</b>	<b>\$550.00</b>	<b>\$450.00</b>
 <b>UTILITIES</b>		
Cleaning Supplies	\$500.00	\$600.00
Electric	\$4,750.00	\$3,000.00
Garbage Removal	\$250.00	\$300.00
Heat	\$5,000.00	\$4,800.00
Sewer	\$500.00	\$500.00
Water	\$500.00	\$575.00
Building Maintenance/Supplies	<u>\$1,000.00</u>	<u>\$1,000.00</u>
<b>Total Utilities:</b>	<b>\$12,500.00</b>	<b>\$10,775.00</b>
 <b>OTHER</b>		
Audit	\$300.00	\$300.00
Ads/Notices	<u>\$1,000.00</u>	<u>\$1,000.00</u>
<b>Total Other:</b>	<b>\$1,300.00</b>	<b>\$1,300.00</b>
 <b>INSURANCE</b>		
Building/General Liability	<u>\$1,400.00</u>	<u>\$1,470.00</u>
<b>Total Insurance:</b>	<b>\$1,400.00</b>	<b>\$1,470.00</b>
 <b>CONTRACT SERVICES</b>		
Cleaning	<u>\$3,500.00</u>	<u>\$3,500.00</u>
<b>Total Contract Services</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>
 <b>FUND TRANSFER</b>		
<b>Adminstration</b>	<b>\$12,500.00</b>	<b>\$12,661.00</b>
 <b>Debt Service</b>	<b>\$15,585.00</b>	<b>\$15,585.00</b>
 <b>TOTAL TELECOMMUNICATIONS BUILDING:</b>	<b>\$47,335.00</b>	<b>\$45,741.00</b>

**Note 1: There is \$12,661.00 raised under this budget to offset the management costs for the Administrative Department Budget.**

**TOWN OF MACHIAS, MAINE  
2020 SCHOOL BUDGET REFERENDUM WARRANT**

Washington County, ss.

State of Maine

**TO: DALTON FARLEY**, resident of Machias, County of Washington, State of Maine. In the name of the State of Maine, you are hereby required to warn and notify the inhabitants of the Town of Machias, in said county and state, qualified by law to vote in town affairs, to meet at the Machias Town Office on Tuesday, the first day of September, AD 2020, at 8 AM, then and there to act by secret ballot vote the following questions 1, 2, and 3 described in this warrant. (Polls will open at 8 am and will close at 8 pm)

**Question 1:** Shall the Town appropriate the sum of **\$5,922,778.00**, raise the sum of **\$1,557,042.11** and to authorize the use of **\$305,320.83** from the Machias School Department's fund balance for 2020-2021 school budget. Machias School Board recommend. Budget Committee Split. Board of Selectpeople do not recommend.

	<b>2020/2021</b>
Regular Instruction	\$2,461,921.00
Special Education	\$756,322.00
Career and Technical Education	\$710,764.00
Co-Corricular Programs	\$222,686.00
Student and Staff Support	\$319,835.00
System Administration	\$166,474.00
School Administration	\$377,962.00
Transportation and Buses	\$190,920.00
Facilities Maintenance	\$619,707.00
Debt Service	\$30,000.00
All Other Expenditures	\$66,187.00
<b>Summary of School Budget Expenditures</b>	<b>\$5,922,778.00</b>

**The Machias School Department's school budget submitted in this Question 1 totals \$5,922,778.00.** It includes locally raised funds in the amount of **\$1,557,042.11**, to be assessed in accordance with state law and the use of **\$305,320.83** from the fund balance. The locally raised amount exceeds the maximum state and local spending target by **\$437,609.11**.

**Question 2:** Shall the Town appropriate **\$20,000.00 for adult education** and raise **\$20,000.00** as local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. Machias School Board, Budget Committee and Board of Selectpeople recommend.

**Question 3:** Shall the Town appropriate **\$10,000.00** for adult basic education and raise **\$10,000.00** as local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult basic education program. Machias School Board, Budget Committee and Board of Selectpeople recommend.

**MACHIAS BOARD OF SELECTPEOPLE**

**JOSHUA ROLFE /s/**

**WILLIAM KITCHEN /s/**

**PAULA JOHNSON-ROLFE**

**JAMES WHALEN /s/**

**JAMES JACKSON /s/**

**A majority of the municipal officers of the Town of Machias.**

**Officer's Return**

**Pursuant to the above warrant directed to me, I have warned and notified the inhabitants of the Town of Machias, qualified herein expressed, to meet at said time and place, for the purposes therein named, by posting one attested copy of the warrant on the front of the Town Office Building, one attested copy at the Machias Bay Area Transfer Station, in said Town, on the 31st day of July 2020.**

**Dated: July 31, 2020**

**DALTON FARLEY /s/  
Resident**

**Machias School Department  
Comparison Between 2020 and 2021**

**Elementary Program**

<b>Personnel</b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Teaching Staff	\$1,107,064.37	\$1,114,521.00
<i>Total</i>	\$ 1,107,064.37	\$ 1,114,521.00

**Benefits**

FICA/Medicare	\$ 16,734.43	\$ 21,276.00
Health Insurance	\$ 249,616.08	\$ 263,775.00
MainePers	\$ 46,053.88	\$ 46,365.00
Workers' Compensation	\$ 10,843.44	\$ 10,914.00
Unemployment Insurance	\$ 6,417.15	\$ 6,597.00
<i>Total</i>	\$ 329,664.98	\$ 348,927.00

**Professional Services**

Professional Services (Reach)	\$26,000.00	\$26,000.00
Contracted Service - Edge	\$10,000.00	\$10,000.00
Professional Development/Credits	\$20,070.00	\$14,300.00
Travel Expenses	\$7,330.00	\$6,029.00
Supplies	\$54,401.08	\$56,186.00
Professional Dues & Fees	\$11,761.00	\$16,810.00
Other	\$102,194.08	\$103,767.00
<i>Total</i>	\$ 231,756.16	\$ 233,092.00

**Secondary Program**

<b>Personnel</b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Teaching Staff	\$ 507,662.60	\$ 524,693.00
<i>Total</i>	\$ 507,662.60	\$ 524,693.00

**Benefits**

FICA/Medicare	\$ 10,155.05	\$ 11,080.00
Health Insurance	\$ 93,456.72	\$ 101,914.00
MainePers	\$ 19,244.12	\$ 19,895.00
Workers' Compensation	\$ 5,076.63	\$ 5,248.00
Unemployment Insurance	\$ 2,748.53	\$ 2,826.00
<i>Total</i>	\$ 130,681.05	\$ 140,963.00

**Professional Services**

Staff Development	\$ 16,318.25	\$ 16,319.00
Travel Expenses	\$ 1,737.50	\$ 1,738.00
Supplies	\$ 12,982.23	\$ 12,986.00
Professional Dues & Fees	\$ 2,930.00	\$ 2,930.00
Tuition	\$ 7,000.00	\$ 7,000.00
Other	\$ 58,750.81	\$ 58,752.00
<i>Total</i>	\$ 99,718.79	\$ 99,725.00

<b><i>Total Regular Instruction</i></b>	<b>\$ 2,406,547.96</b>	<b>\$ 2,461,921.00</b>
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**Special Education****Personnel**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Teaching Staff	\$ 398,275.24	\$ 413,878.00
Professional Support Staff	\$ 59,479.08	\$ 68,076.00
Contracted Services	\$ 8,600.00	\$ 8,600.00
<i>Total</i>	<u>\$ 466,354.32</u>	<u>\$ 490,554.00</u>

*Educational Technicians salaries are added in with Teaching Staff salaries*

**Fringe Benefits**

FICA/Medicare	\$ 10,292.98	\$ 14,056.00
Health Insurance	\$ 135,167.52	\$ 167,915.00
MainePers	\$ 16,589.83	\$ 15,562.00
Workers' Compensation	\$ 4,593.56	\$ 4,838.00
Unemployment Insurance	\$ 3,199.68	\$ 3,273.00
<i>Total</i>	<u>\$ 169,843.57</u>	<u>\$ 205,644.00</u>

**Professional Services/Staff Development**

Special Ed Admin	\$ 36,429.96	\$ 39,889.00
Travel Expenses	\$ 9,017.80	\$ 8,334.00
<i>Total</i>	<u>\$ 45,447.76</u>	<u>\$ 48,223.00</u>

**Utilities**

Telephone	\$ 587.97	\$ 350.00
Equip Maint/Contracted	\$ 1,500.00	\$ 1,500.00
<i>Total</i>	<u>\$ 2,087.97</u>	<u>\$ 1,850.00</u>

**Supplies and Materials**

Instructional Supplies, Books & Materials	\$ 6,993.72	\$ 8,444.00
Instructional Equipment	\$ 3,623.04	\$ 1,607.00
<i>Total</i>	<u>\$ 10,616.76</u>	<u>\$ 10,051.00</u>

**Total Special Education Program \$ 694,350.39 \$ 756,322.00**

**Vocational Programs****Personnel**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Administration	\$ 11,220.00	\$ 16,667.00
Secretary	\$ -	\$ 5,646.00
Teaching Staff	\$ 72,924.00	\$ 81,048.00
<i>Total</i>	<u>\$ 84,144.00</u>	<u>\$ 103,361.00</u>

**Benefits**

FICA/Medicare	\$ 1,220.08	\$ 1,851.00
Health Insurance	\$ 18,522.00	\$ 24,335.00
MainePers	\$ 3,500.39	\$ 4,302.00
Workers' Compensation	\$ 841.44	\$ 1,035.00
Unemployment Insurance	\$ 528.30	\$ 695.00
<i>Total</i>	<u>\$ 24,612.21</u>	<u>\$ 32,218.00</u>

**Vocational Programs**

**Professional Services - continued**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Professional Services (JMG)	\$ 25,000.00	\$ 25,000.00
Law Enforcement Program - MSAD 37	\$ 50,000.00	\$ 58,865.00
CNA Program - MSAD 37	\$ 41,691.92	\$ 49,175.00
Welding - MSAD 37	\$ -	\$ 82,000.00
Early Childhood - MSAD 37	\$ -	\$ 64,300.00
Diesel Systems - MSAD 37	\$ -	\$ 77,000.00
Automotive Tech - MSAD 37	\$ -	\$ 88,100.00
Aquaculture - Jonesport	\$ -	\$ 45,000.00
Travel Expenses	\$ 1,236.25	\$ 2,300.00
Supplies	\$ 21,350.00	\$ 31,050.00
Lease	\$ 27,142.00	\$ 27,142.00
Utilities	\$ 12,300.00	\$ 17,300.00
Other	\$ 4,950.50	\$ 7,953.00
<i>Total</i>	<b>\$ 183,670.67</b>	<b>\$ 575,185.00</b>

***Total Vocational Instruction*** **\$ 292,426.88** **\$ 710,764.00**

**Co-Curricular Programs**

**Personnel**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Non-athletic co-curricular salaries	\$ 61,295.58	\$ 64,632.00
Athletic co-curricular salaries	\$ 87,484.16	\$ 93,407.00
<i>Total</i>	<b>\$ 148,779.74</b>	<b>\$ 158,039.00</b>

**Benefits**

FICA/Medicare	\$ 4,118.73	\$ 12,094.00
MainePers	\$ 5,154.04	\$ 6,576.00
Workers' Compensation	\$ 1,358.60	\$ 1,652.00
Unemployment Insurance	\$ 2,228.92	\$ 2,725.00
<i>Total</i>	<b>\$ 12,860.29</b>	<b>\$ 23,047.00</b>

Travel	\$ 2,271.25	\$ 2,272.00
Supplies & Equipment	\$ 26,898.80	\$ 28,634.00
Dues & Fees	\$ 3,318.90	\$ 3,319.00
Other	\$ 7,567.00	\$ 7,375.00
	<b>\$ 40,055.95</b>	<b>\$ 41,600.00</b>

***Total Co-Curricular Programs*** **\$ 201,695.98** **\$ 222,686.00**

**Student & Staff Support**

**Personnel**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Guidance Staff	\$ 140,829.35	\$ 143,873.00
Library Staff	\$ 35,189.84	\$ 40,245.00
Health Services	\$ 33,354.00	\$ 33,922.00
<i>Total</i>	<b>\$ 209,373.18</b>	<b>\$ 218,040.00</b>

**Benefits**

FICA/Medicare	\$ 6,113.56	\$ 6,312.00
Health Insurance	\$ 54,447.75	\$ 50,773.00
MainePers	\$ 6,644.93	\$ 6,960.00
Workers' Compensation	\$ 1,983.50	\$ 2,057.00
Unemployment Insurance	\$ 1,092.00	\$ 1,092.00
Disability Insurance	\$ 641.67	\$ 651.00
<i>Total</i>	<b>\$ 70,923.41</b>	<b>\$ 67,845.00</b>

**Student & Staff Support - Continued**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
<b>Professional Services</b>		
Travel Expenses	\$ 2,012.50	\$ 1,925.00
Supplies	\$ 19,168.64	\$ 17,098.00
Professional Dues & Fees	\$ 776.25	\$ 777.00
Equipment	\$ 3,610.92	\$ 1,495.00
Other	\$ 11,030.00	\$ 12,655.00
<i>Total</i>	<u>\$ 36,598.31</u>	<u>\$ 33,950.00</u>
<b>Total Student &amp; Staff Support</b>	<b>\$ 316,894.90</b>	<b>\$ 319,835.00</b>

**System Administration**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
<b>Professional Services</b>		
Central Office	\$ 125,688.84	\$ 137,934.00
Professional Services	\$ 17,215.25	\$ 18,445.00
Supplies	\$ 925.00	\$ 1,495.00
Professional Dues & Fees	\$ 2,000.00	\$ 2,300.00
Insurance	\$ 3,500.00	\$ 3,500.00
Advertising	\$ 1,500.00	\$ 2,800.00
<i>Total</i>	<u>\$ 150,829.09</u>	<u>\$ 166,474.00</u>
<b>Total System Administration</b>	<b>\$ 150,829.09</b>	<b>\$ 166,474.00</b>

**School Administration**

	<b><u>FY20</u></b>	<b><u>FY21</u></b>
<b>Personnel</b>		
Principals	\$ 153,158.87	\$ 156,796.00
Support Staff	\$ 71,931.43	\$ 74,909.00
<i>Total</i>	<u>\$ 225,090.30</u>	<u>\$ 231,705.00</u>

**Benefits**

FICA/Medicare	\$ 7,723.56	\$ 8,005.99
Health Insurance	\$ 51,546.60	\$ 55,333.00
MainePers	\$ 6,371.41	\$ 6,523.00
Workers' Compensation	\$ 3,295.85	\$ 3,328.00
Unemployment Insurance	\$ 2,137.50	\$ 2,250.00
Disability Insurance	\$ 951.65	\$ 968.00
<i>Total</i>	<u>\$ 72,026.57</u>	<u>\$ 76,408.00</u>

**Professional Services**

Staff Development	\$ 1,500.00	\$ 1,500.00
Travel Expenses	\$ 3,450.00	\$ 3,450.00
Supplies	\$ 7,987.50	\$ 8,510.00
Professional Dues & Fees	\$ 6,300.00	\$ 5,300.00
Postage, Advertising, etc	\$ 5,725.00	\$ 5,725.00
Equipment & Leases	\$ 37,180.00	\$ 42,719.00
Other	\$ 2,645.00	\$ 2,645.00
<i>Total</i>	<u>\$ 64,787.50</u>	<u>\$ 69,849.00</u>

**Total School Administration** **\$ 361,904.37** **\$ 377,962.00**





**TOWN OF MACHIAS, MAINE**  
**WARRANT**  
**2020 ANNUAL TOWN MEETING**

**TO: DALTON FARLEY**, a resident of the Town of Machias, County of Washington, State of Maine

**GREETINGS:**

In the name of the State of Maine, you are hereby required to warn and notify the Inhabitants of the Town of Machias, in said county and state, qualified by law to vote in town affairs, to meet at the Machias Town Office on Tuesday, the first day of September, AD 2020, at 8 AM, then and there to act by secret ballot vote on **Articles 1, 2, and 3**. (Polls will open at 8 AM and will close at 8 PM);

And to warn and notify said voters to reconvene on Wednesday, the Second day of September, AD 2020, at 7 PM at the Machias Memorial High School Gym, then and there to act on Articles numbered **4 through 56**, all of said articles being set out below, to wit:

**ARTICLE 1:** To elect a Moderator to preside at said meeting.

**ARTICLE 2:** To elect the following town officials: Two Selectpeople to serve until the 2023 Annual Town Meeting, Two School Board Members to serve until the 2023 Annual Town Meeting, and One Budget Committee Member to serve until the 2023 Annual Town Meeting.

**ARTICLE 3:** To act by secret ballot on **questions 1, 2 and 3** for the Machias School Budget and Adult Education for 2020-2021. See pages 67 & 68 of this Annual Report.

**ARTICLE 4:** To see if the Town will vote to raise and appropriate the sum of **\$382,299.00** through taxation and to appropriate an additional **\$39,420.00** from the enterprise accounts listed below, for a total appropriation of **\$421,719.00** for the **Administration Account**. The Machias Board of Selectpeople and the Budget Committee recommend.

<b>Administration</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>Personnel</b>	<b>Budget</b>	<b>Budget</b>
Town Manager	\$66,062.00	\$67,714.00
Town Clerk	\$41,855.00	\$42,888.00
Finance Director	\$58,720.00	\$60,188.00
Administrative Assistant	\$29,575.00	\$31,680.00
PT/Per Diem	\$2,000.00	\$2,000.00
Public Health Officer	\$1,200.00	\$1,200.00
Northfield Stipend	\$1,125.00	\$1,154.00
Elections	\$1,200.00	\$1,300.00
BD of Selectmen Secretary	\$7,320.00	\$7,503.00
Board of Selectmen	<u>\$14,700.00</u>	<u>\$14,700.00</u>
<b>Ttl: Personnel</b>	<b>\$223,757.00</b>	<b>\$230,327.00</b>
 <b>Benefits</b>		
FICA/Medicare	\$17,260.00	\$17,621.00
Health Insurance	\$67,655.00	\$72,803.00
Worker's Compensation	\$2,325.00	\$1,690.00
Unemployment Compensation	\$583.00	\$428.00
Retirement	<u>\$14,025.00</u>	<u>\$15,725.00</u>
<b>Ttl: Benefits</b>	<b>\$101,848.00</b>	<b>\$108,267.00</b>

<b>Supplies &amp; Maintenance</b>		
Office Supplies	\$3,000.00	\$3,000.00
Equipment Maintenance	\$1,400.00	\$1,000.00
Equipment Rental/Supplies	<u>\$500.00</u>	<u>\$500.00</u>
<b>Ttl: Supply &amp; Maintenance</b>	<b>\$4,900.00</b>	<b>\$4,500.00</b>
<b>Technology</b>		
Computer Equipment/Supplies	\$2,000.00	\$2,000.00
Computer Licensing	<u>\$9,660.00</u>	<u>\$10,500.00</u>
<b>Ttl: Technology</b>	<b>\$11,660.00</b>	<b>\$12,500.00</b>
<b>Utilities</b>		
Cleaning Supp.	\$400.00	\$400.00
Electricity	\$3,000.00	\$2,600.00
Heating Fuel	\$3,500.00	\$3,500.00
Sewer	\$525.00	\$525.00
Water	\$400.00	\$460.00
Telephone/Cell	\$2,800.00	\$2,800.00
Building Maint./Repairs	<u>\$750.00</u>	<u>\$1,000.00</u>
<b>Ttl: Utilities</b>	<b>\$11,375.00</b>	<b>\$11,285.00</b>
<b>Other</b>		
Audit	\$8,700.00	\$8,400.00
Advertising	\$800.00	\$800.00
Drug Testing	\$400.00	\$300.00
Bank Charges	\$0.00	\$6,000.00
Legal	\$2,000.00	\$1,000.00
Printing/Town Report	\$2,200.00	\$2,200.00
Tax/Sewer Bills	\$325.00	\$350.00
Professional Dues	\$6,625.00	\$6,625.00
Training	\$700.00	\$700.00
Postage	\$5,800.00	\$5,300.00
Town Manager Expense	<u>\$3,900.00</u>	<u>\$3,900.00</u>
<b>Ttl: Other</b>	<b>\$31,450.00</b>	<b>\$35,575.00</b>
<b>Insurance</b>		
Bldg./Gen Liability	\$4,510.00	\$4,735.00
Public Officials Liability	\$7,805.00	\$8,195.00
Blanket Bond	<u>\$385.00</u>	<u>\$385.00</u>
<b>Ttl: Insurance</b>	<b>\$12,700.00</b>	<b>\$13,315.00</b>
<b>Contract Services</b>		
Cleaning	<b>\$5,450.00</b>	<b>\$5,450.00</b>
<b>Capital Projects</b>		
Capital Projects	\$500.00	\$500.00
Computer/Software	<u>\$2,500.00</u>	<u>\$0.00</u>
	<b>\$3,000.00</b>	<b>\$500.00</b>
<b>TOTAL ADMIN.</b>	<b>\$406,140.00</b>	<b>\$421,719.00</b>

**Enterprise Acct Fund Transfers**

Tel-Center	\$12,500.00	\$12,661.00
Sewer Account	\$9,785.00	\$13,235.00
Ambulance	\$7,138.00	\$9,383.00
Transfer Station	<u>\$4,040.00</u>	<u>\$4,141.00</u>
<b>Ttl: Enterprise Acct Fund Trans</b>	<b>\$33,463.00</b>	<b>\$39,420.00</b>

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of **\$11,150.00** through taxation and to appropriate an additional **\$11,150.00** from the ambulance enterprise account for a total appropriation of **\$22,300.00** for the **Public Safety Building**. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020 Budget</b>	<b>2020/2021 Budget</b>
<b>Utilities</b>		
Electricity	\$7,000.00	\$7,000.00
Heat	\$6,500.00	\$6,500.00
Sewer	\$1,600.00	\$1,500.00
Water	\$800.00	\$850.00
Building Maintenance	<u>\$5,500.00</u>	<u>\$5,500.00</u>
<b>Ttl: Utilities</b>	<b>\$21,400.00</b>	<b>\$21,350.00</b>
<b>Insurance</b>		
Building/General Liability	<u>\$950.00</u>	<u>\$950.00</u>
<b>Ttl: Insurance</b>	<b>\$950.00</b>	<b>\$950.00</b>
<b>TOTAL PUBLIC SAFETY BUILD.</b>	<b>\$22,350.00</b>	<b>\$22,300.00</b>

**ARTICLE 6:** To see if the Town will vote to raise and appropriate **\$199,219.00** through taxation and to appropriate an additional **\$92,375.00** from the Ambulance Enterprise Account for a total appropriation of **\$291,594.00** for the **Fire Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020 Budget</b>	<b>2020/2021 Budget</b>
<b>Fire Department</b>		
<b>Personnel</b>		
Fire Chief	\$5,350.00	\$5,484.00
Part-time Personnel	\$14,000.00	\$14,352.00
Stipends for Volunteers	\$28,000.00	\$33,000.00
Dispatchers	\$109,105.00	\$113,470.00
Overtime	<u>\$0.00</u>	<u>\$14,976.00</u>
<b>Ttl: Personnel</b>	<b>\$156,455.00</b>	<b>\$181,282.00</b>
<b>Benefits</b>		
FICA/Medicare	\$11,970.00	\$13,868.00
Health Insurance	\$36,180.00	\$39,009.00
Worker's Compensation	\$17,475.00	\$26,520.00
Unemployment Compensation	<u>\$300.00</u>	<u>\$340.00</u>
<b>Ttl: Benefits</b>	<b>\$65,925.00</b>	<b>\$79,737.00</b>
<b>Supplies &amp; Maintenance</b>		
Office Supplies	\$400.00	\$400.00
Vehicle Maintenance	\$5,000.00	\$5,000.00
Equipment Maintenance	\$3,000.00	\$2,000.00
Gas	\$1,500.00	\$1,000.00
Equipment Rental/Supplies	\$9,500.00	\$5,000.00
Personal Protective Equip.	\$5,500.00	\$5,500.00
Airpacks	<u>\$2,000.00</u>	<u>\$2,000.00</u>
<b>Ttl: Supply &amp; Maintenance</b>	<b>\$26,900.00</b>	<b>\$20,900.00</b>

<b>Utilities</b>	<b>Budget</b>	<b>Budget</b>
Telephone	\$700.00	\$700.00
Heat	\$1,800.00	\$1,800.00
911 Lines	\$800.00	\$800.00
Building Appropriations	<u>\$8,940.00</u>	<u>\$11,150.00</u>
<b>Ttl: Utilities</b>	<b>\$12,240.00</b>	<b>\$14,450.00</b>
<b>Other</b>		
Training/Travel	\$1,500.00	\$200.00
Ads/Notices	\$0.00	\$200.00
Boot Allowance	\$300.00	\$300.00
Uniforms/Clothing	<u>\$600.00</u>	<u>\$600.00</u>
<b>Ttl: Other</b>	<b>\$2,400.00</b>	<b>\$1,300.00</b>
<b>Insurance</b>		
General Liability	\$820.00	\$860.00
Fleet	\$3,900.00	\$4,095.00
Building	<u>\$115.00</u>	<u>\$120.00</u>
<b>Ttl: Insurance</b>	<b>\$4,835.00</b>	<b>\$5,075.00</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$268,755.00</b>	<b>\$302,744.00</b>

**NOTE:** The total Fire Department Appropriation is decreased by the **\$11,150.00** which is raised under the Public Safety Building Budget and decreased by **\$92,375.00** that is appropriated from the Ambulance Enterprise Budget for dispatching services.

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of **\$362,353.00** through taxation for the **Police Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 8:** To see if the Town will vote to authorize the Board of Selectpeople to carry forward the **\$24,000.00** Academy Officer Reimbursement funds received in 2019/2020 and expend said funds for the purpose of hiring a part-time (20 hours per week) Administrative Assistant for the Machias Police Department. Said funds were received from the Town of Milbridge for Officer Robbins. The Board of Selectpeople and Budget Committee recommends.

<b>Police Department</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>Personnel</b>	<b>Budget</b>	<b>Budget</b>
Police Chief	\$54,747.00	\$54,325.00
Officers	\$119,500.00	\$127,945.00
Reserve Officers	\$18,000.00	\$12,000.00
Animal Control Officer	\$0.00	\$6,000.00
Court Time	\$500.00	\$300.00
Overtime	<u>\$6,000.00</u>	<u>\$6,000.00</u>
<b>Ttl: Personnel</b>	<b>\$198,747.00</b>	<b>\$206,570.00</b>
<b>Benefits</b>		
FICA/Medicare	\$15,250.00	\$15,803.00
Health Insurance	\$51,471.00	\$56,823.00
Worker's Compensation	\$9,957.00	\$11,011.00
Unemployment Compensation	\$570.00	\$510.00
Retirement	<u>\$8,482.00</u>	<u>\$12,776.00</u>
<b>Ttl: Benefits</b>	<b>\$85,730.00</b>	<b>\$96,923.00</b>

<b>Police Department - continued</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>Supplies &amp; Maintenance</b>	<b>Budget</b>	<b>Budget</b>
Office Supplies	\$1,800.00	\$2,000.00
Vehicle Maintenance	\$3,400.00	\$4,000.00
Gas	\$10,000.00	\$7,000.00
Equip & Supply	\$750.00	\$4,250.00
Equipment Maintenance	\$200.00	\$200.00
Tires	<u>\$1,500.00</u>	<u>\$1,500.00</u>
<b>Ttl: Supply &amp; Maintenance</b>	<b>\$17,650.00</b>	<b>\$18,950.00</b>
<b>Technology</b>		
Computer Equip/Supplies	\$500.00	\$500.00
Software Licensing	\$3,410.00	\$3,500.00
Software Purchase	<u>\$500.00</u>	<u>\$500.00</u>
<b>Ttl: Technology</b>	<b>\$4,410.00</b>	<b>\$4,500.00</b>
<b>Utility</b>		
Telephone	\$2,500.00	\$2,500.00
Building Repairs	\$500.00	\$0.00
Building Appropriations	<u>\$4,470.00</u>	<u>\$4,460.00</u>
<b>Ttl: Utilities</b>	<b>\$7,470.00</b>	<b>\$6,960.00</b>
<b>Other</b>		
Advertising	\$1,000.00	\$1,000.00
Community Policing	\$1,000.00	\$1,000.00
Legal	\$1,000.00	\$1,000.00
Prof Dues	\$1,000.00	\$1,000.00
Training/Travel	\$2,000.00	\$2,000.00
Testing Supplies	\$500.00	\$200.00
Evidence Collection Kits	\$1,250.00	\$800.00
Uniforms	\$2,000.00	\$1,500.00
Shoes/Boots	<u>\$0.00</u>	<u>\$750.00</u>
<b>Ttl: Other</b>	<b>\$9,750.00</b>	<b>\$9,250.00</b>
<b>Contract Services</b>		
Cleaning	\$2,600.00	\$2,600.00
<b>Insurance</b>		
General Liability	\$8,000.00	\$8,300.00
Fleet	<u>\$1,900.00</u>	<u>\$2,300.00</u>
<b>Ttl: Insurance</b>	<b>\$9,900.00</b>	<b>\$10,600.00</b>
<b>Capital Projects</b>		
Animal Control	\$0.00	\$6,000.00
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$336,257.00</b>	<b>\$362,353.00</b>

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of **\$359,294.00** through taxation for the **Public Works Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

<b>Public Works Department</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>Personnel</b>	<b>Budget</b>	<b>Budget</b>
Director	\$48,830.00	\$50,051.00
Fulltime	\$74,446.00	\$80,992.00

Overtime	\$7,000.00	\$7,000.00
Part-time	<u>\$6,000.00</u>	<u>\$3,000.00</u>
<b>Ttl: Personnel</b>	<b>\$136,276.00</b>	<b>\$141,043.00</b>
<b>Benefits</b>		
FICA/Medicare	\$10,426.00	\$10,905.00
Health Insurance	\$56,867.00	\$60,316.00
Worker's Compensation	\$16,400.00	\$13,685.00
Unemployment Compensation	\$500.00	\$370.00
Retirement	<u>\$3,556.00</u>	<u>\$2,850.00</u>
<b>Ttl: Benefits</b>	<b>\$87,749.00</b>	<b>\$88,126.00</b>
<b>Supplies &amp; Maintenance</b>		
Office Supplies	\$50.00	\$50.00
Vehicle Maintenance	\$23,500.00	\$23,500.00
Fuel & Oil	\$13,000.00	\$13,000.00
Antique Street Lights	\$1,500.00	\$1,500.00
Equip Rental/Supplies	\$6,500.00	\$6,500.00
Tires	<u>\$2,800.00</u>	<u>\$2,800.00</u>
<b>Ttl: Supply &amp; Maintenance</b>	<b>\$47,350.00</b>	<b>\$47,350.00</b>
<b>Other</b>		
Contract Services	\$10,000.00	\$15,000.00
Advertising	\$250.00	\$250.00
Training/Travel	\$500.00	\$500.00
Boot Allowance	\$525.00	\$525.00
Clothing Allowance	<u>\$1,400.00</u>	<u>\$1,400.00</u>
<b>Ttl: Other</b>	<b>\$12,675.00</b>	<b>\$17,675.00</b>
<b>Utilities</b>		
Electricity	\$2,250.00	\$2,250.00
Heat	\$3,000.00	\$2,500.00
Telephone	\$1,500.00	\$1,300.00
Building Maintenance	<u>\$500.00</u>	<u>\$500.00</u>
<b>Ttl: Utilities</b>	<b>\$7,250.00</b>	<b>\$6,550.00</b>
<b>Insurance</b>		
Liability	\$1,500.00	\$1,575.00
Public Official Liability	\$1,000.00	\$1,050.00
Fleet	<u>\$6,500.00</u>	<u>\$6,825.00</u>
<b>Ttl: Insurance</b>	<b>\$9,000.00</b>	<b>\$9,450.00</b>
<b>Technology</b>		
Computer Supplies	<u>\$100.00</u>	<u>\$100.00</u>
<b>Ttl: Technology</b>	<b>\$100.00</b>	<b>\$100.00</b>
<b>Highway Maintenance</b>		
Culverts	\$3,000.00	\$3,000.00
Cold Patch	\$1,500.00	\$1,500.00
Sand/Salt	\$42,000.00	\$40,000.00
Sewer & Storm Drain R&M	<u>\$2,000.00</u>	<u>\$2,000.00</u>
<b>Ttl: Highway Maintenance</b>	<b>\$48,500.00</b>	<b>\$46,500.00</b>
<b>Capital Projects</b>		
911 Signs	\$1,000.00	\$2,000.00
	\$0.00	\$500.00
<b>TOTAL PUBLIC WORKS DEPT.</b>	<b>\$349,900.00</b>	<b>\$359,294.00</b>

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of **\$24,100.00** through taxation for the **Assessing Department**. The Machias Board of Selectpeople and the Budget Committee recommend.

<b>Tax Assessing Department</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>Personnel</b>	<b>Budget</b>	<b>Budget</b>
Assessor	<u>\$22,200.00</u>	<u>\$22,200.00</u>
<b>Ttl: Personnel</b>	<b>\$22,200.00</b>	<b>\$22,200.00</b>
 <b>Supplies &amp; Maintenance</b>		
Office Supplies	\$250.00	\$250.00
Equip Maintenance	<u>\$300.00</u>	<u>\$300.00</u>
<b>Ttl: Supply &amp; Maintenance</b>	<b>\$550.00</b>	<b>\$550.00</b>
 <b>Other</b>		
Professional Dues	\$700.00	\$700.00
Postage	<u>\$650.00</u>	<u>\$650.00</u>
<b>Ttl: Other</b>	<b>\$1,350.00</b>	<b>\$1,350.00</b>
 <b>TOTAL ASSESSING DEPART.</b>	<b>\$24,100.00</b>	<b>\$24,100.00</b>

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of **\$19,800.00** through taxation for the **Machias Valley Airport**. The Machias Board of Selectpeople and the Budget Committee recommend.

<b>Machias Valley Airport</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>Supplies &amp; Maintenance</b>	<b>Budget</b>	<b>Budget</b>
Supplies/Lights	\$200.00	\$200.00
Land Maintenance	\$500.00	\$500.00
Equip Maintenance - Beacon	<u>\$500.00</u>	<u>\$500.00</u>
<b>Ttl: Supply &amp; Maintenance</b>	<b>\$1,200.00</b>	<b>\$1,200.00</b>
 <b>Utilities</b>		
Electricity	\$2,200.00	\$2,200.00
Heat	\$800.00	\$800.00
Telephone/Wifi	\$500.00	\$500.00
Apron Maintenance	<u>\$1,500.00</u>	<u>\$1,500.00</u>
<b>Ttl: Utilities</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
 <b>Insurance</b>		
Bldg/Gen Liability	<u>\$2,000.00</u>	<u>\$2,100.00</u>
<b>Ttl: Insurance</b>	<b>\$2,000.00</b>	<b>\$2,100.00</b>
 <b>Machias Valley Airport</b>		
<b>Other</b>		
Bush Hogging	<u>\$2,000.00</u>	<u>\$1,500.00</u>
	<b>\$2,000.00</b>	<b>\$1,500.00</b>
 <b>Capital Projects</b>		
Capital Improve	\$500.00	\$500.00
Reserve/UDFB	\$0.00	\$2,000.00
FAA Grant Match	<u>\$2,000.00</u>	<u>\$7,500.00</u>
<b>Ttl: Capital Projects</b>	<b>\$2,500.00</b>	<b>\$10,000.00</b>
 <b>TOTAL MACHIAS VALLEY AIRPORT</b>	<b>\$12,700.00</b>	<b>\$19,800.00</b>

**ARTICLE 12:** To see if the Town will vote to carry forward any remaining funds from the 2019-2020 **Airport** budget to the **Capital Projects - Airport Improvements Reserve** account and to authorize the Board of Selectpeople to expend the funds for airport improvements. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of **\$17,012.00** through taxation for the **Town Activities and Facilities**. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020</b>	<b>2020/2021</b>
	<b>Budget</b>	<b>Budget</b>
<b>Activities</b>		
Town Planters	\$800.00	\$600.00
Christmas Lighting	\$1,200.00	\$1,500.00
Fall Festival	\$250.00	\$250.00
Fireworks	\$4,000.00	\$4,000.00
4th of July	<u>\$500.00</u>	<u>\$500.00</u>
<b>Ttl: Activities</b>	<b>\$6,750.00</b>	<b>\$6,850.00</b>
<b>Facilities</b>		
Bad Little Falls	\$6,650.00	\$6,800.00
Basketball Court	\$100.00	\$100.00
Boat Dock	\$300.00	\$300.00
Cemetery	\$1,500.00	\$1,000.00
South Side Field	\$1,000.00	\$1,000.00
Tennis Courts	<u>\$300.00</u>	<u>\$300.00</u>
<b>Ttl: Facilities</b>	<b>\$9,850.00</b>	<b>\$9,500.00</b>
<b>Utilities</b>		
Electricity - Bad Little Falls	<b>\$0.00</b>	<b>\$420.00</b>
<b>Insurance</b>		
Bldg/Gen. Liability	<u>\$230.00</u>	<u>\$242.00</u>
<b>Ttl: Insurance</b>	<b>\$230.00</b>	<b>\$242.00</b>
<b>TOTAL TOWN ACT. &amp; FACILITIES</b>	<b>\$16,830.00</b>	<b>\$17,012.00</b>

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of **\$183,302.00** for the operation and maintenance of **Town Utilities**. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020</b>	<b>2020/2021</b>
	<b>Budget</b>	<b>Budget</b>
<b>Town Utilities</b>		
Fire Hydrants	\$126,000.00	\$157,500.00
Street Lighting	\$37,000.00	\$25,000.00
Antique Lights Insurance	\$525.00	\$552.00
E-911 Signs	<u>\$250.00</u>	<u>\$250.00</u>
<b>TOTAL TOWN UTILITIES</b>	<b>\$163,775.00</b>	<b>\$183,302.00</b>

**NOTIFICATION TO TAXPAYERS**

To notify the residents of the Town of Machias that the sum of **\$240,318.00** will be required to be raised in order to pay the **Washington County Tax Assessment**.

	<b>2019/2020 Budget</b>	<b>2020/2021 Budget</b>
<b>County Tax Budget</b>		
WC Tax	<u>\$235,394.00</u>	<u>\$240,318.00</u>
<b>TOTAL COUNTY TAX ASSESS.</b>	<b>\$235,394.00</b>	<b>\$240,318.00</b>

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of **\$5,950.00** for the **General Assistance Program**. State law mandates the Town assist individuals who meet the eligibility guidelines and income limits. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020 Budget</b>	<b>2020/2021 Budget</b>
<b>Utilities</b>		
Heat/Electric	\$2,000.00	\$2,000.00
Food	\$600.00	\$600.00
Rent	\$1,600.00	\$1,600.00
Funerals	<u>\$1,000.00</u>	<u>\$1,500.00</u>
<b>Ttl: Utilities</b>	<b>\$5,200.00</b>	<b>\$5,700.00</b>
<b>Other</b>		
Other Services	<u>\$250.00</u>	<u>\$250.00</u>
<b>Ttl: Other</b>	<b>\$250.00</b>	<b>\$250.00</b>
<b>TOTAL GENERAL ASSISTANCE</b>	<b>\$5,450.00</b>	<b>\$5,950.00</b>

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the sum of **\$300.00** for a **Third Party Request** for the **Burnham Tavern**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the sum of **\$1,200.00** for a **Third Party Request** for **WIC - Nutrition Program**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of **\$4,000.00** for a **Third Party Request** for **Downeast Community Partners**, formerly the **Washington Hancock Community Agency**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of **\$500.00** for a **Third Party Request** for **Machias Area Little League**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 20:** To see if the Town will vote to raise and appropriate the sum of **\$24,000.00** for a **Third Party Request** for **Porter Memorial Library**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 21:** To see if the Town will vote to raise and appropriate the sum of **\$200.00** for a **Third Party Request** for **Veteran's Graves**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 22:** To see if the Town will vote to raise and appropriate the sum of **\$400.00** for a **Third Party Request** for **Washington County Children's Dental Program**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 23:** To see if the Town will vote to raise and appropriate the sum of **\$500.00** for a **Third Party Request** for **Eastern Area Agency on Aging**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 24:** To see if the Town will vote to raise and appropriate the sum of **\$500.00** for a **Third Party Request** for **Health Equity Alliance**. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 25:** To see if the Town will vote to raise and appropriate the sum of **\$1,500.00** for a **Third Party Request** for **Arise Addiction Recovery, Inc.** The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 26:** To see if the Town will vote to raise and appropriate the sum of **\$555.00** for a **Third Party Request** for **Life Flight**. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020</b>	<b>2020/2021</b>
<b>Third Party Requests</b>	<b>Budget</b>	<b>Budget</b>
Burnham Tavern	\$300.00	\$300.00
WIC - Nutrition Program	\$1,200.00	\$1,200.00
Downeast Community Partners	\$4,000.00	\$4,000.00
Machias Area Little League	\$500.00	\$500.00
Porter Memorial Library	\$24,000.00	\$24,000.00
Veteran's Graves	\$200.00	\$200.00
Washington County Children's Dental Prog	\$400.00	\$400.00
Eastern Area Agency on Aging	\$0.00	\$500.00
Home Equity Alliance	\$0.00	\$500.00
Arise Addiction Recovery, Inc.	\$1,500.00	\$1,500.00
Life Flight	<u>\$555.00</u>	<u>\$555.00</u>
<b>TOTAL THIRD PARTY</b>	<b>\$32,655.00</b>	<b>\$33,655.00</b>

**ARTICLE 27:** To see if the Town will vote to raise and appropriate the sum of **\$11,007.00** for all **Other Departments**. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020</b>	<b>2019/2020</b>
<b>All Other Town Departments</b>	<b>Budget</b>	<b>Budget</b>
Plumbing Insp.	\$1,154.00	\$1,035.00
Code Enforcement	\$4,302.00	\$7,337.00
Planning Board	\$2,520.00	\$2,635.00
Animal Control (moved to Police Dept)	<u>\$8,950.00</u>	<u>\$0.00</u>
<b>TOTAL OTHER DEPARTMENTS</b>	<b>\$16,926.00</b>	<b>\$11,007.00</b>

**ARTICLE 28:** To see if the Town will vote to raise and appropriate the sum of **\$259,874.00** for the **Debt Service Account**. The Machias Board of Selectpeople and the Budget Committee recommend.

	<b>2019/2020</b>	<b>2020/2021</b>
	<b>Budget</b>	<b>Budget</b>
<b>Debt Service</b>		
Grove Street Repair	\$3,000.00	\$0.00
Sewer Route 1	\$15,650.00	\$15,695.00
Public Works 445K (2019)	\$92,740.00	\$92,740.00
Phase III Sewer Project	\$20,515.00	\$20,515.00
Sewer Elm/Grove (2019)	\$25,000.00	\$2,540.00
MVA Improvement - 250K (2019)	\$54,800.00	\$54,800.00
Sewer Improve	\$24,265.00	\$24,265.00
Public Safety Building (2016)	\$22,890.00	\$22,890.00
Road Loan - \$110K (2015)	\$23,245.00	\$0.00
Road Loan - \$231K (2016)	<u>\$26,435.00</u>	<u>\$26,429.00</u>
<b>TOTAL DEBT SERVICE</b>	<b>\$308,540.00</b>	<b>\$259,874.00</b>

**ARTICLE 29:** To see if the Town will vote to raise and appropriate a sum of **\$9,000.00** for a **Contingency Account**, and to authorize the Selectmen to expend funds from this account as deemed necessary. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 30:** To see if the Town will vote to raise and appropriate a sum not to exceed **\$3,000.00** for **Downtown Revitalization** work and to carry forward any and all unexpended funds from the 2019/2020 appropriation and authorize the Board of Selectpeople to expend said funds in the 2020/2021 Budget. The Machias Board of Selectpeople and Budget Committee recommend.

**ARTICLE 31:** To see if the Town will vote to raise and appropriate a sum not to exceed **\$3,000.00** for **sidewalks repair and maintenance** and to carry forward any and all unexpended funds from the 2019/2020 Sidewalk Repair Account and to authorize the Board of Selectpeople to expend said funds in the 2020/2021 Budget. The Machias Board of Selectpeople and Budget Committee recommend.

	<b>2019/2020</b>	<b>2020/2021</b>
	<b>Budget</b>	<b>Budget</b>
<b>Capital Projects Summary</b>		
Contingency	\$15,000.00	\$9,000.00
Downtown Revitalization	\$3,000.00	\$3,000.00
Sidewalks Maintenance	<u>\$3,000.00</u>	<u>\$3,000.00</u>
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$21,000.00</b>	<b>\$15,000.00</b>

**ARTICLE 32:** To see if the Town will vote to accept and expend the monies received in the categories of funds listed below as provided by the Maine State Legislature. The Machias Board of Selectpeople and the Budget Committee recommend.

<b>Revenues</b>	<b>2019/2020</b>	<b>2020/2021</b>
<b>Categories</b>	<b>Budget</b>	<b>Budget</b>
Gen Asst. Reimbursement	\$3,815.00	\$3,990.00
Local Road Assistance	\$17,000.00	\$17,000.00
Snowmobile Fees	\$250.00	\$250.00
State Revenue Sharing	\$150,000.00	\$278,000.00
State BETE Reimbursement	<u>\$130,772.00</u>	<u>\$130,000.00</u>
<b>TOTAL STATE REVENUES</b>	<b>\$301,837.00</b>	<b>\$429,240.00</b>

**ARTICLE 33:** To see if the Town will vote to apply the anticipated revenues in the amount of **\$479,787.00** from the **General Fund Appropriations** to offset taxes. The Machias Board of Selectpeople and the Budget Committee recommend.

<b>Revenues Categories</b>	<b>2019/2020 Budget</b>	<b>2020/2021 Budget</b>
Airport Income	\$5,000.00	\$25,985.00
Automobile Excise Tax	\$275,000.00	\$275,000.00
Bank Interest	\$30,000.00	\$35,000.00
Boat Excise	\$1,500.00	\$1,500.00
Building Permits	\$1,000.00	\$1,000.00
Clerk Fees	\$10,915.00	\$10,615.00
Animal Control	\$300.00	\$300.00
Fire Department Revenues	\$14,500.00	\$14,500.00
Northfield Excise Contract	\$1,575.00	\$1,607.00
Police Department Revenues	\$650.00	\$650.00
Public Works	\$49,650.00	\$52,238.00
Registration Fees	\$7,500.00	\$7,500.00
Rental Income	\$6,600.00	\$3,892.00
CC Service Fee	\$0.00	\$6,000.00
Tax Interest	\$20,000.00	\$18,000.00
In Lieu of Tax	<u>\$6,000.00</u>	<u>\$6,000.00</u>
<b>TOTAL LOCAL REVENUES</b>	<b>\$430,190.00</b>	<b>\$459,787.00</b>

**ARTICLE 34:** To see if the Town will vote to accept any and all funds received from the State of Maine (**approximately \$147,000.00**) as reimbursement from the Homestead Exemption Program (**approximately \$139,000.00**), Tree Growth Reimbursement (**approximately \$5,000.00**), and Veteran's Exemption Reimbursement (**approximately \$3,000.00**). The Machias Board of Selectpeople and Budget Committee recommend.

**ARTICLE 35:** To see if the Town will vote to raise and appropriate a sum not to exceed **\$60,000.00** to offset the Machias share of the **Bay Area Transfer Station** operating budget. The Machias Board of Selectpeople and Budget Committee recommend.

**ARTICLE 36:** To see if the Town will vote to raise and appropriate a sum not to exceed **\$10,000.00** to offset the **Wastewater Treatment Facility** operating budget. The Machias Board of Selectpeople and Budget Committee recommend.

**ARTICLE 37:** To see if the Town will vote to raise and appropriate a sum not to exceed **\$24,277.00** to offset the **Ambulance Dept** operating budget. The Machias Board of Selectpeople and Budget Committee recommend.

**ARTICLE 38:** To see if the Town will vote to authorize the following interfund transfers to offset taxes. The Machias Board of Selectpeople and Budget Committee recommend.

<b>Interfunds</b>	<b>2019/2020 Budget</b>	<b>2020/2021 Budget</b>
Ambulance Department	\$94,168.00	\$112,908.00
Sewer Department	\$9,785.00	\$13,235.00
Telecommunications Department	\$12,500.00	\$12,661.00
Transfer Station	<u>\$4,040.00</u>	<u>\$4,141.00</u>
<b>TOTAL INTERFUNDS</b>	<b>\$120,493.00</b>	<b>\$142,945.00</b>

**ARTICLE 39:** To see if the Town will vote to appropriate from the **Undesignated Fund Balance** the sum of **\$100,000.00** to offset the amount to be raised through taxation for the 2020/2021 fiscal year. The Machias Board of Selectpeople and Budget Committee recommend.

**ARTICLE 40:** To see if the Town will vote to have the fiscal year 2020/2021 taxes due in two increments: **one-half to be due on or before November 16, 2020, and one-half on or before April 19, 2021:** and to have interest charges at the annual rate of **8%** on any taxes paid after the due dates. Any amounts unpaid as of May 1, 2021 will be included in the annual report. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 41:** To see if the Town will vote to grant a **2% discount** on any taxpayer's annual tax obligation when said taxpayer remits payment of his/her entire 2020 annual tax obligation with cash or check only (not available with credit card) by November 16, 2020 and to raise and appropriate a sufficient amount to cover the discount amount, which was **\$34,092.03** last year. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 42:** To see if the Town will authorize the Tax Collector to accept prepayment (i.e. prior to the date of commitment) of taxes and to vote to pay **0%** interest on said payments. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 43:** To see if the Town will authorize the Tax Collector to pay interest to any taxpayer who makes an overpayment of taxes, pursuant to 36 M.R.S.A. Chapter 105 Section 506-A, at a rate of **4%** per annum. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 44:** To see if the Town will vote to charge interest at a rate of **8%** per annum, on all unpaid non-property tax accounts (i.e. sewer bills, airport tie-downs, miscellaneous fees, legally binding contract agreements, etc.) owed to the Town of Machias; **8%** interest representing the "highest conventional interest rate allowed to be charged" as currently determined by the Treasurer of the State of Maine for the forthcoming fiscal year. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 45:** To see if the Town will vote to authorize the Board of Selectpersons to accept, on behalf of the Town, for the general account, and any and all enterprise accounts, unconditional gifts of property, money, and/or donations, which they feel, are in the Town's best interest to accept. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 46:** To see if the Town will vote to authorize the Board of Selectpersons, on behalf of the Town, to sell, lease, or otherwise dispose of real estate acquired by the Town for non-payment of taxes thereon, on such terms as they deem advisable, unless state law determines the disposal process, and to execute quit-claim deeds for such property. The proceeds of the sale shall be applied to all back taxes, interest, lien fees, and costs involved in the sale; and the balance unless specified by law shall be placed in a general Capital Projects Fund to be established for future municipal projects. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 47:** To see if the Town will vote to authorize the Board of Selectpersons to dispose of Town owned personal property on such terms they deem advisable. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 48:** To see if the Town will vote to authorize the Board of Selectpersons to close streets/roads or to post streets/roads, when appropriate or necessary. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 49:** To see if the Town will vote to authorize the Selectpeople to expend available funds of approximately **\$50,636.00** from the **Fund Balance Restricted for Tax Increment Financing** accounts; Machias Savings Bank Maine Development Tax Increment \$23,275.00 and OMNIBUS Development Tax Increment \$27,361.00 for economic development activities in accordance with the approval of the State of Maine Department of Economic and Community Development. The Board of Selectpeople recommend.

**ARTICLE 50:** To see if the Town will vote to authorize the board of Selectpersons to expend a sum not to exceed **\$30,000.00** from the Road Repair Reserve Account to repair and shim a section of the East Kennebec Road. Road Repair Account balance is approximately (\$83,596.00). The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 51:** To see if the Town will vote to authorize the Board of Selectpersons to carry forward any balances from the 2019-2020 budget year from the Board of Selectpersons Contingency Account (approximately \$11,000.00) and to authorize the Board of Selectpeople to expend such funds towards the improvement of the Grove Street Recreational Site. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 52:** To see if the Town will vote to authorize the Board of Selectpersons to carry forward any balances from the 2019-2020 budget year from the Southside Field Account (approximately \$1,000.00) and to authorize the Board of Selectpeople to expend such funds towards the improvement of the Southside Field. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 53:** To see if the Town will vote to authorize the Board of Selectpersons to carry forward any balances from the 2019-2020 budget year from the Fireworks and the Fourth of July Account (approximately \$2,600.00) and to authorize the Board of Selectpeople to expend such funds towards the fireworks and community celebration in the 2020-2021 budget year. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 54:** To see if the Town will vote to authorize the expansion of the Machias Budget Committee from a Three (3) Member Budget Committee to a Five (5) Member Budget Committee to become effective at the date of the 2020 Annual Town Meeting and for said additional committee members to be elected on staggered terms. Both new budget committee members would then be elected at the November 2020 election by secret ballot with one term to serve a period of eight (8) months to begin immediately following the November 3, 2020 election and expiring June 30, 2021 and the second (2nd) term to serve a period of twenty (20) months to begin immediately following the November 3, 2020 election and expiring on June 30, 2022. The duly elected Budget Committee members will continue to serve until their regular term expires. The Machias Board of Selectpeople and the Budget Committee recommend.

**ARTICLE 55:** Shall the Town of Machias vote to approve a Community Development Block Grant application for the Public Infrastructure Grant program in the amount of \$200,000, and to submit same to the Department of Economic and Community Development and if said program is approved, to authorize the municipal officers to accept said grant funds, to make such assurances, assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such programs. Furthermore, the Town of Machias is cognizant of the requirement that should the intended National Objective of the CDBG program not be met all CDBG funds must be repaid to the State of Maine CDBG program.

**ARTICLE 56:** To see if the Town will vote to raise and appropriate a sum not to exceed \$28,720.00 for the Machias Revitalization Omnibus Municipal Tax Increment Financing District and Development Program, as agreed on at the Special Town Meeting held on February 7, 2019.

**JOSHUA ROLFE /s/**

**WILLIAM KITCHEN /s/**

**PAULA JOHNSON-ROLFE**

**JAMES WHALEN /s/**

**JAMES JACKSON /s/**

**A majority of the municipal officers of the Town of Machias.**

**Officer's Return**

**Pursuant to the above warrant directed to me, I have warned and notified the inhabitants of the Town of Machias, qualified herein expressed, to meet at said time and place, for the purposes therein named, by posting one attested copy of the warrant on the front of the Town Office Building and one attested copy at the Machias Bay Area Transfer Station, in said town, being a conspicuous place, on the 31st day of July 2020.**

**DATED: July 31, 2020**

**DALTON FARLEY /s/  
Resident**

**Treasurer's Debt Statement**

	<u>June 30, 2020</u>	<u>Proposed New Debt</u>	<u>Balance with Proposed New Debt</u>
<b>Governmental Debt</b>			
<b>General Obligation Bonds and Notes</b>			
Town of Machias	\$ 877,204.89		\$ 877,204.89
Machias School Department	393,237.09		393,237.09
<b>Total General bonds and notes</b>	<b>\$ 1,270,441.98</b>	<b>\$ -</b>	<b>\$ 1,270,441.98</b>
<b>Business-Type Debt</b>			
<b>Proprietary Funds Bonds and Notes</b>			
Sewer bonds and Notes	596,423.44		596,423.44
Telebusiness bonds and Notes	59,015.87		59,015.87
<b>Total proprietary bonds and notes</b>	<b>\$ 655,439.31</b>	<b>\$ -</b>	<b>\$ 655,439.31</b>
<b>Total General and Proprietary</b>	<b>\$ 1,925,881.29</b>	<b>\$ -</b>	<b>\$ 1,925,881.29</b>
<b>Authorized and Outstanding</b>			
Sewer DEP Fine	22,987.00		22,987.00
Sewer Improvements 2017	483,170.00		483,170.00
<b>Total Debt</b>	<b>\$ 1,948,868.29</b>	<b>\$ -</b>	<b>\$ 1,948,868.29</b>

## NOTES

## NOTES

## NOTES

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## IMPORTANT INFORMATION

**TOWN OFFICE HOURS: Monday through Friday 9AM to 4PM**

**The Town Office is closed on the following days:**

<b>New Year's Day</b>	<b>Labor Day</b>
<b>Martin Luther King, Jr. Day</b>	<b>Columbus Day</b>
<b>President's Day</b>	<b>Veteran's Day</b>
<b>Patriot's Day</b>	<b>Thanksgiving Day</b>
<b>Memorial Day</b>	<b>Day after Thanksgiving</b>
<b>Independence Day</b>	<b>Christmas Day</b>

### **IF YOU HAVE AN EMERGENCY**

- \*\* To report at fire, dial: 911**
- \*\* To call an ambulance, dial: 911**
- \*\* To call a Police Officer, dial: 911**

### **NON-EMERGENCY PHONE NUMBERS**

<b>Ambulance Service</b>	<b>255-4424</b>
<b>Animal Control Officer</b>	<b>255-8308</b>
<b>Burn Permits</b>	<b>255-4424</b>
<b>Code Enforcement Officer</b>	<b>255-6621</b>
<b>Downeast Community Hospital</b>	<b>255-3356</b>
<b>Machias District Court</b>	<b>255-3044</b>
<b>Fire Department</b>	<b>255-4424</b>
<b>Machias Memorial High School</b>	<b>255-3812</b>
<b>Plumbing Inspector</b>	<b>255-3127</b>
<b>Police Department</b>	<b>255-8558</b>
<b>Porter Memorial Library</b>	<b>255-3933</b>
<b>Public Works Garage</b>	<b>255-8533</b>
<b>Registry of Deeds</b>	<b>255-6512</b>
<b>Rose M. Gaffney School</b>	<b>255-3411</b>
<b>Town Manager</b>	<b>255-6621</b>
<b>Town Office</b>	<b>255-6621</b>
<b>Transfer Station</b>	<b>255-8292</b>
<b>Wastewater Treatment Plant</b>	<b>255-3295</b>
<b>Water Company</b>	<b>255-3011</b>

